

**Minutes of Haverhill Selectboard Regular Meeting
Tuesday September 4, 2018
6:00 PM**

Draft subject to review, correction and approval at the next meeting.

Board Members Present: Wayne Fortier, Tom Friel, Fred Garofalo and Darwin Clogston.

Excused Members: Chris Luurtsema.

Town Manager: Excused from meeting.

Town Administrative Assistant/Finance Officer: Jennifer Collins

Tax Collector: Melinda Boutin

Clerk of the Works: Steve Tegu

Members of the Public Present: Dawn Lavoie, Michael Lavoie, Howard Hatch, Jonathan Hobbs, Katie Moyses, Jim Hobbs, Tina Hebert

Call Meeting to Order: The meeting was called to order at 6:00 P.M. by Chairman Fortier.

Pledge of Allegiance

Moment of Silence: Chairman Fortier asked for a moment of silence in honor of US Senator John McCain who passed away on August 25th.

Agenda Approval: Fred Garofalo made a motion to approve the agenda. Tom Friel seconded the motion and the motion carried unanimously.

Consent Agenda: Chairman Fortier discussed the amendments which were made to the August 6th minutes. Tom Friel moved to approve the August 6th minutes as amended. Darwin Clogston seconded the motion and it carried unanimously. Fred made a motion to accept the rest of the consent agenda. Darwin Clogston seconded the motion and it carried unanimously.

Scheduled Public Appearances

- **Chief Alling & Animal Control Officer Balzano:** Chief Alling and ACO Balzano were not present.
- **Steve Tegu:** Tegu began by thanking the Board for allowing the crew to tear up the road, as the boulders found beneath it would have just caused issues soon if left. Tegu has not seen anything from the State regarding the first 300 feet of road but is confident the construction portion of the project will be completed by 9/14/18, apart from the first 300 feet. Steve continued to state that paving should be completed by the first or second week of October, depending on when the first frost is. Steve explained that a load of crushed rock will be used to make the right of way accessible for the land owners. Steve

requested that chloride be put down on Lily Pond Road once the road work is completed to keep dust down.

Requests to Address the Board

- **Dawn Lavoie:** Dawn Lavoie thanked the Board for listening to their requests last meeting and acting on them. As far as the marketing of their real estate, they are on hold until the survey results are in or until after Town Meeting and though it is a hardship for them, Dawn stated they have come to terms with this. Dawn stated that she believes the Board has misunderstood why she has presented the Board with the documentation that she has and also feels that the Board was asked to make decisions without having all of the information in front of them. Dawn stated that moving forward, the Lavoie's will keep their correspondence to themselves. The Lavoie's feel as if they need to prepare to defend themselves legally despite not wanting to go to Court if it can be avoided. Dawn went on to quote a few articles from different publications that indicate that the way words are said can hurt people and these words have affected the perspective sale of their property. Dawn stated that Sabourn did not use the term "right of way" when referring to the Lavoie's property, but instead used the term "tail strip." Dawn continued to say that Sabourn did not mention a right of way on their property when doing his preliminary work and told the Lavoie's that if it was stated that Sabourn did say so, it must have been a misunderstanding. Dawn stated that people in positions of authority should not make statements that are not fact-based and ended by thanking the Board for allowing her to speak.

- **Jonathan Hobbs:** Jon Hobbs stated that he and his wife purchased a property on Horse Meadow Road and wanted to notify the Board that they will be cutting a few trees that could potentially fall on their future home and/or stones in the cemetery next door.

Pending (Old) Business: None at this time.

New Business:

- **Tax Deeding:** The Board held a work session on August 29, 2018 to discuss properties which are subject to tax deeding. At the work session, the Board discussed the various properties which were eligible for tax deeded. Since that meeting some of the properties had come off the list because they had been paid. The Board went through the spreadsheet, which had been broken up into 8 different categories. Tax Collector, Melinda Boutin, presented the Board with the updated spreadsheet and they went through it category by category. The 1st category consisted of 7 properties (listed below) which the Board had previously already accepted payment arrangements on and nothing further needed to be done on these properties.

