

**Minutes of Haverhill Selectboard Regular Meeting
Tuesday December 26, 2017
6:00 PM**

Draft subject to review, correction and approval at the next meeting.

Board Members Present: Wayne Fortier, Mike Bonanno, Tom Friel, Chris Luurtsema and Fred Garofalo.

Town Manager: Jo Lacaillade

Finance Officer: Jennifer Collins

Police Chief: Brandon Alling

Members of the Public Present: Howard Hatch, Joseph Martel and Michelle Reagan

Call Meeting to Order: The meeting was called to order at 6:02 P.M. by Chairman Fortier.

Pledge of Allegiance

Agenda Approval: Michael Bonanno made a motion to approve the agenda. Fred Garofalo seconded the motion and it carried unanimously.

Consent Agenda: Michael Bonanno made a motion to approve the consent agenda. The motion was seconded by Tom Friel and carried unanimously.

Scheduled Public Appearance(s): (Moved up from new business)

- **Michelle Reagan:** Michelle gave the Selectboard an overview of the Special Olympics program and their request to use the gym with no fee. After a brief discussion Mike Bonanno made the motion to grant use of the JRM gym with no fee; seconded by Tom Friel and carried unanimously.

- **Chief Brandon Alling - Replacement Cruiser:** Chief Ailing stated the cruiser involved in the automobile accident was deemed totaled. Though the cruiser was not budgeted to be replaced in 2017, there are currently sufficient funds in the budget to purchase a new cruiser. Purchasing (rather than leasing) the cruiser could potentially save the Town money. Chief Ailing and Board members discussed the pros and cons of buying the new cruiser rather than leasing. Mike Bonanno made a motion to follow Chief Ailing's recommendation and purchase the cruiser. Fred Garofalo seconded the motion and it carried unanimously.

Town Manager's Report: EEI came out to review the Town Office building for energy sufficiency's and potential energy savings. He will report back to Town Manager Lacaillade with his findings. Fred Garofalo was the one who made the first contact with EEI and he stated the energy efficient repairs and modifications will be a zero cost project for the Town and after three years, the Town will receive 25% of the money saved by doing these upgrades. The Board would like to have a representative from EEI come to a future meeting to discuss the project and answer questions.

Town Manager Lacaillade and Finance Officer Collins discussed a glitch in Anthem's website, affecting employees' inability to view how much is owed on their deductibles.

Old Business: None at this time.

New Business:

- **Fund Balance Policy:** This policy is renewed annually and has not been changed since last year, with the exception of the spreadsheet which now reflects updated 2017 figures. Last year, the Board voted to maintain a 4% fund balance and this year's ending fund balance is at 5%. Finance Officer Collins recommends maintaining a 5% fund balance in 2018. Mike Bonanno made a motion to accept Finance Officer Collins' recommendation. Tom Friel seconded the motion and it carried unanimously.
- **Investment Policy:** This policy is reviewed annually. Mike Bonanno made a motion to renew the investment policy. Fred Garofalo seconded the motion and it carried unanimously.
- **Pole Licenses:** The Board was given two Pole License Applications. One is a replacement pole on County Road and the other is for a new pole on Lily Pond. Both have been reviewed by the Road Agent. Mike Bonanno made a motion to authorize Chairman Fortier to sign off on both Pole Licenses. Fred Garofalo seconded the motion and it was carried unanimously.
- **Tax Sales:** The Board has deeded 49 properties during the last two Selectboard meetings and the next step is to turn around and sell them. Letters will be sent to former property owners after the first of the year, as recommended by the Town's attorney. Finance Officer Collins discussed the benefits of selling these properties with a public auction with an auctioneer who only charges a buyers' fee for his services. Chairman Fortier would like the auctioneer to come to the next meeting to discuss the process.

Commission/Committee Reports: Mike Bonanno reported that the Airport Commission met and their new tractor/snow blower is in and is currently being painted at Blackmount Equipment. The fuel system is in need of a "rubber boot" on Tank 2 which can be done by the DES. The airport's above ground fuel tank needs a spill bucket.

The Zoning Board is meeting on 12/28/17.

Correspondence: Dick Guy sent Chairman Fortier an email regarding school funding and a legislative vote coming up. Fred Garofalo made a motion to oppose the Senate Bill 193 and approves Chairman Fortier writing a letter of opposition to NH state representatives. Mike Bonanno seconded the motion and it carried unanimously.

Comments of the Public: Concerns were voiced regarding buying the police cruiser rather than leasing.

Comments of the Town Manager: Being the last meeting of 2017, the Board needs to approve fund carry-over authorizations. Town Manager Lacaillade recommends that \$25,000 be carried over for legal expenses, \$2,500 for business park repair and maintenance, \$40,000 for the Patten's property that hasn't been approved to tear down yet and \$52,000 for Airport equipment. Mike Bonanno made a motion to authorize the carry-overs as recommended by Town Manager Lacaillade. The motion was seconded by Tom Friel and carried unanimously.

Comments of Selectboard Members: Tom Friel briefly discussed the ice skating rink. Life Transition Services and Chris Luurtsema have volunteered to help maintain the rink.

Adjourn Meeting: Mike Bonanno made the motion to adjourn the Selectboard Meeting at 7:47 PM. Tom Friel seconded the motion and it carried unanimously.

Minutes produced by Katie J. Moyse