

**Town Manager's Report  
to the Select Board  
Monday August 19, 2019**

**Chapel Street Demolition Project:**

Pending response from the Tax Deed letter to be sent to the previous owner Thomas Patten, the board has supported the sale of the vacant lot to abutter, Diana Danforth. The board also supported the sale of some of the granite sill blocks from 2 Chapel Street to abutter, Diana Danforth. The remaining granite blocks will be put up for sale via sealed bid.

**Airport:**

Haverhill Dean Memorial Airport hosted the Granite State Flyers over the weekend August 16-18th at the airport, where members displayed and flew around 15 flying machines made up of a mix of powered parachutes and paramotors. There will also be an Awareness & Community Day Saturday September 21, 2019. Event is from 11:00am to 4:00pm; Flights from 12:00pm – 3:30pm. Six (6) confirmed pilots will take "Young Eagles" age 8 to 17 years old, for free flights. Airport inspection by the NH DOT Bureau of Aeronautics was today and went well.

**Airport House:**

The Town had the Airport House tested for asbestos and the results came back positive, the board subsequently voted to have the asbestos abated. The abatement has been scheduled for mid-September 2019. Abatement will need to occur prior to disposal of the structure; whether by burning or demolition. The cost for abatement and disposal will cost \$1245.00. Next steps is for the board to decide what will be done with the Airport House so it can be scheduled before winter.

**Clark Pond Road:**

The Town has been responding to FEMA through the NHDOS. The Town is still waiting for FEMA to review additional information provided; we still expect FEMA to fully obligate funds to the Clark Pond Road project. We expect to bid this project in the fall of 2019 with a completion date in early 2020. FEMA is expected to pay 75% and the State has capped their contribution at \$138,000; which means Haverhill tax dollars will need to cover the difference. The lower the bids the lower the Haverhill contribution will be. We will not proceed with bidding until FEMA funds have been obligated.

**Lily Pond Road:**

We are monitoring pavement on Lily Pond Road and will revisit with Pike Industries in August. Other work being considered for repairs by the Town this summer along Lily Pond Road includes ditch, shoulder work, drainage structures, and tree planting. Remaining available funds for work on Lily Pond Road this summer is \$8,463.95. Colton Grant and I reviewed Lily Pond Road on Thursday 6-20-19 to begin planning necessary work. The goal is to begin work in August; starting with tree planting. We have discussed tree species with the landowner and have priced the trees, now we are working to schedule the plantings.

### **No. Haverhill Sewer Pump Station:**

Town Manager, Richard Clifford, and Colton Grant met with Pump Systems, Inc. to assess the status of the pump station. It was decided that we should have the back-up generator evaluated and get the Programmable Logic Control (PLC) panel connected to a phone line.

### **James Morrill Building:**

The heating system in the Morrill Building needs to be updated; the recommendation we are considering right now includes a new boiler, insulating the steam lines and return lines, then zoning the entire building. It was recommended by the board that we have the pipes inspected before we proceed. Alliance Mechanical Inc. will be sending a technician to inspect the pipes for us soon.

### **Granite Blocks at Railroad Park:**

- The SAU has accepted the gift of 25 granite blocks; these will be set aside / marked (not paint) for their use when they are ready; they expect to retrieve the blocks this fall.
- The Heritage Commission has determined that they will not be pursuing a project with any of the granite blocks.
- The Recreation Committee would like 35 granite blocks to use at Railroad Park; they now will be asked to present a project to include planning, cost estimate, and perpetual maintenance.
- We will now begin the process of having the SAU and the Recreation Committee identifying which blocks they intend to take / use.
- Remaining granite blocks will be put up for sale via sealed bid.

### **NH North Country Council:**

Town Manager and Alex Belenzs of the NCC, met with NHDOT Traffic & Safety Engineers and District 2 Maintenance Engineers to discuss the implementation of the “demonstration project” at the intersection of Central Street (Rte 302) and Forest Street (Rte 135); this will include closing the back entrance from/to McDonalds, removing the East bound turning lane on 302 where it meets Bridge Street. This work will include vertical granite curbing, fill, seed and mulch. There will also be warning signs to alert the public that there will be a new traffic pattern at the intersection. Remaining work will occur in the summer of 2020. TM working on the Town’s excavation permit and traffic control plan, which must be submitted to the NHDOT for approval.

### **Waste Tires:**

Tire Collection Event has been scheduled for Saturday August 24<sup>th</sup> to be held at the Center Haverhill Armory on Benton Road from 9am to 4pm.

### **Garbage/Trash Ordinance:**

The Health Officer Steve Robbins is working with Sandi Pierce the Deputy Health Officer to develop a draft ordinance that is supported by the NH RSAs for the Select Board’s consideration. The goal is to establish guidelines and a method of assessing fines for residents who have excessive or habitual issues with trash on private property.

### **Department Head Reports:**

- **Town Clerk** – Town Clerk's Office has had a regular flow of customers. Tina finished her “New Hampshire Town Clerk Certification” last week. *Congratulations!!!*

- **Tax Collector** – Working with the Assessor to address tax abatement requests.
- **Police Department** – The PD had several officers participate in a Lethality Assessment Protocol webinar training. Two officers went to the range for firearms training. Sergeant Elliott and Chief Alling just did a two-day advanced course through FEMA/Department of Homeland Security for "Crisis Management in School Based Incidents". The PD has two candidates for the vacant full-time position that have progressed into the background investigation. They will be taking a polygraph examination in the next couple weeks as well.
- **Maintenance Dept** – The classrooms at the Clifford Building is getting a second coat of floor paint. The room has been leased to the SAU for the winter months. Assessment of the Clifford Building roof is being pursued. The Select Board Meeting room reorganization is nearly complete.
- **Highway Dept** – Highway Department has received eight applications for Highway Maintenance Worker. Interviews will start this week. Work is nearing completion on Briar Hill Road.
- **Welfare Dept** – There has been a continued need for housing assistance. Homelessness has been an issue we have seen consistently this year.
- **Planning & Zoning** – Continued work with the Planning Board to get Haverhill's gravel pits bonded for remediation.
- **Recreation Dept** – The HARP program wrapped up after another successful summer. Pickle-Ball has become a weekly event at the Clifford Building.

*“Great work is made out of a combination of obedience and liberty.”*  
 ~ *Nadia Boulanger*