

Haverhill Corner Precinct
Meeting Minutes
September 20, 2023
7:00 PM

Attendance: Doug Dutile, Albie Estes, Mike Lavoie, Barb Dutile and Mary Ann Rood.

Called to order: 7:03

Approve Agenda: Motion to approve with addition of (f) to new business by Doug Dutile. Second by Albie Estes – all in favor

Approve prior meeting minutes: Motion to approve by Doug Dutile. Second by Albie Estes – Doug and Albie in favor, Mike Lavoie abstained

Approve Manifest: Motion to approve by Doug Dutile as printed. Second by Mike Lavoie – all in favor

Old Business

Land purchase at monitor building – updates. Doug Dutile spoke with Kevin Bruno. The ball is in Kevin's court. He needs two to three weeks from receiving documents from the town to finalize.

Review of Nicholas Best Lien (Registry of Deeds - Book and Page). Discussion - we will bill to the Trailer Park owner going forward.

EMTA (Dan Baker) – update. Discussion - We sent certified correspondence requesting the money back. What is our next step. We can take legal action per our MOE with Mr. Baker. Doug Dutile will check and see what we can do with small claims court. We can add the filing fees and registered mail to what he owes. Doug motioned that we pursue small claims court. Second by Albie Estes – all in favor

Junk Yard (s) – updates. Commissioners drove around to see who is in violation as of August 9th 2023. We need to send a letter to the town manager (cc selectboard) of the list of violations discovered in Haverhill Corner.

Exercising Water Valves. Doug Dutile will sit with Kevin Shelton and Harold Clough to decide which ones are to be done.

Water meter upgrades (update). We have estimates from Ti-Sales and FW Webb. In order to understand the estimates in their entirety, Kevin Shelton agreed to meet with us about the cost in a work session.

Low-Income Household Water Assistance Program Application (update). Do we want to take on three years of reports with the state. Motion to not approve application by Doug Dutile. Second by Albie Estes – all in favor

New Business

Treasurer's report: Presented by Barb Dutile. Unanticipated funds \$54,131.08 / Water Account \$51,340.34 / Donations \$3,165.98 / Building Account \$99,630.25. Reviewed Charter Trust Fund provided by Barb Dutile. Motion to approve by Mike Lavoie. Second by Albie Estes – all in favor

Review bid from Jim McKinnon and Alan Leete for window replacement at Haverhill Corner Fire Station. Commissioners reviewed quotes – Motion to table by Doug Dutile. Second by Mike Lavoie – all in favor

Building Permit: 940 Dartmouth College Hwy. Reviewed by commissioners and signed

QB/Consultant: Discussed hiring Better Bookkeeping (referred to us by the Auditors) at \$95.00. Motion by Mike Lavoie to take the money needed out of unanticipated funds to go ahead and use consultant to clean up QuickBooks. Second by Doug Dutile – all in favor

Website: Discussed a debit card for the precinct account. Motion by Doug Dutile to get a debit card for the purpose of purchasing website platform and domain as well as office supplies to save money. Second by Albie Estes – all in favor

Lightning strike: Doug Dutile discussed the problem with the lightning strike damage. The equipment needed to obtain our daily readings was damaged as well as other components. Due to the lack of communication and availability with our current controls' person, it was decided that we will hire Laviolette Controls to repair the damage and maintain the equipment going forward.

Other Business

Stumps have been removed in front of the building by H&H Tree service

Property transfers: Admin presented excel spreadsheet to track all property transfers

LCRR Compliance: It was determined that Woodsville Water & Light is responsible for this compliance. Doug Dutile will confirm with Kevin Shelton

Adjourn: Motion to adjourn by Doug Dutile. Second by Albie Estes – all in favor

Adjourned at 8:33