

Minutes of Haverhill Selectboard Regular Meeting
Monday April 3, 2017
6:00 PM

Draft subject to review, correction and approval at the next meeting.

Board Members Present: Wayne Fortier, Mike Bonanno, Tom Friel, Chris Luurtsema, Fred Garofalo

Town Manager: Jo Lacaillade

Members of the Public Present: Howard Hatch, Raymond Thayer, Susie Tann, Michael Thompson, Darwin Clogston, Norman Darby, Don Dubois, Margie Dubois, Chief Charles and Ed Ballam-Journal Opinion.

Call Meeting to Order: The meeting was called to order at 6:00 P.M.

Pledge of Allegiance

Agenda Approval: Mike Bonanno made a motion to accept and approve the agenda as written. Fred Garofalo seconded the motion and it was carried unanimously.

Consent Agenda:

Approve Minutes of Previous Meeting: March 20, 2017 and to sign Manifest, Forms and Other Warrants: Mike Bonanno made a motion to approve the minutes from consent agenda. The motion was seconded by Fred Garofalo and it was carried unanimously. There was a discussion about the prior meeting minutes; Wayne read the written policy regarding minutes and there was no motion to amend.

Scheduled Public Appearance(s):

- **Chief Charles:** Haverhill's two newest officers are currently enrolled in the Police Academy and are expected to graduate April 21st. There has been an increase in mental health related calls and it has been noted that there is a shortage of available beds at Concord State Hospital. Chief Charles has reached out to Rick Ladd with concerns about the lack of beds and is hoping the State can begin addressing the issue by providing more resources. There was discussion about investigations that involved searching through computers. Chief Charles said they can be outsourced but those agencies are backlogged also. Computer investigations generally take between eight to ten hours to complete. Chief Charles stated it may be beneficial to train officers to do this type of investigation, as it is becoming necessary more frequently. The Annual Rape Aggression course for the high school will take place in either May or June this year. Drug take backs is scheduled for 4/22/17. Chief Charles gave an overview of some of the work the drug coalition is doing. All three schools have been practicing responses to different types of emergency scenarios and have completed walk throughs with Homeland Security for assessment purposes. The schools are now waiting for a final report. The number of drug overdoses has gone down and there has been a recent spike in drug related information.

- **Keisha Luce – Mildred Page Fund: Court Street Arts is requesting a sum of \$8,334** to use towards partial repayment of an existing bank note and for upgrades that will include septic and plumbing work and new flooring. \$4,000.00 would be used towards the loan repayment and the remainder would be used for the mentioned upgrades. There was a brief discussion about other repair needs the building has including the shutters. Keisha gave an overview of the sold old shows they had last year and that they are serving meals now as a hopeful revenue stream. Keisha said that there is money set aside for exterior work already. The Mildred Page Fund has a current balance of \$15,786.87 and there are no other competing interests currently. Mike Bonanno made a motion to approve Court Street Arts' request for \$8,334.00 from the Mildred Page Fund. Chris Luurtsema seconded this motion and it carried unanimously.

Comments of the Public:

Susan Tann followed up with the Board on whether DES has been involved with the property cleanup on County Road. TM Lacaillade confirmed that DES has not had any involvement or contact with the property at all thus far. Tann also inquired about the Airport Commission public hearing minutes that were mentioned at the last meeting. Mike Bonanno stated that minutes have not been written, but since the Public Hearing was recorded, minutes can be produced and he will request that it get done. Chairman Fortier provided clarification on the Selectboard oversight on commissions

Darwin Clogston asked about the highway truck that had been down to receive repairs has been returned to the Town with a new motor; but he understood that the second day back it was broke down again. TM Lacaillade said that it had lost a hose and Granite State had sent a mechanic to look at it, it was down briefly.

New Business:

- **Barber Road – RSA 674:41:** Drainage and movement of water that is ending up along a private right of way off of Barber Road. Some of this water is eroding an abutting property. Per RSA 674:41, when you build on a road, you must assume all liability for damage to property and abutting property. The Planning Board sent DuBois to the Selectboard, as they don't have authority to change this. The Board discussed recommending that the Planning Board not approve any further property development on the property from the owner. Because the Town does not have jurisdiction to enforce these types of issues between private property owners, it becomes a civil issue. Harry Burgess would like to mitigate the issue by contacting the property owners and ask if they'd be open to containing and/or holding the water onto their own property, rather than the letting it move to the abutters' land by adding another culvert, repositioning an existing culvert or by building up a retaining area. The Board agrees that opening up a line of communication between the Board and property owners is a great idea and will table the rest of the discussion until Harry reports back with his findings.

