

TOWN OF HAVERHILL

DEAN MEMORIAL AIRPORT COMMISSION MINUTES

Sept 9th, 2015

At Dean Memorial Airport

(UNAPPROVED)

Meeting called to order at 7:03 pm

MEMBERS PRESENT: Chairman Dick Guy, Vice-Chairman Mike Roberts, Cliff Batchelder, Stuart McDanold's, Mike Bonanno, Select Board Representative Robert Roudebush, Jim Fortier.

MEMBERS EXCUSED: NONE

PUBLIC: Darwin Clogston, Mark Goodrich of DuBois and King, Russell Haney

REVIEW LAST MEETINGS MINUTES: Approved as printed

1. **A. REVIEW CORRESPONDENCE:** NONE

2. **PUBLIC APPEARANCES/COMMENTS/PROPOSALS:** Darwin Clogston was interested in how the NH Airport System Plan study came up with the current and anticipated future airplane activity at Dean Memorial Airport, questioned the accuracy of the number of aircraft operations at this airport. He understood that the commission and the airport manager had no control over these predictions.

3. Mark Goodrich reported that Jim Fortier will be recognized for his 27 years of dedication of service to Dean Memorial on Sept. 14th 2015 at 2:00pm at the Laconia Country Club at 607 Elm St. Laconia, NH 03246.

4. Jim will be retiring at the end of this December, the commission past, present and anyone involved with Dean Memorial "VERY MUCH" appreciated the many hours worked and his thrifty financial ability in keeping the airport working.

5. Mark also reported that Carol Niewola with the NH DOT Bureau of Aeronautics would like to meet with the commission ASAP about the Capital Improvement Plan. The plan helps airports with improvements that hope to be reached. This meeting will be on Sept. 23rd at 7:00pm at Dean Memorial Airport.

6. Old Business:

A. Airport Awareness Day: There was discussion about preparations for the event. Four pilots will be flying the Young people this year. A helicopter will be at the event for show, the fire department will be there with a fire truck and the police department will be there with a display table.

B. Balloon Raffle: Ticket sales are up from last year.

4. New Business:

A. Managers Job Description: Mike Roberts took on the job of redrafting the existing manager's job description by listing two more duties of the manager. The commission voted on and approved the new draft.

B. House Rental: The commission agreed to advertise rental of the airport house for \$650.00 a month, with the clause of no pets. If the clause discourages people from renting, the commission will rethink the no pet clause. The commission also agreed that the last tenant will be required to accept \$300.00 of their \$600.00 security deposit due to carpet cleaning, wall repairs and furnace cleaning.

5. SUB COMMITTEE REPORTS: NONE

6. MEETING SUMMARY: All is on track for Airport Awareness Day with just a few more items to finish up.

Meeting adjourned at 8:34 PM

Respectfully Submitted,

Cliff Batchelder, Recording Secretary

The next meeting will be 7:00 PM on Oct. 14th, 2015 at Dean Memorial airport (weather permitting) otherwise at the Morrill Municipal Building.