

**Minutes of Haverhill Selectboard Regular Meeting  
Monday August 7, 2017  
6:00 PM**

**Draft subject to review, correction and approval at the next meeting.**

**Board Members Present:** Mike Bonanno, Tom Friel, Fred Garofalo and Chris Luurtsema.

**Excused:** Wayne Fortier

**Town Manager:** Jo Lacaillade

**Town Employees Present:** Brandon Alling and Road Agent Stuart McDanolds

**Members of the Public Present:** Darwin Clogston, Howard Hatch, Robert Long, Mike Roberts.

**Call Meeting to Order:** The meeting was called to order at 6:00 P.M.

**Pledge of Allegiance**

**Agenda Approval:** Chris Luurtsema made a motion to approve the agenda. Fred Garofalo seconded the motion and it carried unanimously.

**Consent Agenda:**

- **Approve Minutes of previous meeting - July 24, 2017:** Fred Garofalo made a motion to approve the minutes as written. The motion was seconded by Chris Luurtsema and was carried unanimously. Tom Friel made a motion to sign the manifest, forms and other Warrants. This motion was seconded by Fred Garofalo and carried unanimously.

**Town Manager's Report:**

1. Granite State held a public information night here at the building on July 25th, attendance was steady; I did see some Haverhill residents attend but it was open to surrounding towns.
2. Met with the NH DOT and trails division on 7/26 to discuss the project. After discussion I believe that they will ask that the contractor be on site at the latter part of June and have until school starts for a timeline. The project will go out for bids next month.
3. Met with Paul Hatch-NH Emergency Mgmt., Steve Robbins-Emer. Mgmt. Director, and Stuart McDanolds-Road Agent at the Clark Pond Bridge site. There is concern that even if we open the site up, refill and compact, there is not enough information about the headwall stability. The subject in on the agenda for tonight to see if we want to seek out the 95% funding that may be available to fix it completely. The FEMA declaration request was sent by the Governor to the President a week ago.

4. Working with North Country Council we have arranged to have an invasive species workshop come to Town. I have attached the flyer which will be put out to surrounding towns also.
5. Attended the open house at the Haverhill Corner Fire Department for the dedication of the new Fire Truck.

### **Old Business: None**

### **New Business:**

- **Mountain Lakes Roads:** A number of roads were mildly affected by storms during the last couple of months. Culverts have been purchased and will be replaced once projects have been organized. It is estimated that Mountain Lakes roads will be graded within the next month. The Board expressed concerns about going over budget but Stuart stated he felt confident he would be able to work within his budget.

The Selectboard recognized Stuart McDanolds for completing a Road Scholar II certification course and commended him for his dedication to the Town.

- **Funding Assistance for Clark Pond Road Bridge:** Chris Fournier from HEB engineers has come out to look at the project in effort to assist the Town in receiving 95% funding from FEMA (75%) and State Bridge Aide (20%). The Board expressed concerns with the cost of the project, as the Town must select an engineer based on qualifications rather than cost. Chris Luurtsema made a motion to move forward with Chris Fournier, of HEB Engineers to pursue 95% funding for the Clark Pond Road Bridge project. Fred Garofalo seconded the motion and it was carried unanimously.
- **Merging of lots owned by Town:** Michael Bonanno and Town Manager Lacaillade walked through Kearsarge Drive to see if merging the six available town owned properties into three properties would make them more marketable. Fred Garofalo made a motion to merge lots 314 and 315. Tom Friel seconded the motion and it carried unanimously. Fred Garofalo made a motion to merge lots 309 and 310 as well as lots 311 and 312. Tom Friel seconded this motion and it carried unanimously.
- **Update on Personnel Policies:** Tom Friel proposes two basic changes to the current Personnel Policy regarding exit interviews. The first change is to indicate that an exit interview is voluntary and the second change is to assign the exit interview with either the Town Manager or the employee's assignee. Tom also suggests that the Town use an Exit Interview Form during the interviews with the option to meet with the Selectboard as well. The Board will review the policy changes and vote on it at a future meeting. Tom Friel discussed a policy that multiple New Hampshire towns have adopted that states that employees may be dismissed at any point during their probationary period. Tom Friel would like the Town to implement this policy, excluding the Police Department, as their probationary period differs than other Town employees. The Board will add this topic to the next meeting's agenda so that the Board may vote on it.

**Commission/Committee Reports:** Fred Garofalo stated that the Heritage Commission is still working on getting the caboose moved.

The Haverhill Recreation Committee hosted a seventh and eighth grade Teen Night on 7/8/17 and collected \$442.00. A separate high school Teen Night was held on the same evening and profited \$141.00. The Railroad Park Concert brought in \$83.00. The HARP Summer Program has brought in \$37,000 this Summer, which is more than the previous Summer.

The Planning Board met and discussed building permit applicants. The committee did not see any concerns but would like to review how stipulations and requests for applicants are followed through, as a means of checks and balances.

**Correspondence:** None at this time.

**Comments of the Public:** Howard Hatch had concerns regarding road maintenance on Clark Pond Road were discussed as well as roadside invasive species. Darwin Clogston said that he heard rumor that the current job description for Chief of Police is not the one that was used to hire the previous Chief. TM Lacaillade said it is the same as the description given to the previous Chief of Police.

**Comments of the Town Manager:** Town Manager Lacaillade stated that she has received complaints that the Town has not been maintaining the Rail Trail. The Town is obligated to do so in the contract we signed when we got the trail; however, Board members would like to prioritize road work over rail trail maintenance and directed the TM that work could be done only if she could find volunteers to do it. White Mountain Bio-Diesel is temporarily closed and they hope to be able to reopen the first of the year depending on the economy.

**Non-Public Session per RSA 91-A:3 (a):** Fred Garofalo made a motion to go into non-public session at 7:24 per RSA 91-A:3 (a) ; the motion was second Tom Friel. The Board was polled and all agreed to enter non-public session.

The Board came out of non-public session at 8:15 pm. A Roll Call was taken to seal the minutes and all were in favor. No motions were made and no action was taken.

Tom Friel made a motion to support the appointment of Brandon Alling as the next Chief of Police; the motion was seconded by Fred Garofalo and carried unanimously.

**Comments of Selectboard Members:** None at this time.

**Adjourn Meeting:** Mike Bonanno made a motion to adjourn the Selectboard Meeting at 7:10 PM. Tom Friel seconded the motion and it carried unanimously.

*Minutes produced by Katie J. Moyses*