

**Minutes of Haverhill Selectboard Regular Meeting
Monday March 6, 2017
6:00 PM**

Draft subject to review, correction and approval at the next meeting.

Board Members Present: Chairman Wayne Fortier, Mike Bonanno, Tom Friel, Chris Luurtsema, Darwin Clogston.

Town Manager: Jo Lacaillade

Members of the Public Present: Howard Hatch, Sherri Sargent, Brad Sargent, Fred Garofalo, Mike Lavoie, Raymond Thayer, Chief Charles, Ed Ballam

Call Meeting to Order: The meeting was called to order at 6:00 P.M.

Pledge of Allegiance

Agenda Approval (additions/deletions completed by Board consent)

Mike Bonanno made a motion to accept and approve the agenda as written. Tom seconded the motion and was carried unanimously.

Consent Agenda:

- **Approve Minutes of Previous Meeting: February 21, 2017:** Mike Bonanno made a motion to approve the minutes from last meeting. This motion was seconded by Tom Friel and was carried unanimously.

Sign Manifest, Form and Other Warrants: Mike Bonanno made a motion to approve the Consent Agenda. This motion was seconded by Tom Friel and was carried unanimously.

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Scheduled Public Appearance(s):

- **Sherri Sargent, Recreation Department – Gaga Court:** Sherri met with the Recreation Commission and discussed purchasing an inflatable and portable Gaga Pit. The Gaga Pit is a 24' octagon and is an Israeli form of dodgeball. The Pit itself can sustain up to 25 players and will ideally be used for Sumer Camp. Two years ago, purchasing a Gaga Pit was voted down, as the proposed structure was permanent and carried too much risk. The new proposed Gaga Pit is inflatable and therefore portable allowing the Pit to be put away after use, minimizing the risk of injury when left unsupervised. Primex covers other Gaga courts in New Hampshire. The Recreation Commission has a balance of \$2,200 in the Bob Miller Memorial fund which they would like to use to pay for the Gaga Court. Tom Friel and Mike Bonanno both expressed that they think a Gaga Court would be a beneficial addition to Haverhill Recreation. Mike Bonanno made a motion to approve the purchase of the Gaga Pit. Tom Friel seconded the motion and it carried unanimously.

Public Hearing:

No scheduled public hearing at this time.

Comments of the Public:

No comments at this time.

Town Manager's Report:

Town Reports are back and are currently at the distribution locations. Advertisements have been arranged for WYKR and for the newspaper.

TM Lacaillade attended the Excessive Force Training and found it "very enlightening."

Joe Maccini and TM Lacaillade discussed the truck repairs as well as some potential work that could be done on Lily Pond Road this year. These ideas will be further discussed in a highway committee meeting towards the end of the month.

Donald DuBois expressed his concern regarding the lot line adjustments on Barber Road that are being discussed.

Jay Holden and TM Lacaillade met to discuss Town Meeting protocol.

A list of final questions has been sent to both insurance vendors for the proposed health insurance plans. There will be a meeting with the Selectboard with one of the vendors to discuss services and coverage that they would cover.

The Mill Street Bridge meeting with NHDOT is scheduled for April 17, 2017 during a regularly scheduled Selectboard meeting.

TM Lacaillade has contacted the attorney listed in the ad regarding Gary Woods, to retrieve the Towns' files.

Pending (Old) Business:

- **Drug and Alcohol Policy:** The proposed policy was initially brought up on 10/3/16 and further discussed on 10/31/16 when the Board was provided with proposed revised pre-employment physical and drug screen policies. The Board would like to create a concrete procedure for accidents involving Town vehicles and/or equipment when it is suspected that the employee is under the influence. TM Lacaillade is going to see if Primex has procedures for these incidents. Chris Luurtsema suggested that this procedure, involving a drug screen, be used any time after a "serious" accident occurs that involves Town equipment. This would eliminate the conflict of interest and would be in effect to all Town employees, including the Police Department. Mike Bonanno asked how one would determine when an accident was "serious" or not, and then suggested that this procedure go into effect after *any* accident involving Town equipment. Chairman Fortier stated he agreed that the procedure should be used across board for all Town employees. The Board will review the proposed procedure in more depth and discuss at the next Selectboard meeting.

New Business:

- **Animal Control:** Darwin Clogston stated that the Budget Committee has expressed concern about the cost of the Animal Control program for the last three years and that one of the few things that have changed within the program is the 2% raise both employee and her supervisor received. Darwin stated that there was only two hours of work (two dogs) documented for the last two months, which is concerning, as the facility costs \$4,000 to maintain annually and it only took in \$410 last year. Darwin spoke with Bradford Animal Control and learned that Bradford has a contract with Enfield and they take their dogs there. Bradford Animal Control picks up between 30 and 40 dogs annually and has a budget of \$5,000. Wentworth Animal Control has a contract with Laconia and takes dogs there.