207-061	Eugene Bellis	7 Tannery Road
414-116	Jean Buell, ETAL	652 Brushwood Road
101-116	Federal Financial Co/Archangelo	29 Highland Street
101-160	Roger Mitton	6 Locust Street

101-177	Carol Sprano	13 Ammonosuc Street
411-090	Mary VanBeuren	2330 Benton Road
402-051-001	Shelley Williams	21 Squirrel Lane

Group 2 was a list of 3 properties which new payment arrangements had been made with the tax collector. Melin said that Robert Gillcrist had come in and set up payment arrangement on two of his properties with land and buildings just prior to this meeting and would like the board to consider those payment arrangements as well. Tom made a motion to accept the new payment arrangements on the below properties. Darwin seconded the motion and it carried unanimously. Tom made a motion to waive the tax deeding for these properties. Fred seconded the motion. The motion carried unanimously.

101-057	Robert Gillcrist	20 Connecticut Street
101-061	Robert Gillcrist	26 Connecticut Street
103-080	Barbara Hudson	30 Highland Street
405-011	Leslie Schulz-Schaufus	932 Briar Hill Road
101-155	Peter Smith	42 Railroad Street

Group 3 contained 3 properties which the tax collector needed to make further notifications on. The property owners had all passed away and the town needed to notify the heirs of the impending tax deeds. Temporary waivers were recommended until the notifications were made. Darwin made the motion to temporarily waive the tax deeds on the below properties. Tom seconded the motion and it carried unanimously.

206-088	Priscilla Fadden	2581 Dartmouth College Hwy
207-034	Sandra Hatley	269 Cemetery Road
203-156	Robert Woods	Valley Road

Group 4 contained 3 properties which the mortgage holder has indicated that they will pay. If payment is not made the properties are good to take for tax deeding. Denise Young, who owns 403-033 sent in an e-mail requesting the Board waive the interest and penalties. Darwin made a motion to deny the request to waive the interest and penalties. Fred seconded the motion. The motion carried unanimously. Fred made the motion to deed the properties listed below if they were not paid by the mortgage holder. Darwin seconded the motion and it carried unanimously.

403-033	Scott Hall/Denise Young	455 White Mountain Road
101-115	JTS Properties, LLC	18 Highland Street
414-160	JTS Properties, LLC	Dartmouth College Hwy

Group 5 contained 10 properties which were recommended for waiver for various reasons. Fred motioned to grant waivers to the following properties. Tom seconded the motion which carried unanimously. Fred wanted to know if the errors would be cleared

up for next year. Finance Officer, Jennifer Collins, said they should all be cleared up for next year, but couldn't be positive without going back to look at the files.

414-146	John Boudreault	Brushwood Road
413-020-001	Ralph Cameron	1151 Benton Road
412-031	Stephen Christian	West Side Drive
202-239	Donna Cote, ETAL	48 Maguire Lane
402-045-008	Denise Donlon	69 Brill Hill Road
405-010	Carl Orłowski	964 Briar Hill Road
104-031	Roy Palmer	69 Park Street
414-019	Sandra Sargent	11 Sand Road
103-039	George Smith	8 Walnut Street
418-029	John Viana	1011 Lime Kiln Road

Group 6 contained 9 properties which were Land Only. Darwin moved to deed the remaining 9 land only properties (listed below). Tom seconded the motion which carried unanimously.

204-294	Mildred Berquist	Kearsarge Drive
203-095	Kevin Littlefield	Newport Road
203-096	Kevin Littlefield	Newport Road
202-179	Melconian Realty Trust	Kinsman Road
201-199	Christopher Reed	Amherst Lane
203-077	TB Wood & Sons, LLC	Westview Drive
204-073	Jason Verhoosky	Loon Circle
414-098	Paul Winberry	Allagash Road
204-287	John & Beverly Wistrand	Belknap Drive

Group 7 contained 3 mobile homes. Fred moved to deed all the mobile homes listed below. Tom seconded the motion which carried unanimously.

