

## North Haverhill Water & Light District

September 19, 2023

\*UNAPPROVED\*

**Call to Order:** Chair Dennis Fournier called the meeting to order at 7:00PM.

**Roll Call:** Commissioners Dennis Fournier, Dave Lackie, and Rich Clifford present.

**Others Present:** Treasurer Carol Norcross and District Administrator Kristi Garofalo were present along with Paul from Woodsville Water & Light who attended on behalf of Water Operator Harold Clough.

**Approval of Agenda:** Rich Clifford moved to approve the agenda as written; Dave Lackie seconded and the motion passed.

**Approval of Minutes:** Rich Clifford moved to approve the minutes as written; Dave Lackie seconded and the motion passed.

### Public Appearances:

- Howard Hatch said he was glad to see North Haverhill's minutes were up-to-date on the Town website as other precincts do not have recent minutes posted. He asked why the Commissioners no longer say the Pledge of Allegiance at the start of meetings. The Commissioners said they will consider reinstating that practice. Howard Hatch said the curbing along Route 116 is an eyesore and is filled with weeds and debris. He said sidewalks are getting used more; could they be widened? The Commissioners discussed the need for the width to be appropriate for snow blowing. Howard Hatch asked about moving mailboxes to the same side of the road as the homes who own them. Dave Lackie said he will try to work on that. Howard Hatch said the fire hydrants are in bad shape and gave tips on methods for cleaning the threads on the hydrants.
- David Locke submitted a letter asking for (3) water service hook-ups on his Benton Road property. The Commissioners discussed working with Woodsville Water & Light (WW&L) to oversee and approve crossing the road (a permit would be needed) and installing a meter pit and three hook-ups. The Commissioners suggested he could pay one \$800 hook-up fee, then pay the other two \$800 hook-up fees when they are joined to the system. David Locke said he probably won't do anything until next year and the Commissioners agreed to work with him to create a plan and help determine potential costs. David Locke will attend the October Commissioners meeting to provide updates on his planning and cost gathering.

### Financial Report:

- **Financials & Billing Reports:** The Commissioners signed manifests and reviewed financials.
- **Assistance Program:** Kristi Garofalo said a representative from the Tri-County Community Action program asked if North Haverhill Water & Light would participate in the Low-Income Household Water Assistance Program (LIHWAP) from the state. The program gives clients a one-time benefit to cover any outstanding balances they have for their water and/or sewer bills. After discussion, the Commissioners agreed to participate in the program and asked Kristi Garofalo to complete the enrollment paperwork.
- **Haverhill Building Permit:** After discussion, Dennis Fournier signed the Haverhill permit application for Knudson as approved. Kristi Garofalo will email the signed approval to Haverhill.
- **DRA Report MS-535:** The Commissioners reviewed and signed the MS-535 report; Kristi Garofalo will upload it to the DRA portal.

## **Water Operator Report:**

- **Hydrant Repairs:** Paul said the fire hydrant by the biodiesel plant is damaged and asked if the Commissioners wanted WW&L to fix it. The Commissioners agreed to have WW&L fix the hydrant. Paul said a fire hydrant on Route 116 in front of Saffo Concrete was hit by a car and asked about repairing it. After discussion, the Commissioners agreed WW&L would get a cost estimate for the repair or replacement.
- **Water Testing Notes:** Paul reported the NH DES site for state-required testing has been changed from Bob Fagnant's house to Samuel Clough's site. The Lead & Copper survey needs to be done by Oct. 24; the Commissioners agreed WW&L will handle to testing and report, and they will check with Bob Fagnant to get a list approved sites and they will check the North Haverhill water books recently turned over to WW&L.
- **Reservoir Control Valve:** Paul said the valve has intermittent failures and will probably fail. The Commissioners asked WW&L to get a cost estimate to replace the valve.
- **Water Service:** Paul reported the recent daily flow has been consistent with previous flow measurements. He said low pressure was reported at 2119 County Road and the homeowner's booster pump was repaired.
- **Mowing:** Paul asked about mowing at the reservoir and the pump house. After discussion, Dave Lackie said he will check with Phil Blanchard about doing the mowing in the future.

**Precinct Maps:** Dave Lackie shared North Haverhill tax maps and the Commissioners agreed a new hook-up on Airport Road was within precinct boundaries. The Commissioners discussed other locations and the Moulton lots that need to be added to the precinct boundaries. Dave Lackie said he will deliver the signed petition to add those properties to the precinct boundaries to the Town for the Select Board's consideration.

**Other Business:** NONE

**Adjournment:** Rich Clifford moved to adjourn the meeting, Dennis Fournier seconded and the motion passed. The meeting adjourned at 8:22 PM.

Respectfully Submitted,  
Kristi Garofalo