Mike Bonanno stated that he would like to increase the Kennel Fee to help offset costs of the program, as revenues do not meet expenses currently. RSA 466:39 states that the Town can set the First Nuisance Fee to \$25 with \$50 being the maximum. Currently the Town charges \$20. Chris Luurtsema suggests the Board review the Schedule of Fees for dog boarding before the next meeting, when the Animal Control Officer can attend.

Darwin recommends that the Board shut down the dog pound and touch base with Haverhill Police Department to see if they would be willing to assist in answering more calls. Tom Friel expressed that he does not think the Town should offer boarding services, as it competes with several local businesses. The Board will review and discuss these issues at the next meeting, when the Animal Control Officer is scheduled for appearance.

Commission/Commission/Committee Reports: At the last Planning Board Meeting, Donald DuBois voiced his opinion about a potential water problem on Barber Road. The first lot line adjustment was tabled pending legal opinion, which automatically tabled the second lot line adjustment for Barber Road.

Mike Bonanno stated that he thoroughly enjoyed the Excessive Force Training he attended with TM Lacaillade.

The Airport Commission is scheduled to meet for the first time this year on 3/8/17.

The Recreation Committee grossed \$1,500 at their Penny Sale.

Haverhill Heritage Commission Chairman is now Everett Sawyer III. Per Chairman Wayne Fortier, he is doing a great job and their current project is to complete the Memorial Wall on Rail Road Park and to work on moving the caboose.

Correspondence:

The SelectBoard received a letter from Susan Major, dated 2/24/17, expressing concern about the position the Board is taking on the recycling issue.

Bob Mead sent an email to the Board concerned about the lack of due diligence on the Town's recycling endeavor.

John Stevens sent a letter to the Board concerning broadband. Chairman Fortier stated that the service will hopefully be coming soon.

Chairman Fortier mentioned a recent Letter to the Editor in the Bridge Weekly regarding ATV use on public roads.

The Legislative bulletin dated 3/3/17 provided information regarding the new tax rate.

TM Lacaillade provided the Board with a list of the 39 town owned properties along with a list of the 45 properties with tax deeds. TM Lacaillade and the Board would like to begin liquidating the list.

Comments of the Public:

None at this time.

Comments of the Town Manager:

None at this time.

Comments of Selectboard Members:

Mike Bonanno asked if TM Lacaillade has received paperwork back from Doug Henson. The answer was no.

Darwin Clogston would like TM Lacaillade to seek information on why there is a highway department truck that comes down to Haverhill Corner but doesn't continue on through the village. Two times he has witnessed it, one time it backed into Meadow Lane and headed north and the second time it did the loop of Stonecrest and went back north.

Non Public Session per RSA 91-A:3 (a) Personnel Matter

A motion to suspend the regular scheduled meeting to go into non-public session was made by Mike Bonanno. This motion was seconded by Tom Friel and all polled and carried unanimously to enter non-public. The Board entered this non-public session at 7:22.

Mike Bonanno made a motion to come out of Nonpublic Session, seconded by Tom Friel and all approved. The Board came out of Nonpublic session at 7:31 pm. No motions were made, no action taken and the minutes are to be sealed.

Chris Luurtsema made a motion to approve the new Chief of Police 2 year contract and have it backdated to begin on January 3, 2017 when he previous contract expired. Mike Bonanno seconded the motion. Voting yes was Chris Luurtsema, Mike Bonanno, Tom Friel and Wayne Fortier. Voting no was Darwin Clogston. Darwin stated that the next contract represented an \$11,000 raise in one year and no one deserves that kind of increase.

Non Public Session per RSA 91-A:3 (a) Personnel Matter

A motion to suspend the regular scheduled meeting to go into non-public session was made by Mike Bonanno. This motion was seconded by Darwin Clogston and all polled and carried unanimously to enter non-public. The Board entered this non-public session at 7:40.

Mike Bonanno made a motion to come out of Nonpublic Session, seconded by Tom Friel and all approved. The Board came out of Nonpublic session at 8:22 pm. No motions were made, no action taken and the minutes are to be sealed.

A motion was made by Chris Luurtsema to enter regular session; the motion was seconded by Tom Friel and carried unanimously.

Adjourn Meeting

A motion was made by Tom Friel to adjourn the meeting; seconded by Mike Bonanno and carried unanimously. The meeting adjourned at 8:26.

Minutes produced by Katie J. Moyse