

**Town Manager's Report
to the Select Board
Monday August 5, 2019**

Chapel Street Demolition Project:

Pending response from the Tax Deed letter to be sent to the previous owner Thomas Patten, the board has supported the sale of the vacant lot to abutter, Diana Danforth. The board also supported the sale of some of the granite sill blocks from 2 Chapel Street to abutter, Diana Danforth. The remaining granite blocks will be put up for sale via sealed bid.

Airport:

Haverhill Dean Memorial Airport will hold an Awareness & Community Day Saturday September 21, 2019. Event is from 11:00am to 4:00pm; Flights from 12:00pm – 3:30pm. Six (6) confirmed pilots will take "Young Eagles" age 8 to 17 years old, for free flights.

Airport House:

The Town had the Airport House tested for asbestos and the results came back positive. The house has some small areas that tested positive and must be abated. Abatement will need to occur prior to disposal of the structure; whether by burning or demolition. The cost for abatement has been quoted as costing \$1245.00.

Clark Pond Road:

The Town has been responding to FEMA through the NHDOS. The Town is still waiting for FEMA to review additional information provided; we still expect FEMA to fully obligate funds to the Clark Pond Road project. The environmental permit was approved by the NHDES on June 21, 2019 and is valid through June 2024. The Final Design Plans have been accepted by the NHDOT. Next step is for HEB to incorporate all design review comments by the Town Manager and the NHDOT and develop Contract Plans for the bidding purposes. We expect to bid this project in the fall of 2019 with a completion date in early 2020. There are many benefits to bidding this fall and constructing in the spring including: lower bids, lower risk of delayed precast elements, no late season paving, environmental permit low-flow regulation limitations, turf establishment prior to final payment etc. Additionally, FEMA is expected to pay 75% and the State has capped their contribution at \$138,000; which means Haverhill tax dollars will need to cover the difference. The lower the bids the lower the Haverhill contribution will be. We will not proceed with bidding until FEMA funds have been obligated.

Lily Pond Road:

We are monitoring pavement on Lily Pond Road and will revisit with Pike Industries in August. Other work being considered for repairs by the Town this summer along Lily Pond Road includes ditch, shoulder work, drainage structures, and tree planting. Remaining available funds for work on Lily Pond Road this summer is \$8,463.95. Colton Grant and I reviewed Lily Pond Road on Thursday 6-20-19 to begin planning necessary work. The goal is to begin work in August; starting with tree planting.

Granite Blocks at Railroad Park:

The SAU has accepted the gift of 25 granite blocks; these will be set aside / marked (not paint) for their use when they are ready; they expect to retrieve the blocks this fall. The Heritage Commission has determined that they will not be pursuing a project and the Recreation Commission will be asked if they are interested in presenting a plan for any or all the remaining blocks; to include planning, cost estimate, and perpetual maintenance. Remaining granite blocks will be put up for sale via sealed bid.

NH North Country Council:

Town Manager and Alex Belensz of the NCC, met with NHDOT Traffic & Safety Engineers and District 2 Maintenance Engineers to discuss the implementation of the “demonstration project” at the intersection of Central Street (Rte 302) and Forest Street (Rte 135); this will include closing the back entrance from/to McDonalds, removing the East bound turning lane on 302 where it meets Bridge Street. This work will include vertical granite curbing, fill, seed and mulch. There will also be warning signs to alert the public that there will be a new traffic pattern at the intersection. Remaining work will occur in the summer of 2020.

Waste Tires:

Tire Collection Event has been scheduled for Saturday August 24th to be held at the Center Haverhill Armory on Benton Road.

Tax Deeded Trailers:

The tax deeded trailer on Sand Road was sold to Joe Martel on 7/26/19 for \$5808.62; the value of back taxes owed the Town.

Department Head Reports:

- **Town Clerk** – Town Clerk's Office has had a normal flow of registration, one fleet due in October was done this month, which brought in more money than usual. Prep for Audit is complete for next week. I will be out the whole week due to my final year of certification class in Concord. Leigh is prepared to cover the office.
- **Tax Collector** – Tax payments have slowed down.
- **Maintenance Dept** – The PD gym at the Clifford building has been emptied and renovations are nearly complete. The room has been leased to the SAU for the winter months. The building is being cleaned every night by the HARP program as well as through regular custodial cleanings. Minor repairs are on-going and planning for bathrooms and elsewhere.
- **Highway Dept** -
 - Ditching: Airport Road, Moody Road, Daniels Road, Benton Road, Pinnacle Road, and Briar Hill.
 - Grading: Airport Road, Moody Road, Wild Cat, Mont View, Vernon, Deerfield, Lakeside, Strafford, Hanover, Dartmouth, & King
 - Culvert Replacements: Pinnacle Road, Mountain Lakes
 - Culvert Flushing: Brushwood w/ No. Haverhill Fire Dept.
 - Tree Removal: Briar Hill

- Evaluation of outstanding projects on County Road, Lily Pond Road, Haverhill Corners, Lime Kiln Road, Strafford Road, Vernon Road
- **Welfare Dept** – There has been a continued need for housing assistance. Homelessness has been a focus this year for
- **Planning & Zoning** - Received Digital copies of Gravel Pit Plans for Blaisdell, FHL Property Management, and Witcher. They have been submitted to HEB and the next step is reaching an agreement with them. North Country Council expressed a willingness to assist with revision of the Master Plan, there will be a cost associated with this. I intend to have a follow up call with Michelle Moren-Grey, Executive Director for the NCC. UNH Cooperative Extension also expressed a willing to assist the PB with revisions. Geoffrey Sewake informed me that primarily UNHCE gets involved during the data collection phase and provided a number of resources, state and local that may also be able to assist. There will be no Planning Board Office Hours on Friday, August 9, 2019.
- **Recreation Dept** – The past few weeks there have been a lower number of HARP campers so staff numbers were reduced. HARP held Competition Week, campers bring broken down into groups to compete. Pickleball Demos have happened for the seniors in our community and for all others. It is fun and has been well received. We had our annual pool inspection which went really well. The pool is operating smoothly; there have been a few Friday night teen nights. Sherri has moved into the office at the Clifford Building.

“Cooperation is always more powerful than competition.” ~ Bob Proctor