

**Minutes of Haverhill Selectboard Regular Meeting  
Monday August 21, 2017  
6:00 PM**

**Draft subject to review, correction and approval at the next meeting.**

**Board Members Present:** Mike Bonanno; Tom Friel and Fred Garofalo.

**Excused:** Wayne Fortier and Chris Luurtsema

**Town Manager:** Jo Lacaillade

**Members of the Public Present:** Darwin Clogston, Rick Ladd, Jon Bouffard, Shawn Bigelow, Phil Blanchard, Rich Clifford and Rich Morris

**Call Meeting to Order:** The meeting was called to order at 6:00 P.M.

Mike Bonanno asked for a moment of silence for the tragedy that happened in our town recently.

**Pledge of Allegiance**

Acting Chair Bonanno said that the Benton Fire Contract would move up on the agenda to right after the Public Hearing so that the members present could get to a scheduled drill.

**Agenda Approval:** Tom Friel made a motion to approve the agenda. Fred Garofalo seconded the motion and it carried unanimously.

**Consent Agenda:** Tom Friel made a motion to approve the consent agenda; seconded by Fred Garofalo and carried unanimously.

**Town Manager's Report:**

1. The basic meetings for the hazard mitigation plan have concluded; June Garneau will be putting a draft document together for the committee to review and then it will come to the

Selectboard for review and action. The Emergency Management Operation Plan is due for update next year.

2. I met with Dexter Lefavour from Horizon Engineering regarding the sewer line study; he will be putting the final report together and will attend a Selectboard meeting in the near future.
3. The beautification and revitalization group is seeking to expand and represent all areas of Town and have projects throughout. We have started a reach out to others and hope to do some joint fund raising to get more beautification projects going in the coming year.
4. Attended a meeting at Alumni Hall with Geoffrey Sewake, from Grafton County Extension Office to discuss funding opportunities that might be available for projects in Town and the work that needs to go into preparing for those opportunities.
5. Jennifer and I are attending a FEMA meeting tomorrow that is required to proceed with requesting reimbursement from the storm damage.
6. We have received partial approval for the OHRV trail. The section from the campground to Clark Pond Road is pending but as soon as signs are up the portions of the trail from Clark Pond Road on will be open.
7. I will be attending a contempt of court hearing in the Ralph Wright case on Monday, August 28th.

#### **Old Business:**

➤ **Policy Manual Change recommendations (exit interviews & Probationary Periods)**

The Board discussed New Durham's Probationary Period Policy that includes a 12-calendar month probationary period containing a review at six months and another at 11 months. The Town's current probationary period is three months. The Board also discussed pros and cons of implementing a six-month probationary. Members of the Board discussed keeping the Town's probationary period separate from the Police Department's probationary period. Acting Chair suspended the discussion to go into public hearing; the issue will come back up after that hearing.

#### **Public Hearing-6:15 Pursuant to RSA31-95-b to accept unanticipated Highway Block**

**Grant Funds from the State of NH:** Acting Chairman Bonanno asked for a vote to go into

Public Hearing Pursuant to RSA 31-95-b to accept unanticipated Highway Block Grant Funds.

Mike Bonanno made the motion to go into Public Hearing seconded by Fred Garofalo and carried unanimously. The Board went into public hearing at 6:16. The Board must accept or deny the unanticipated Highway Block Grant Fund from the State of New Hampshire in the amount of \$151,249.73. Funds could be used to do additional paving on top of what has already been approved in this year's budget, portions of Town highway beyond what has been approved in the budget, phases of local projects that do not have local funding approved yet and equipment necessary and dedicated for local highway maintenance. These funds are non-lapsing and cannot be used for anything that has already been approved in this year's budget. Tom Friel made a motion to come out of Public Hearing at 6:23 PM. Fred Garofalo seconded the motion which carried unanimously. Tom Friel made a motion to accept the \$151,249.73 SB38 funds and the motion was seconded by Fred Garofalo and carried unanimously.

#### **New Business:**

- **Benton Fire Contract:** Residents turned down the proposed \$7,000 contract at their Annual Town Meeting. In 2018, Benton will ask its residents for an \$8,000 contract and in 2019, Benton will ask for a \$10,000 three-year contract. North Haverhill Fire Department has signed the proposed \$6,840 contract but Haverhill Corner Fire Department has not yet. Board members expressed concern with the cost of this mutual aid but this contract would provide more funding than the \$2,500 contract that was approved the previous year. Tom Friel made a motion to accept the contract pending approval by the Haverhill Corner Fire Department. Fred Garofalo seconded the motion and it was approved unanimously.

Mike Bonanno congratulated Shawn Bigelow for being name fireman of the year for the North Haverhill Fire Department at their annual dinner.

#### **Old Business:**

- **Continued:** Tom Friel presented two Exit Interview Policy amendments that would involve an exit interview with either a member of the Selectboard or the Town Manager. The second option involves a voluntary exit interview that would include a questionnaire to be filled out prior to the interview. The Board will vote on both the Exit Interview and

Probationary Period Policy amendments at the next meeting.

**Commission/Committee Reports:** Mike Bonanno talked about the plans for the upcoming Airport Awareness Day. Tom Friel voiced concern as to whether the airport could accommodate a glider landing and asked that that be verified.

**Correspondence:** None at this time.

**Comments of the Public:** A recommendation was made to the Board to implement a three-month probationary period, rather than the 12-month period that was initially discussed.

**Comments of the Town Manager:** None at this time.

**Comments of Selectboard Members:** Mike Bonanno formally thanked all Town departments for the comradery displayed during this time of need.

**Adjourn Meeting:** Tom Friel made a motion to adjourn the Selectboard Meeting at 6:54 PM. Fred Garofalo seconded the motion and it carried unanimously.

*Minutes produced by Katie J. Moyse*