



TOWN OF HAVERHILL *New Hampshire*

Town Fire Department Kick-Off Meeting

MINUTES

Wednesday April 29, 2020
5:00 P.M.

Called Meeting to Order at 5:05 PM

Attendance / Roll Call

"Checklist to Ensure Meetings Are Compliant with The Right-to-Know Law During the State of Emergency"

Committee Members Present:

1. Brigitte Codling, Town Manager
2. Darwin Clogston, Select Board Chair
3. Richard Morris, Haverhill Corner Fire Chief
4. Jeff Robbins, Woodsville Fire Chief
5. Phil Blanchard, No. Haverhill Fire Chief
6. Michael Lavoie, Haverhill Corner Precinct Commission Chair
7. Dennis Fournier, No. Haverhill Precinct Commission Chair
8. Bob Long, Mountain Lakes Precinct Commission Chair
9. Jon Bouffard, Resident Pike NH (*added during meeting*)
10. Paul Kidder, Woodsville Precinct Commission Chair (*attempted by phone*)

Members of the Public Present:

- Don Hammond, Shawn Bigelow, Howard Hatch, Ed Ballam, Jennifer Boucher, Joanna Bligh, Richard Clifford, Marcia Welsh, and Vesta Smith

Scheduled Public Appearances:

None

Pending (Old) Business:

None

New Business:

- Confirmed Committee Membership: committee added Jon Bouffard as an out-of-precinct member (*Brigitte made motion, Darwin seconded, passed unanimously through roll call vote*)
- Establish Rules of Procedure: committee will continue to review and discuss at the next meeting
- Discuss the Committee's Mission & Purpose: See action items below.
- Review the Development Outline: entire committee will review the development outline and discuss at the next meeting
- Establish a Regular Schedule: Committee agreed to bi-weekly meetings, on Tuesdays at 6:30pm

Non-Public Session (if necessary):

None

Action Items

1. Committee Mission Statement assigned to Bob Long
2. Committee Purpose Statement assigned to Jon Bouffard
3. Development Outline assigned to all committee members
4. Desired Outcomes; Pros and Cons assigned to Fire Chiefs Blanchard, Morris, and Robbins
5. Scheduled next meeting for **Tuesday May 12th at 6:30pm**

Adjourned Meeting at 5:53 pm

ZOOM Recording Viewing Information

Topic: Haverhill Fire Department Committee Kick-Off Meeting

Date: Apr 29, 2020 04:36 PM Eastern Time (US and Canada)

Meeting Recording:

https://zoom.us/rec/share/5fNbK-zg8z9JcpXWz1ngX7ccHJX5X6a8gCINr_dbnksv9e0YavUWmry-Xynh8Wnl

Access Password: **9g@h+e0^**