

**Minutes of Haverhill Selectboard Regular Meeting
Monday November 27, 2017
6:00 PM**

Draft subject to review, correction and approval at the next meeting.

Board Members Present: Wayne Fortier, Mike Bonanno, Chris Luurtsema, Tom Friel and Fred Garofalo

Town Manager: Jo Lacaillade

Finance Officer: Jennifer Collins

Tax Collector: Melinda Boutin

Members of the Public Present: Darwin Clogston, Howard Hatch, Sandi Howe, Leigh Reney, Guy Mitchell, Greg Mathieson, John Nelepovitz and Ed Ballam - Journal Opinion.

Call Meeting to Order: The meeting was called to order at 6:00 P.M. by Chairman Fortier.

Pledge of Allegiance

Agenda Approval: Michael Bonanno made a motion to approve the agenda. Fred Garofalo seconded the motion and it carried unanimously.

Consent Agenda: Michael Bonanno made a motion to approve the consent agenda. The motion was seconded by Tom Friel and carried unanimously.

Scheduled Public Appearance(s):

- **Appointment to Recreation Commission - Sandi Howe:** After a brief interview, Mike Bonanno made a motion to appoint Sandi Howe to the Recreation Commission. The motion was seconded by Tom Friel and carried unanimously.
 - **Town/School Meeting Schedule:** Dick Guy was unable to attend. Wayne gave an overview of the possible number of ballot votes for the school budget and the concern that Dick has voiced that the meetings will be too lengthy if combined this year. Wayne asked Board members to give it some thought and they can discuss it at the next meeting.
1. **Town Manager's Report:** The Emergency Management team met briefly but did not do a full review of the October event due to Steve Robbins being unable to attend. Another meeting will be scheduled.

Kirsten Spooner is working on a graduate project at the University of NH in Durham. She recently did a survey of issues as others see them in Haverhill and three things came up most and none are a surprise. Those 3 items are high taxes, schools and the unavailability of High Speed Internet and Cell Service. She has chosen to proceed with the cell service issue and will be doing a study to propose options that might be available.

The Hazard Mitigation Plan has been submitted to the State for review and comment and once it meets their approval it will come to the Board for review and adoption.

Old Business: None at this time.

New Business:

- **Clark Pond Bridge - Contract Amendment:** The Town of Haverhill is trying to get 20% state bridge aid for the project. If the state aid is approved, Haverhill's responsibility would be 5% which is estimated at \$34,500. The Town needs to provide documentation to the State to verify that the funds are available and Town Manager Lacaillade suggests using the money that was received outside of the budget, as it is to be used for projects that were not already budgeted for. The State also requires a field survey of the existing bridge before the state aid can be considered. Mike Bonanno made a motion to sign the application for State Bridge Aid and the Contract Amendment #2 for \$3,500.00. Fred Garofalo seconded the motion and it carried unanimously.
- **Employee Gift Cards:** The Recreation Commission asked the Board if the Town would recognize the summer employees and Town Manger Lacaillade suggested gifting employees who work 20 hours or less per week a \$25 gift card and gifting employees who work over 20 hours a week a \$50 gift card. If the Town were to do this. The cost typically comes out of the Board of Selectmen budget under miscellaneous. The total cost of the gift cards would be \$1,768.00. Mike Bonanno made a motion to approve the purchase of gift cards for both full time and part time Town employees. Tom Friel seconded the motion and it carried unanimously.
- **Fred Garofalo - NHMA Conference Recap:** Fred summarized several seminars he attended at the NHMA Conference including solid waste concerns, public records, conflicts of interest, and posting minutes online. He explained how three towns requested and received funding for energy saving upgrades/projects and ended up earning a percentage of what they saved by partnering with a company. Fred suggests that the Town research one of these programs to help improve energy conversation in some of the Town owned buildings.
- **Tax Deeds:** Tax Collector Melinda Boutin has collected \$89,245.43 on the invoices that are subject to tax deeding since October. Melinda did so by reaching out to these property owners and creating monthly agreements with many of them that require them to stay

current on their taxes and make payments on the back taxes. Most of these properties are in Mountain Lakes. Currently, the Town holds the deeded properties for three years and one day before selling; however, Finance Officer Jennifer Collins has suggested that the Town expedite this process by sending a notice to property owners stating they have so many days before the property could be sold by the Town and if they would like to purchase it back during that time period they could. The repurchase price would be for all the back taxes owed plus interest and penalties previously accrued and an additional penalty. Chris Luurtsema made a motion to deed the specified land-only properties. Mike Bonanno seconded the motion and it carried unanimously.

Mike Bonanno made a motion to waive the 18 properties that have payment agreements set up. Tom Friel seconded the motion and it carried unanimously.

Traditionally, the Board has steered away from deeding properties with homes on them. Jennifer stated she is going to touch base with the Town attorney to discuss ejection processes rather than eviction.

Tom Friel made a motion to conduct a work session on 12/5/17 to discuss the specific properties that are up for deed and to make all decisions at the next Selectboard meeting.

Mike Bonanno seconded the motion and it carried unanimously. The following are the properties taken by tax deed:

Tax Map/Lot	Location	Owner
201-016	Hanover Drive	Gordon Clarke
201-022	Kearsarge Drive	Thomas Kuralt
201-023	Kearsarge Drive	Thomas Kuralt
201-024	Kearsarge Drive	Thomas Kuralt
201-097	Lakeside Drive	Howard Lassen
201-200	Amherst Lane	Steven and Linda Parker
201-211	Lakeside Drive	Alan & Tracy Fitzpatrick
202-074	French Pond Road	Robert Oros, Armand Carrano Jr
202-152	Woods Circle	Alex Demeter
202-160	Carr Road	Harry & Theresa Hill
202-161	Carr Road	Billie J Melton
202-083	Windsor Lane	Donax, LLC
203-091	Lincoln Way	Steven & Linda Parker
203-097	Newport Road	Kevin L Littlefield
203-189	Swiftwater Circle	Randy Lubow
203-248	Skiway Terrace	Muriel Cummings
203-316	Green Circle	Michelle M Edwards
204-102	Haverhill Lane	Chameleon Financial Group
204-172	Kearsarge Drive	Frank Deflippo
204-286	Belknap Drive	Bo Adamson
204-292	Kearsarge Drive	Tony Kozak
204-313	Kearsarge Drive	Almerindo G Silveira
403-031	Milford Circle	Donald J Lally Jr.

Commission/Committee Reports: The Cold Turkey Plunge, sponsored by the Haverhill Rec Committee, has brought in \$4,800 so far. On 11/17/17, the Teen Dance had 99 kids in attendance. The Rec Committee will be showing Polar Express on 12/10/17 in the Morrill Building for families.

Correspondence: Connecticut River Survey and Annual Haverhill Employee/Volunteer Holiday Party invitation.

Comments of the Public: There was a discussion about minutes from Town committees/commissions being posted to the website in a timely manner. This item is to be added on the next meeting's agenda.

Greg Mathieson and John Nelepovitz approached the Board regarding the private road they live on, as they have concerns about winter maintenance. The Board suggested they review the Registry of Deeds to verify the owner of the road.

Comments of the Town Manager: Jo said that Steve and Lynn Wheeler had redone the round planters in front of the office for the winter season and they look beautiful. The Board asked that they be sent a thank you card.

Comments of Selectboard Members: None

Adjourn Meeting: Michael Bonanno made the motion to adjourn the Selectboard Meeting at 7:45 PM. Chris Luurtsema seconded the motion and it carried unanimously.

Minutes produced by Katie J. Moyse