402-045-009	Laurel Goodwin	53 Brill Hill Road
406-034-004	Stanley Tatro	30D Oak Ridge Park
104-049-009	Kevin Typhair	11 Trailer Park Road

Group 8 consisted of 9 properties with contained land and buildings. As was previously mentioned Robert Gillcrist had made payment arrangements on two of these properties and the Board had just voted to accept those payment arrangement, so the Board needed to act on the remaining 7 properties. One of the remaining properties had been paid with a personal check so Melin was still waiting to see if the check cleared on this property. If it did not, then it was good to deed. Darwin moved to deed the properties listed below with the exception of 103-092, which he moved to waive. Tom seconded the motion which carried unanimously. 103-092 could not be taken for deeding because some of the paperwork could not be located.

101-059	Shelia Mary Bass	24 Connecticut Street
203-216	Darlene Bileau	300 Swiftwater Circle
101-045	Dorothy Chiarappa	29 1/2 Central Street
422-094	Jonathan Converse	21 Anderson Lane
103-092	National Properties	4 Mill Street
101-006	Thomas Patton	6 Chapel Street
413-124	Sheila Thomas	37 Blackberry Drive

- **Rail Trail Waiver:** Chairman Fortier stated that he attended a meeting that concluded with a recommendation to ask the Federal Government to sign a waiver that would waive the restrictions that are currently placed concerning the rail trail. Chairman Fortier said he thought there was a form which needed to be signed by the Board, which he could not locate at this time. The other board members were not comfortable voting on something which they had not seen or read, so the waiver will be tabled until the next meeting on 9/17 when all Board members are present to discuss and vote.

Town Manager’s Report: TM Lacaille was not present at this meeting, but she provided the following report for the Board.

1. The Active Shooter/CRASE Training for all employees was held on Thursday, August 23rd. Our employees appreciate the class and have asked to have annual refreshers which the PD will take care of.
2. The RFQ for Chapel Street is out. (copy attached)
3. The RFQ for the hired snowplow is out. (copy attached)
4. The RFQ for engineering service for the Clark Pond Road project is out. (copy attached)
5. There is a need to replace and enlarge some culverts on Lime Kiln Road on the north end and there is a RFQ out for that project. (copy attached)
6. Stuart and I met with representatives from Mountain Lakes to talk about some lake contamination issues due to runoff. The DES has provided a report to them on this. We will need to make some minor changes and Mountain Lakes is adding in some drainage improvements in some of their green belt property to try to remedy the concerns.
7. Wayne, Dick Guy, Chief Alling and myself met with the Division 2 DOT officials in Enfield to talk about safety concerns at 2 intersections in Woodsville. The junction of 135 and Central Street and the junction of Forest Street and Central Street. There was good discussion and options discussed and one of the considerations is to have a 4 way stop at the junction of 135 and Central Street; many options were discussed for the Forest Street/Central Street junction and traffic counts will be forthcoming to see if the guidelines are met for a traffic light. If not, other options will be considered.
8. As you know, I attended the Selectboard meeting in Piermont to discuss posting Lily Pond Road with weight limits. Their Road Agent will attend the September 17th meeting to discuss it further.
9. Wayne, Darwin and Tom attended the Rail Trail meeting that was held on Wednesday that was organized by Bob Giuda. Also there was the NH DOT and NH trails division and a representative

from Jeanne Shaheen's office. You will be considering a waiver submission to the Federal Highways tonight.

10. You have received the results of the Airport House inspection and I have put it on the September 17th Selectboard agenda and will attend the September 12th Airport Commission meeting.

Commission/Committee Reports: The Board received an inspection report written by the Airport Manager regarding the building at Dean Memorial Airport. Chairman Fortier asked for this issue to be put on the next meeting's agenda, so Board members have a chance to read through the inspection report.

