

**Minutes of Haverhill Selectboard Regular Meeting
Monday May 15, 2017
6:00 PM**

Draft subject to review, correction and approval at the next meeting.

Board Members Present: Wayne Fortier, Mike Bonanno, Tom Friel, Chris Luurtsema, Fred Garofalo.

Town Manager: Jo Lacaillade

Members of the Public Present: Howard Hatch, Darwin Clogston, Doug Henson, John Bennet Daly, Eileen Daly, Mike Roberts, Michael Lavoie and Ed Ballam-Journal Opinion.

Call Meeting to Order: The meeting was called to order at 6:00 P.M.

Pledge of Allegiance

Agenda Approval: Mike Bonanno made a motion to approve the agenda as written; that motion was seconded by Fred Garofalo and the carried unanimously.

Approve Minutes of Previous Meeting: May 1, 2017 and to sign Manifest, Forms and Other Warrants: Mike Bonanno made a motion to approve the consent agenda. The motion was seconded by Fred Garofalo and carried unanimously.

Scheduled Public Appearances: None scheduled.

Non-Public Session RSA 91-A:3 (c) John B Daly - Tax Delinquent Property: Mike Bonanno made a motion to recess the public meeting for a non-public session; seconded by Fred Garofalo and carried unanimously. Mike Bonanno made a motion to enter non-public session and Chris Luurtsema seconded the motion and all agreed. The Board went into non-public session at 6:02. Mike Bonanno made a motion to come out of non-public session at 6:38 which was seconded by Tom Friel. No motions were made and no action was taken. Fred Garofalo made a motion to seal the minutes; seconded by Mike Bonanno and carried unanimously.

Public Hearing: None scheduled.

Comments of the Public: Darwin Clogston opened a brief discussion regarding comments that were made at the last meeting referencing a Planning Board member who expressed concern with volunteer appreciation. Chairman Fortier stated that Darwin's concerns with professionalism will be noted by the Board.

Doug Henson – Airport Road: Doug Henson expressed concern with Road Agent McDanolds' estimate for the ditches lining the road. Chairman Fortier suggested discussing questions with Stuart, as the Selectboard has not revisited the issue with him yet.

Town Manager's Report: The Town Managers report covered the following topics: Woodsville Business owners meeting; employee education for the new insurance; Animal control, Woodsville Precinct meeting, electronics and tire collection day, Hazard Mitigation Plan update and employee clean-up day scheduled for Town Hall.

Pending (Old) Business: None.

New Business:

- **Status of Tax Deeded Properties:** Town Manager Lacaillade stated that she has created folders for roughly 1/3 of the properties thus far. Once letters and cards are compiled for each property, they can be put back up for sale in stages.
- **Request from Superior Lift:** Fred Garofalo stated that business advertisements on the Industrial Park, which is located on Town property, must be Board approved and discussed at a Public Hearing. There was a concern that allowing a private company to advertise on Town property for free could be an issue. Another concern discussed was the liability for the piece of equipment. Tom Friel suggested creating a rental agreement with Superior Lift and ensuring they are responsible for liability issues. The Board also stated they'd like to discuss the matter further with the Airport Commission. Others in the audience asked for permission to put their business advertisement there also.

Commission/Committee Reports: The Haverhill Recreation Committee held an Easter Egg Hunt and made approximately \$208 in donations. The committee also hosted both a middle school and high school dance. The high school dance made \$150 in door fees and \$65.75 in concessions while the middle school dance raised \$305 in door fees and \$103 in concessions.

Correspondence: The Board received an email from Town Manager Lacaillade concerning decisions required for the Mill Street Bridge project, an email from Randall McClellan; material concerning the Town of Benton Fire contract, brochures from North Country Council and the Legislative Bulletin.

Comments of the Public: A question was asked regarding whether street lights are permissible on the Industrial Park Road. Mike Bonanno stated that exterior lights on buildings are to be used to light up the buildings, and not on to other properties.

Howard Hatch asked the Board if the Barber Road issue had been addressed and Chairman Fortier stated that he has done some research and has found that most of the required paperwork was completed; apart from an application to build off a private road on Lot 70. Mr. Bagley has also agreed to spread some gravel on his property in hopes to divert some of the runoff back on to his own property once "wet season" has ended.

There was a question followed by a comment regarding who enforces building permits for home improvements.

Mike Lavoie stated that he would be able to assist in locating the property pins on the Powderhouse property if asked by the Town.

Comments of the Town Manager: Town Manager Lacaillade met with the Woodsville High School Senior class and discussed their wish to have a community garden for an environmental service learning project. The proposed garden would be located by the Clifford building behind the storage units. Mike Bonanno made a motion to allow the Woodsville High School Students to have a Community Garden behind the Clifford Building once they show proof of liability. Fred Garofalo seconded the motion and it was passed unanimously. Town Manager Lacaillade requested that Board members look at the support timbers under the Mill Street Bridge and consider potential uses for them once construction on the bridge begins.

Comments of Selectboard Members: The drug and alcohol policy was discussed and it was stated that by law, the Town can't simply drug test employees who are not in a "sensitive position" which is a different statement than what Primex gave the Town. Fred Garofalo suggests the Town look into this policy again.

Mike Bonanno made a motion to adjourn the regularly scheduled Selectboard Meeting and enter Non-Public Session. Tom Friel seconded this motion and all agreed. Mike Bonanno made a motion to enter non-public session. Tom Friel seconded this motion and it carried unanimously. Tom Friel made a motion to adjourn the non-public session; seconded by Chris Luurtsema and carried unanimously. No motions were made and no action was taken and the minutes are to be sealed. The non-public session adjourned at 7:52.

Adjourn Meeting: A motion was made by Tom Friel to adjourn the meeting; seconded by Chris Luurtsema and carried unanimously. The meeting adjourned at 7:54.

Minutes produced by Katie J. Moyse