

**Minutes of Haverhill Selectboard Regular Meeting  
Monday December 11, 2017  
6:00 PM**

**Draft subject to review, correction and approval at the next meeting.**

**Board Members Present:** Wayne Fortier, Mike Bonanno, Tom Friel, Chris Luurtsema and Fred Garofalo

**Town Manager:** Excused

**Finance Officer:** Jennifer Collins

**Tax Collector:** Melinda Boutin

**Members of the Public Present:** Darwin Clogston, Howard Hatch, Phil Blanchard, Gary Hebert, Christina Hebert, Jon Warzocna, John Longacre and Ed Ballam - Journal Opinion.

**Call Meeting to Order:** The meeting was called to order at 6:01 P.M. by Chairman Fortier.

**Pledge of Allegiance**

**Agenda Approval:** Michael Bonanno made a motion to approve the agenda. Tom Friel seconded the motion and it carried unanimously.

**Consent Agenda:** Michael Bonanno made a motion to approve the consent agenda. The motion was seconded by Tom Friel and carried unanimously.

**Scheduled Public Appearance(s):**

- **Jon Warzocna – Sewerline Study Review:** Warzocna, CEO of Horizons, states he believes the issues with the sewerline are caused by corrosion in the pipes. One solution would be to replace the pipes which would cost roughly \$1.2 million if they were placed along the railbed. Board members expressed concern with the railbed and its federally enforced ban of motorized vehicles. Warzocna stated it would likely be less expensive and more straight forward to use open-cut tactics as opposed to pipe bursting. It is still unsure whether the County will assist in paying for this project. Financing options were discussed and they include USDA Rural Development Program which typically covers 40-50% and the State Revolving Fund which is EPA money administered by the state which typically covers 20%. The Board would like to table the issue for now, and will discuss the topic at a future meeting.

**Town Manager's Report:** None at this time.

**Old Business:**

- **Tax Deeds:** The Board held a work session on December 5, 2017 to discuss additional properties which are subject to tax deeding. At the work session, the Board discussed 58 different properties which still had outstanding taxes from 2014 and prior and therefore were subject to tax deeding. The properties were broken into 7 categories to make it easier to go through them. Jennifer Collins presented these same properties to the Board at the meeting so they could decide whether to tax deed them or not. The first category consisted of 7 properties (listed below) which the Board had already accepted payment arrangements on at the November 27<sup>th</sup> meeting and nothing further needed to be done on these properties.

202-113	48 Wildwood, LLC	60 Wildwood Road
208-030-007	Forrest Dodge/Nicholas Best	50 Pleasant View MHP
101-116	Federal Financial Company/Archangelo	29 Highland Street
101-160	Roger Mitton	6 Locust Street
411-090	Mary VanBeuren	2330 Benton Road
202-031	Maureen Weeks	59 Pawtuckaway Road
402-051-001	Shelley Williams	21 Squirrel Lane

Group 2 was a list of 3 properties which new payment arrangements had been made with the tax collector after the November 27<sup>th</sup> meeting. Mike made a motion to accept the new payment arrangements on the below properties. Chris seconded the motion and it carried unanimously.

207-061	Eugene Bellis	7 Tannery Road
421-033	Charles Cameron	2555 Mt. Moosilauke Hwy
413-020-020	Wayne Chaplin	41 Cook Lane

Group 3 contained only 1 property which Jennifer was recommending the Board abate the outstanding taxes because they were for a mobile home which was no longer in existence. Chris made the motion to abate the outstanding taxes on the below property. Mike seconded the motion and it carried unanimously.

410-034-MH1	Kenneth Rawson	238 Woodward Road
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Group 4 contained 16 properties which were recommended for waiver for various reasons. Mike motioned to grant waivers to the following properties. Chris seconded the motion which carried unanimously

204-294	Mildred Berquist	Kearsarge Drive
203-216	Darlene Bileau	300 Swiftwater Circle
413-020-001	Ralph Cameron	1151 Benton Road
413-031	Stephen Christian	West Side Drive

423-015	John Bennett Daly Jr.	6 Dartmouth College Hwy
402-045-008	Denise Donlon	69 Brill Hill Road
409-019-001	Renee Dube	551 Benton Road
405-010	Carl Orłowski	964 Briar Hill Road
104-031	Roy Palmer	69 Park Street
101-006	Thomas Patton	6 Chapel Street
414-019	Sandra Sargent	11 Sand Road
103-039	George Smith	8 Walnut Street
101-177	Carol Sprano	13 Ammonoosuc Street
413-124	Sheila Thomas	37 Blackberry Drive
204-287	John & Beverly Wistrand	Belknap Drive
203-156	Robert Woods	Valley Road

Group 5 contained 14 properties which were Land Only. Two of the properties (417-138 & 207-055) which had been paid so the property was no longer in danger of being taken by tax deed, which left 12 properties for the Board to make a decision on. Chris moved to deed the remaining 12 land only properties (listed below). Mike seconded the motion which carried unanimously.

