

**Minutes of Haverhill Selectboard Regular Meeting
Monday April 30, 2018
6:00 PM**

Draft subject to review, correction and approval at the next meeting.

Board Members Present: Wayne Fortier, Darwin Clogston, Tom Friel, and Fred Garofalo. And Chris Luurtsema

Town Manager: Jo Lacaillade

Finance Officer: Jennifer Collins

Members of the Public Present: Jon Warzocha-Horizon Engineering, Dawn Lavoie, Michael Lavoie, Howard Hatch, Christina Hebert, Gary Hebert, Greg Mathieson, Joseph Longacre, Evelyn Elms, Barbara Warren, Keisha Luce and Ed Ballam for the Journal Opinion.

Call Meeting to Order: The meeting was called to order at 6:00 P.M. by Chairman Fortier.

Pledge of Allegiance

Agenda Approval: Darwin Clogston made a motion to approve the agenda as presented. The motion was seconded by Tom Friel and it was unanimously approved.

Consent Agenda: Darwin Clogston made a motion to approve the consent agenda. Chris Luurtsema seconded the motion which carried unanimously.

Scheduled Public Appearance(s):

- **Jon Warzocha - Horizon Engineering Sewer Line Study:** Warzocha stated that the total cost, as previously mentioned would be around \$1.3 million. Warzocha would like to get his draft report finalized and approved in order for the Town to get reimbursed and he would also like to hear whether the Town wants to move forward with the project. Options for funding include USDA Rural Development, Clean Water Fund and the Community Development Block Grant. The Board discussed different options, costs, funding and agreed that at this time they did not want to undertake any project on the sewer line. When they were ready to move forward with any type of project they would need to have the County involved in any further discussions.

Town Manager's Report: The RFP for Lily Pond Road is out for construction and there will be a separate RFP for the tree cutting and paving portion. The Beautification Group met and the lawn bids for 2018-2020 are in. Fred and Town Manager Lacaillade attended the Stranger Road to Travel training. Sandi, Austin and Tom attended the Zoning seminar. EEI Engineers will be here on Wednesday 5/2/18 to summarize their finding on the HVAC. The Firefighting

committee will meet on Wednesday 5/2/18 at 6:00PM. Fred will be attending a Broadband meeting on 5/10/18.

Pending (Old) Business:

- **Vendor Permit:** Tom Friel drafted a vendor permit policy that states commercial vendors requesting to use Town land must complete an application including a \$100 application fee, show proof of liability insurance, and ensure the area is cleaned up after use. The policy goes on to state that Haverhill residents selling agricultural products would be required to complete an application and list what products will be sold, and where and when they will be sold. Permits would be effective from June 1st through December 1st and will not supersede precinct rules. Fred stated permits may not be easily enforceable. The board decided against pursuing a vendor permit at this time and Chris suggested creating a policy for Town-owned land use and the Board will discuss further at the next meeting.

New Business:

- **Mildred Page Funding Request:** The Board has received a request from the Church and one from Court Street Arts. The Church is requesting \$6,510 which led to a discussion regarding if the Church is legally a public building which is a requirement to receive Mildred Page funds. Darwin made a motion to donate \$6,510 to the First Congregational Church in Haverhill Corner from the Mildred Page Fund. Chairman Fortier seconded the motion and it carried by a vote of 3-1. Opposed were Fred Garofalo and Tom Friel. Tom Friel suggests seeking a legal opinion. Court Street Arts is requesting \$7,500 to be used for repairs/maintenance and loan repayment. Fred Garofalo made a motion to donate \$7,500 to Alumni Hall from the Mildred Page Fund. Tom seconded the motion and it carried by a vote of 4-1. Voting in opposition was Darwin Clogston.

Commission/Committee Reports: The Heritage Commission met and discussed upcoming projects including relocating the caboose and clearing the land by the coal sheds. The Planning Board met and reviewed a couple of adjustments and discussed the importance of being proactive about drinking water and protecting existing cold springs. The Planning Board will review gravel pit policies.

Correspondence: Town Manager Lacaillade received a letter regarding a pre-construction meeting for the Mill Street Bridge project.

Comments of the Public: Dawn Lavoie spoke about the survey of Powder House Hill and spoke to Chairman Fortier about a conversation he had with Ray Sayborn and Everett Sawyer regarding the survey. Greg Mathieson stated he met with Congressman Kuster and discussed two FEMA declarations and an application for equipment, specifically an excavator, should be submitted soon. The new Economic Development Committee met and discussed multiple new project ideas. This led to a conversation about where the minutes should be posted and if a disclaimer should be added stating this group is not a Board appointed committee.

Comments of the Town Manager: Road Agent McDanolds and Town Manager Lacaillade went to Country Land Drive to review the high water levels due to beaver dams blocking the spill-way.

Comments of the Finance Officer/Administrative Asst.: Finance Officer Collins stated she has a solid list of properties for the auction which totals to 66 currently. Collins has a few properties that can be deeded also. The first is a mobile home located on Cook Lane [Map 415 Lot 2 Sub Lot 4] where \$5,306.04 is owed and payment arrangements were broken. Darwin Clogston made a motion to tax deed the property. Chris Luurtsema seconded the motion and it carried unanimously.

Fred Garofalo made a motion to proceed with eviction. This was seconded by Chris Luurtsema and it carried unanimously.

The next property is an unoccupied mobile home located in Indian Corn Mill [Map 413 Lot 20 Sub Lot 20] mobile home park. The monthly rent for this property if taken over by the Town would cost \$310 and cannot be put up for auction due to time restraints. Chris Luurtsema made a motion to tax deed the said property. Fred seconded this motion and it carried unanimously.

Tom Friel made a motion to continue providing \$250 annually to participating FSA accounts for full-time Town Employees. Chris Luurtsema seconded the motion and it carried on a vote of 4-1. Voting in opposition was Fred Garofalo.

Comments of Selectboard Members: Tom discussed a conversation he had with Tim Caswell regarding the Town's Rail Trail conflict.

Chris Luurtsema made the motion to adjourn the Selectboard Meeting at 9:16 PM. Fred Garofalo seconded the motion and it carried unanimously.

Minutes produced by Katie J. Moyse