Town Manager's Report:

The Town Managers report covered the following topics: Hazard Mitigation Plan Revision meetings (next meeting is April 18th); Woodsville Downtown Business owners meeting; 2nd Crime Watch community meeting; Joint Towns rail trail meeting in Claremont; and training for the SWPP system at the airport.

Pending (Old) Business:

- **Animal Control:** Upper Valley Humane Society and the Littleton Pet Center are both available for the Town to use, should the Board vote to outsource Animal Control services. Upper Valley, located in Enfield, NH (approximately 55 miles each way) charges the Town \$200 for each dog brought to them that is not claimed before ten days. After ten days, Upper Valley will re-home the dog themselves. Linda Smith, the current Animal Control Officer, has stated that she is not interested in transporting dogs to Enfield, and the Town would need to hire somebody for transports. The Board discussed the negative effects this could potentially have on the Police Department, as they currently provide backup services for Animal Control.

Littleton Pet Center, located in Littleton, NH would charge the Town \$24/day to board a captured dog, or \$240 for ten days. If the dog goes unclaimed, the Pet Center will provide the dog with shots and charge the town \$100 for that, on top of an additional \$24/day until the dog is rehomed.

The Board discussed an alternative method, and it would first include opening up a discussion with the Animal Control Officer for the Town of Bradford, VT, who lives in Piermont. The Board agreed that asking if he would be interested in providing the same services for the Town of Haverhill seems like the best idea. Animal Control will be on the agenda for the next meeting after Mr. Godfrey has been contacted.

New Business (continued):

- **Sewer Study Engineering Agreement:** Chris Luurtsema made a motion to approve the Agreement as modified by Primex with EJCDC, ACEC, ASCE and the National Society of Professional Engineers; seconded by Fred Garofalo and carried unanimously. Chairman Fortier signed the paperwork.
- **Selectboard Goals:**
 1. To obtain a better understanding of issues related to unpaid taxes, including getting a better handle on properties that the Town has taken over under a form of tax lien. The Board would like to see the Town's Tax Collectors receive additional training, should they need it, to ensure taxes are adequately paid (current and overdue).
 2. Review personnel policies, ordinances and procedures.
 3. Reevaluate the sale of lots on the business park, with a goal of selling.

4. Community improvement, to include RSA 79e.

➤ **Town Manager Goals:**

1. HVAC review of Morrill Building and work with professionals in the field to develop a plan for replacing and obtaining cost estimates.
2. Rail Trail-Continue the process working towards gaining control back of our rail trail
3. Review documentation related to tax deeded properties for accuracy and auction off those that are eligible.
4. Research other large lots in Mountain Lakes to verify owner of record.
5. Continue to meet and work with the Woodsville business owners for revitalization and beautification.
6. Continue to meet and work with the Haverhill Corner Futures Group.

Commission/Committee Reports:

Tom Friel said the Rec Committee recently held two dances. The first was a high school dance that brought in \$254 in admission from 52 attendees and \$80 in concessions. The second was a 7th and 8th grade dance, with 42 attendees that grossed \$286 in admission and \$136 in concession. Woodsville will be funding between \$919 and \$1000 for an air hockey table.

Mike Bonanno said that the Barber Road issue was the main issue covered at the last Planning Board meeting. He said also that the Planning Board is seeking input from people to assist in reviewing the Master Plan. He spoke of the second Crime Watch Committee meeting had a far smaller turnout than the first meeting had. The committee will be reaching out to attendees from the first meeting to ask if Sunday afternoon is not an ideal time to meet and will try to accommodate the majority's schedule.

Correspondence:

A revised drug/alcohol policy to include the Boards' amendments from the work session was reviewed and it is now being sent to Primex and the Town's attorney. Other correspondence items included the legislative bulletin and a letter in opposition to the Board's discussion regarding the closing of the Kennel from last meeting.

Comments of the Town Manager:

Jim Oakes from Grafton County had contacted the Town Manager; his County Commissioners would like to survey the boundary between the County and the Town rail trail as they prepare to replace their sewer line. The cost is \$3000 and they are asking if the Town would pay half. After a brief discussion the Board consensus was to not pay towards the survey. The CRWC agreement with Connecticut River Watershed Council for work at Clark Pond Road was tabled until next meeting for Board members to review. Grafton County is requesting use of space at the Center

Haverhill Armory for 6 weeks to store the emergency management trailer. They are having to move it from its current location and want to keep it inside. The Selectboard was fine with doing so with proof of insurance provided.

Comments of Selectboard Members:

None at this time.

Adjourn Meeting:

A motion was made by Chris Luurtsema to adjourn the meeting; seconded by Mike Bonanno and carried unanimously. The meeting adjourned at 8:40.

Minutes produced by Katie J. Moyse