

**Minutes of Haverhill Selectboard Regular Meeting  
Tuesday September 5, 2017  
6:00 PM**

**Draft subject to review, correction and approval at the next meeting.**

**Board Members Present:** Wayne Fortier, Mike Bonanno, Tom Friel and Chris Luurtsema.

**Excused:** Fred Garofalo

**Town Manager:** Jo Lacaillade

**Road Agent:** Stuart McDanolds

**Members of the Public Present:** Darwin Clogston, Howard Hatch, Bill Clark, George Cook, Ed Ballam - Journal Opinion

**Call Meeting to Order:** The meeting was called to order at 6:00 P.M. by Vice Chair Mike Bonanno.

**Pledge of Allegiance**

**Agenda Approval:** Chris Luurtsema made a motion to approve the agenda. Wayne Fortier seconded the motion and it carried unanimously.

**Consent Agenda:** Mike Bonanno explained that there was not a quorum of members here tonight that had been at the previous meeting so the minutes would not be acted upon until the September 18<sup>th</sup> meeting. Tom Friel made a motion to approve the manifest, warrants and forms; seconded by Wayne Fortier and carried unanimously.

**Scheduled Public Appearance(s):**

- **George Cook - Country Land Drive Culvert:** George Cook asked the Board to research why, in 2012, the Town attorney stated the Board did not have the authority to

approve the private road twenty years ago. Cook also requested the Board vote again whether the Town approves the private road and if the Town will assume responsibility to maintain the road. Tom Friel would like the Town's Attorney to research whether the road over the dam is a right of way and what the Town's liability and responsibility is to the road. Mike Bonanno stated the Board will not vote on these issues tonight, as the 8/13/12 minutes need to be reviewed and the Town Attorney will need to be consulted with.

- **Dexter LeFavour-Horizons Eng.-Sewer Line Study:** Dexter was not in attendance so this was tabled until a future meeting.

#### **Town Manager's Report:**

1. Jennifer and I attended the mandatory FEMA meeting in Lyme. FEMA will now do a conference call with us, there is online training and the FEMA team still needs to come out and do worksheets for each project.
2. Attended the initial meeting for New Hampshire Charitable Foundation and local members of the community looking at setting up funding for community projects specific to Haverhill. Ken Kinder initiated the meeting.
3. Attended Court for the Wright case. We have another court date on October 17, 2017. Mr. Wright did attend.
4. Attended the Invasive Species Presentation sponsored by the Conservation Commission on Tuesday, August 29th.
5. Attended the Crime Watch meeting and we spoke with the new coordinator for the Drug Free Community group that has been active for several months and talked about the possibility of combining some of our efforts since they are intertwined.
6. The Highway Committee met and Stuart was asked to gather more information and work on the price. The Committee will be asked to reconvene at a date in the near future.
7. There are many permanent repairs started for the July 1st storm. Lime Kiln has had work done and Jeffers Hill was started today.

8. The paver for Clark Pond is scheduled for next week.
9. There will be a pre Selectboard meeting reception on the 18th with the public invited to meet the new Chief. It will be held in the gym starting at 4pm.

### **Old Business:**

- **Policy Manual Change Recommendations (Exit Interviews & Probationary Periods):** Tom Friel made a motion to accept the Policy Manual Change Recommendations for Exit Interviews. Chris Luurtsema seconded the motion and it carried unanimously.  
The Board briefly discussed the pros and cons of probationary periods and at-will terminations. A few members stated they'd agree with a six-week probationary period but will wait to vote on this policy change until next meeting.  
It was stated that the Town's Internal Promotion Policy was ambiguous and could use some clarification. The Board will place this policy on a future agenda to address.

### **New Business:**

- **Police Dept Policy Manual:** The Board is seeking information in regards to the Police Department probationary period but suggest the Police Department create and follow their own Probationary Period per their policy manual.
- **Lot Mergers-Town owned Property:** The Board reviewed two proposed lot mergers. On a motion by Tom Friel and seconded by Wayne Fortier the Board unanimously approved the mergers of 2 lots on French Pond Road and 2 lots on Brookfield Drive.
- **Society for Protection of Forests request:** The Board reviewed a request from the Society for the Protection of Forests asking the Town to verify if there was any known hazardous waste or environmental issues with the property. TM Lacaillade had reviewed all records in the Town files, Grafton County Registry and had checked on the DES website and could find nothing listed. Wayne Fortier made a motion to sign the form; seconded by Mike Bonanno and carried unanimously.

**Commission/Committee Reports:** Mike Bonanno said Airport Awareness Day is scheduled for September 16<sup>th</sup>, 2017. The Airport Commission has commitments from four pilots, DART, Black Hawk Helicopter, Perry's will be cooking hot dogs and hamburgers for purchase, North Haverhill Fire Department, Haverhill Police Department and a couple of helicopters.

Mike said that the Highway Committee met and asked that Road Agent McDanolds see what the best price for a new truck that the current low quote would do. The Committee also discussed plans for Lily Pond Road. Chris Luurtsema said that the Planning Board met and discussed the voluntary mergers the Town was asking for but no approval was granted at that meeting because they had questions; he said that Harry Burgess stated to the Committee that the water on Barber Road has been diverted back to the land owner's property.

**Correspondence:** None at this time.

**Comments of the Public:** Darwin Clogston questioned the bidding process for the FEMA road project on Lime Kiln Road. TM Lacaillade gave an overview of the process required by FEMA.

**Comments of the Town Manager:** None at this time.

**Comments of Selectboard Members:** Chris Luurtsema discussed the financial reports and questioned whether there was an expense posted to the wrong category. TM Lacaillade will ask the Finance Officer to research. There was a brief discussion regarding the budget. After a brief discussion Tom Friel made a motion to put the retired police cruiser up for auction. Wayne Fortier seconded the motion and it carried unanimously. The Board discussed the cars on the Railroad Street property that were asked to be removed. Two have been removed and one was brought in. Mike Bonanno asked to add Sherry Sargeant to the next agenda to discuss the Summer Program.

**Adjourn Meeting:** Wayne Fortier made a motion to adjourn the Selectboard Meeting at 7:45 PM. Mike Bonanno seconded the motion and it carried unanimously.

*Minutes produced by Katie J. Moyse*