



TOWN OF HAVERHILL *New Hampshire*

Short-Term Lodging Ordinance

The Town of Haverhill is adopting the following ordinance to mitigate the impacts of short-term lodging on residents within the Town of Haverhill.

Pursuant to the authority vested in the Haverhill Board of Selectmen the Board hereby issues the following regulations for the operation of short-term lodging within the Town of Haverhill:

DEFINITIONS:

Short-Term Lodging: A dwelling unit where transient, intermittent lodging is provided for compensation for stays of between one (1) and fourteen (14) consecutive nights, and where the dwelling unit would normally be considered a residential living unit not associated with regulated commercial activities such as a hotel, motel, rooming/boarded/lodging house, or bed-and-breakfast.

USE PROVISIONS:

The use of residential living units for short-term lodging is regulated to preserve the traditional character of residential neighborhoods that can be negatively impacted by this type of use, to help preserve the quality and quantity of the housing stock for year-round residential use, and to ensure the health and safety of the community as well as those accessing such lodging.

To use a unit of housing for Short-Term Lodging the owner must register the unit with Town of Haverhill and will be subject to the following restrictions and/or conditions:

1. Adhere to the current NFPA 101 Life Safety Code.
2. The maximum number of vehicles allowed per unit shall be determined by driveway capacity, no on-street parking shall be allowed.
3. Must have a properly maintained and adequately functioning septic system.
4. The owner of a Short-Term Lodging unit will be responsible for:
 - a. Removal of trash from the premises.
 - b. Ensuring that all parking of vehicles is on-site.
5. Any other site-specific conditions imposed by Planning or Zoning are adhered to.

ENFORCEMENT:

Enforcement of this ordinance shall be by the Town's Health Department, Fire Department, Police Department, or other Town Official on behalf of the Town of Haverhill.

- The first (1st) violation of any requirement as outlined above will result in a warning.
- The second (2nd) violation may result in a civil penalty of up to two-hundred and fifty dollars (\$250) per violation, per day.

Each penalty incurred shall be paid within thirty (30) days from the date of issuance. Failure to make payment within sixty (60) days from the date of issuance of any penalty may result in the town taking legal action to ensure the health and safety of the community.

The Town of Haverhill may assess fees, including but not limited to fees for legal counsel, filing fees, or any other fees.

SUPERSEDING CLAUSE:

This Ordinance shall supersede and replace any prior local Ordinances, Rules, and/or Regulations related to Short-Term Lodging that may have been previously enacted by the Haverhill Select Board and/or at any annual Haverhill Town Meeting.

**TOWN OF HAVERHILL NEW HAMPSHIRE
SHORT-TERM LODGING REGISTRATION FORM**

Application Date: _____ **New:** _____ **OR Renewal:** _____

1. PROPERTY OWNER INFORMATION: (include corporate name if applicable)

Name: _____

Address: _____

Cell phone: _____ Email: _____

2. LOCAL POINT OF CONTACT OR MANAGER: (IF APPLICABLE):

Name: _____

Address: _____

Cell phone: _____ Email: _____

3. TYPE OF SHORT-TERM RENTAL AND REGISTRATION FEES:

- a. Payment Due Annually no later than April 1st
- b. Registration Fee includes annual safety Inspection.
- c. Registration Fee:
 - i. Initial registration: \$250.00
 - ii. Renewal Fee: \$50.00

_____ **Type 1:** Owner occupied unit (full-time residence)

Please indicate what type of unit:

_____ Accessory Dwelling Unit (ADU)

_____ Bedroom

_____ Guest House

_____ Camper or similar unit

_____ **Type 2:** Non-owner-occupied unit(s) including investor properties and seasonal owner properties where owner is not in-residence when utilizing as a STL.

Please indicate type of dwelling:

_____ Single-Unit dwelling

_____ Multi-Unit dwelling: Indicate how many units are being used as STL

4. CURRENT NEW HAMPSHIRE MEAL'S AND ROOM (RENTAL) TAX LICENSE NUMBER:

Tax License Number - _____

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**5. LIST OF TOWN ORDINANCES THAT ARE STRICTLY ENFORCED AND MUST BE DISPLAYED
INSIDE THE PROPERTY (PLEASE INITIAL YOUR AGREEMENT)**

- a. Dog Ordinance _____
- b. Burning Ordinance _____
- c. Winter Parking Ban Ordinance _____

6. ACKNOWLEDGMENTS:

I hereby register with the Town of Haverhill a Short-Term Lodging unit for the above referenced property. To the best of my knowledge the information provided herein is accurate, and this property is currently in accordance with the zoning ordinance and land-use regulations of the town. I understand a safety inspection of the property is required for this permit and authorize town safety officials to schedule the inspection and enter the property to complete.

Property Owner's Signature

Date

Select Board or Designee Official Signature

Date

Registration Fee Paid: _____

Registration Number: _____