Darwin asked if there was a new date for the Fire Funding Committee to meet but it was stated that a date has not yet been chosen.

Everett Sawyer, Chairman of the Heritage Commission, has submitted his letter of resignation from his position on the Commission. Fred Garofalo made a motion to accept Everett Sawyer's resignation with regret. Tom Friel seconded the motion and it carried unanimously.

Correspondence: Jennifer Collins sent an email from Griffin Roberge regarding Senate Bill 365 and Senate Bill 446. Senator Guida respectfully urges folks to vote to override the Governor's veto on these two bills. Jon Hobbs suggested that Board members read into the bills before the next meeting, as the vote takes place on 9/13/18, which is before the next scheduled meeting. It was mentioned that these bills could have a huge economic impact on the North Country.

Tom made a motion to support the override of the Governor's veto pending review by Board members. Darwin seconded the motion and it carried unanimously.

The Board also received a Haverhill Police Department Press Release and a notice of Right to Know Law training held by New Hampshire Municipal Association.

Comments of the Public: Dawn Lavoie asked if Sabourn has stated when he could begin the survey on Powder House Hill. Chairman Fortier stated that he has not spoken with him, but he indicated to Town Manager Lacaillade that he should be able to begin in September.

Ed Ballam stated that the deed for the Rail Trail is in a packet that the Board received from Senator Guida. The church clock face has been created and installed and is working beautifully. Town Manager Lacaillade emailed the Board and stated that the Town of Piermont is not in support of posting their end of Lily Pond Road. Howard Hatch stated that he did not want this to come across as an impediment to Piermont. Piermont Road Agent Rodimon will be at the next Selectboard meeting to discuss further. It was suggested that we ask Piermont's Road Agent if we could put up signs in Piermont indicating that the Haverhill end is posted.

Comments of the Town Manager: None at this time.

Comments of the Finance Officer/Administrative Asst.: Now that the Board had voted to deed properties they needed to vote to move ahead with the eviction of the occupied properties. Fred made a motion to proceed with the eviction process on all properties which were taken by tax deed. Tom seconded the motion and it carried unanimously. Jennifer informed the Board that she needed to send out notices of opportunity to repurchase the properties so that the town could sell them. However, in order to send out these notices, she needed to include a date of sale. Fred motioned to hold an auction on June 22, 2019 to sell the taxed deeded property. Tom

seconded the motion and it carried unanimously. Jennifer asked the board if they wanted retain Mr. Sager again to run the auction. Darwin made a motion to retain the services of Mr. Rick Sager to run the auction next June. Tom seconded the motion and it carried unanimously. The Board had been interested in finding materials or training on how to run meetings more effectively. Jennifer provided the Board with a list of classes offered on demand through the NH Municipal Association. An attorney from the NHMA would come to our area and make a presentation on the topic of their choice, which would last about 2 hours. There is a cost of \$550.00 for each presentation. One of the topics was about effective public meetings. The Board asked Jennifer to send out letters to the precincts and surrounding towns to see if they would be interested in attending and possibly helping to defray the costs. At the previous meeting a member of the public had asked if the documents which the Board was provided for each meeting would be made available to the public prior to the meetings so they could review them if they wanted to. Jennifer said she had contact the NHMA and spoke with one of their attorneys who said this was done by many towns. The towns would put all the applicable items in a binder at the Selectboard office, which members of the public could come in and view prior to each meeting. Jennifer has started a binder, which she showed to the Board, and said that as the office sends out information to the Board for the next meeting it would be placed in the binder so the public could view it.

Comments of Selectboard Members: None at this time.

Meeting Adjourn: Tom Friel made a motion to adjourn the meeting. The motion was seconded by Darwin Clogston and it carried unanimously. The meeting adjourned at 7:25pm.

Minutes produced by Katie J. Williams (Moyses).