203-170	Elizabeth Higginson	Valley Road
204-142	Elizabeth Higginson	Windgate Terrace
204-273	Igo Family Trust	Kearsarge Drive
204-070	Robert Krause	Loon Circle
201-168	John Molnar	Deerfield Drive
201-171	John Molnar	Deerfield Drive
201-337	John Molnar	Adams Drive
201-035	Josephine Spinella	Cranmore Drive
417-138	Darlene Ste Marie	Cemetery Road
207-055	Darlene Ste Marie	Cemetery Road
205-041	West River Road, LLC	Briar Hill Road
208-005	West River Road, LLC	Mt. Moosilauke Hwy
414-122	Kevin Wright	Powers Road
204-118	Ralph Wright	Bear Road

Group 6 contained 8 mobile homes. Paperwork was in order for all the mobile homes, but Jennifer noted the Town should have made a better effort to make notifications on 415-002-004. Mike moved to deed all the mobile homes listed below with the exception of 415-002-004. Fred seconded the motion which carried unanimously.

406-034-013	Gary Dube	24C Oak Ridge Park
415-002-002	Leonard Dube	70 Indian Corn Mill MHP
402-126-017	Patricia Elliott	17 Harmony Drive
102-004-002	Linda Harris	7 Armory Lane
415-002-004	Paul Jackson	51 Indian Corn Mill MHP

411-007-001	Wanda Leonard	2637 Benton Road
208-030-021	Jennifer Smas	57 Pleasant View MHP
414-054-99-1	Dennis Villandry	152 Sand Road

Group 7 consisted of 9 properties with contained land and buildings. The owner of one of these properties called this morning and offered to make a payment arrangement which Jennifer presented to Board. Jennifer also noted the Town should have made a better effort to notify the owner of 201-199. Mike moved to deed the properties listed below with the exception of 201-199 (due diligence) and 418-029 (payment arrangement accepted). Fred seconded the motion which carried unanimously.

104-062	Lisa Gadwah	4920 Dartmouth College Hwy
206-109	James Horne	2743 Dartmouth College Hwy
403-133	Alex Lebeau	4478 Dartmouth College Hwy
201-199	Christopher Reed	Amherst Lane
421-073	Jeffrey Smith	61 Oliverian Heights Road
421-074	Jeffrey Smith	Oliverian Heights Road
414-147	Treffe Tourville	Dartmouth College Hwy
418-029	John Viana	1011 Lime Kiln Road
208-065	Ralph Wright	316 Court Street

- **Town Meeting Date:** Concerns from the Public were expressed regarding the lengthiness of combining the School Budget Meeting and Town Meeting. The Board discussed the pros and cons of holding both meetings the same day verses on different days and which meeting should be held first. The Board agreed that Saturday, March 17<sup>th</sup> was a potential date to hold Town Meeting and Chairman Fortier will contact the School Board to see if they have interest in holding their meeting the same day.
- **Electrical Bid – Pool:** An advertisement in the “Showcase” displaying a bid did not include the Town’s purchasing policy that states the Town has the right to reject any bids. The bid involves installing three phase power. The town received a bid, and the Board believes they are obligated to accept the bid. Mike Bonanno made a motion to accept the bid from Roland Clifford. Fred Garofalo seconded the motion and it carried unanimously.
- **Employee Gift Cards:** The original figure brought to the Board at the last meeting was incorrect. For full time employees, \$50 gift cards were purchased and the total cost was \$1,350.00. Part time employees would receive \$25 gift cards and would total out at \$725. This would be a total of \$2,075 if a fee was not applied to each card. If there is an applicable \$3 fee per card, the total cost would \$2,243. Chris Luurtsema made a motion to approve spending up to \$2,243 on employee gift cards. Fred Garofalo seconded the motion and it was approved unanimously. On 12/19/17 from 10am – 2pm, Town employees may pick up their gift cards in the Town Office from Selectboard members.

**New Business:**

**Status of Meeting Minutes on Website:** Sandi Howe stated she has uploaded all minutes given to her and they should be updated on the website now. The public has also requested for easier access to minutes and agendas on the Town website. Chairman Fortier will consider getting Selectboard agendas posted on the website as well.

**Commission/Committee Reports:** The Recreation Committee met and discussed setting up an ice skating rink with the money generated from the Turkey Plunge. The Committee hosted a Polar Express night and took in \$20-\$30 in donations from the 25 attendees.

The Heritage Commission met and did some landscape maintenance at Hazen Park with an excavator donated by Blackmount Equipment. The first Employee/Volunteer Potluck Dinner was held on 12/9/17 and had about 60 attendees.

**Correspondence:** None at this time.

**Comments of the Public:** There was a brief discussion about the progress that Tax Collector Melinda Boutin has made. It was suggested that the ice rink be placed in the Haverhill Commons as opposed to the basketball court in Woodsville.

It was stated that on 12/10 an ambulance, fire truck and police cruiser all got stuck on Lime Kiln Road after just a few inches of snow accumulation. Chairman Fortier will inquire with the Road Agent how road maintenance can improve.

The Town is filing an auto claim and workers compensation claim after a police cruiser was involved in an auto accident. Haverhill Police Department has one cruiser at this time, as the other sedan is in the shop for a recall.

**Comments of the Town Manager:** None at this time.

**Comments of Selectboard Members:**

**Adjourn Meeting:** Mike Bonanno made the motion to adjourn the Selectboard Meeting at 8:08 PM. Chris Luurtsema seconded the motion and it carried unanimously.

*Minutes produced by Katie J. Moyse*