

**Minutes of Haverhill Selectboard Regular Meeting
Monday May 14, 2018
6:00 PM**

Draft subject to review, correction and approval at the next meeting.

Board Members Present: Wayne Fortier, Darwin Clogston, Tom Friel, and Fred Garofalo and Chris Luurtsema

Town Manager: Jo Lacaillade

Finance Officer: Jennifer Collins

Police Chief: Brandon Alling

Members of the Public Present: Dawn Lavoie, Michael Lavoie, Howard Hatch, Joseph Longacre, Margo Longacre, Evelyn Elms, Bob Fagnant, Doug Henson, Preston Hatch, Dan Brady, Susie Tann, Robert Garone, Susan Garone and Ed Ballam for the Journal Opinion.

Call Meeting to Order: The meeting was called to order at 6:00 P.M. by Chairman Fortier.

Pledge of Allegiance

Agenda Approval: Tom Friel made a motion to approve the agenda as presented. The motion was seconded by Fred Garofalo and it was unanimously approved.

Consent Agenda: Darwin Clogston made a motion to approve the consent agenda. Tom Friel seconded the motion. Wayne requested a revision on page 2 of the April 30th meeting minutes be amended to say the vote for the Mildred Page Funding passed with a 3-2 vote. The minutes, with the addition to the correction, were approved unanimously.

Scheduled Public Appearance(s):

- **Mill Street Bridge Waterline:** Robert Fagnant proposes instead of using a metal sleeve, as recommended by NH-DOT, that a permanent waterline be placed during bridge construction to improve water issues on Mill Street. This would prevent disturbing new pavement later and it is a more efficient process. The cost of the metal sleeve is approximately \$51/foot while the permanent waterline is approximately \$17/foot. Fred Garofalo made a motion to follow Robert Fagnant's recommendation which includes placing a permanent waterline during bridge construction. Tom Friel seconded the motion and it carried unanimously. NH-DOT will be informed of this formal decision.

Town Manager's Report: TM Lacaillade deferred her report to move on with the agenda.

Pending (Old) Business: None at this time.

New Business:

- **Powderhouse Hill Survey Bid Results:** DuBois & King entered the only bid that came through in the amount of \$18,000 (\$10,000 over the amount that the Town approved). Other surveyors stated they couldn't place a bid because they did not carry the errors and omission insurance the Town requested and they would be unable to complete the work in the two month time frame that Town was allowing. There was discussion about holding a work session for the Board to compare the existing surveys of the property. Chairman Fortier stated that he believes a new survey is necessary and Ray Sayborn should continue his preliminary work. Fred Garofalo made a motion to put out a new bid eliminating the stipulation for errors and omission insurance and eliminating the two-month time restraint. Chairman Fortier seconded the motion. The motion did not carry by a vote of 2-3. Voting no was Tom Friel, Darwin Clogston and Chris Luurtsema. The Board will hold a work session on Thursday May 24th at 6:00 PM and will request that Ray Sayborn provide his preliminary findings on the property.
- **Acceptance of Bid - Lily Pond Road:** The Highway Committee received three bids for the project. Don Bigelow bid \$157,896, C&C Bunnell bid \$147,780 and Chief Crushing & Excavation bid \$143,131. The Highway Committee reviewed the bid with Chief Bogie and Bogie stated that if he uses gravel instead of ledge the bid would change to \$128,101. Darwin Clogston made a motion to accept the bid from Chief Crushing and Excavation in the amount of \$143,131. Tom Friel seconded the motion and it carried unanimously.
- **Prosecutor Contract:** The contract will remain the same but with a higher rate. Haverhill Police Department recommends moving forward with the contract renewal. Darwin Clogston mentioned that he was struggling with the fact this was a three contract, but made a motion to accept the contract. Chris Luurtsema seconded the motion and it carried unanimously.
- **1st Reading of Revised Town Owned Land Policy:** The Board reviewed the revised policy and discussed creating two policies, one for use of Town-owned land and one for leasing town-owned land. Jennifer Collins suggested using the term "land" rather than properties throughout the policies and using the term "Town-owned Buildings" rather than specifying just the Clifford Building. Once these revisions are made, the Board will have another First Reading.
- **Beacon at Airport:** The Airport Commission voted to purchase a beacon and place it on a lift in Hangar C for a 60-day trial beginning 30 days prior to August 15th and ending 30 days after August 15th. Howard Hatch would like to know how the Beacon will be visible in the Fall when there are fewer leaves on trees. Having the beacon will support future Federal funding. Suzie Tann suggested that the final decision be voted on by residents at Town Meeting and that a Selectboard member (preferably Tom Friel) and a pilot from the Commission be present on a separate committee to discuss this issue further. The Board agrees to create a new committee/commission to discuss the

issue. Howard Hatch asked if NIPIAS is aware that they do not own air space at the end of the run ways and Chairman Fortier stated he would look into the question.

- **Auditing Contract:** Darwin made a motion to renew the auditing contract recommended by Town Manager Lacaillade. Fred Garofalo seconded the motion and it carried unanimously.
- **First Reading of Ground Rules for Selectboard Meetings:** Chairman Fortier attended a class that discussed ground rules for meetings and distributed a First Reading of a new policy specifying guidelines and ground rules for Selectboard meetings. A second reading of the policy will take place at the next meeting.

Commission/Committee Reports: The Fire Department Funding Committee met on 5/2/18 and was well attended. There are concerns that two of the three fire departments had broken the previous contract and there needs to be a way for the new agreement to be enforced when it is put in place.

Correspondence: A gravel agreement with Mr. Underhill was discussed. The agreement is the same as the previous agreement with the exception of the price. Under the old contract, during the first year, the price was \$2.50/yd³, the second year it was \$2.75/yd³, last year it was \$3.00/yd³ and this year the proposed purchase price is \$3.00/yd³ for the length of the three-year agreement. The Board discussed if it would be cost effective to enter into the agreement and will make a decision at the next meeting. The Board received a letter from Mr. Mathieson regarding a conflict on Benedict's Way, a letter from Broadband and a letter was sent to Senator Guida.

Comments of the Public: Howard Hatch suggested having Horizons take another look at the sewer line, as the breaks have all happened on the same line. He doesn't think the Town got its money's worth on the sewer line study.

Comments of the Town Manager: None at this time.

Comments of the Finance Officer/Administrative Asst.: Mathieson is requesting permission to build on Benedict's Way and Carl Begley is requesting permission to build on Barber Road. Both require the Board to sign off and the building permit for Bagley's request will be sent to the Planning Board, as it has not yet. Begley's request is for location: Tax Map 411 Lot 57 on Barber Road. Mathieson's request is for location: Tax Map 414 Lot 109-52 on Benedict's Way. Chris Luurtsema made a motion to approve Mathieson's property to be signed. Tom Friel seconded the motion and it was approved unanimously. The Board would like to hear the planning board's comments before signing Begley's request.

Comments of Selectboard Members: None at this time.

Darwin Clogston made the motion to adjourn the Selectboard Meeting at 8:21 PM. Tom Friel seconded the motion and it carried unanimously.

Minutes produced by Katie J. Moyse