

**Minutes of Haverhill Selectboard Regular Meeting
Monday November 13, 2017
6:00 PM**

Draft subject to review, correction and approval at the next meeting.

Board Members Present: Wayne Fortier, Mike Bonanno, Chris Luurtsema, Tom Friel and Fred Garofalo

Town Manager: Jo Lacaillade

Finance Officer: Jennifer Collins

Town Clerk: Christina Hebert

Deputy Town Clerk: Leigh Reney

Members of the Haverhill Police Department: Chief Brandon Alling, Sergeant Camden Elliott, Corporal Derek Sullivan, Officers Ryan Jarvis, Michael DiDomenico, Kaitlyn Barnum, Jared Mitchell, Lorie-Ann Aldrich, Lise Solbeck

Members of the Public Present: Darwin Clogston, Howard Hatch, Jamie Jarvis, Melanie Elliott, Krystina Sullivan, John Bauer, Bernie Marvin, Austin Albro, Chad Mitchell, Beth Mitchell, Joseph Mitchell, Bethany Hanright, Audrey Champagne, Scott Champagne, Rebecca Mitchell, Lauren Bolstidge, Ron Willoughby, Vincent Sorrentino, Ron DeRosia, Karen Clough, Tim Clough, William Prior, and Ed Ballam - Journal Opinion.

Call Meeting to Order: The meeting was called to order at 6:00 P.M. by Chairman Fortier.

Pledge of Allegiance

Agenda Approval: Michael Bonanno made a motion to approve the agenda. Tom Friel seconded the motion and it carried unanimously.

Consent Agenda: Tom Friel made a motion to approve the consent agenda. The motion was seconded by Michael Bonanno and carried unanimously.

Scheduled Public Appearance(s):

Chief Alling spoke briefly about his department and introduced Derek Sullivan as his newly promoted Corporal.

- **Promotion of Derek Sullivan to Corporal:** Town Clerk Christina Hebert administered

the oath of office.

- **Swearing in of Officer Jared Mitchell:** Town Clerk Christina Hebert administered the oath of office. Chairman Fortier commended the Police Department
- **John Bauer-ATV trail for 2018:** John reviewed with the Board the initial agreement that the ATV Club had with the Town to use the alternate trail on a trial basis. The trail did not get permitted by the State until September and it closed at the end of October. Bauer stated that this was an inadequate amount of time to know if the trail system was working or not and he asked that the use of the alternate trail stay in place through the 2018 season and be re-evaluated then. Mike Bonanno made a motion to grant approval to continue with the alternate trail through the 2018 season; the motion was seconded by Fred Garofalo and carried unanimously.

Town Manager's Report: Attended the Road Maintenance 101 class in Concord on 11/7; Wayne also attended, it was a very informative class and spoke a lot to investing money into your good roads first and then doing what you can on bad roads to bring them up. FEMA is due to have all of the information regarding the inventory of damage for the July 1 storm in the coming week. Jennifer and I will need to spend just a couple more hours to get that portion of the claim in. The next step will be to provide all documentation regarding each project, time spent, costs etc. Those will be due early next year. We are anticipating a FEMA declaration for the wind storm on October 30th. Our emergency management director was on duty at his work so we held our initial EOC meeting at the Woodsville Rescue squad. There were daily conference calls to discuss the event with the State Department of Homeland Security and Emergency Management which I took part in. A decision was made to open the warming center starting Wednesday from 10 am to 8 pm thru Friday. We still had roughly 25 residents without power by the end of the day Friday and came back online Saturday, November 4th. The emergency management team that was part of this response will have a meeting to review the event and evaluate changes in response that may be necessary. A records committee meeting was held to review what records in storage can now be discarded and what our next steps are to open up space in the records room in the basement. We have a plan in place and will meet again in 3 months. Met with John Bauer to discuss the changes that the NH DOT is imposing on the rail trail if it is to be used as a snowmobile/OHRV crossing. The angle of the crossing in 2 places in Haverhill will have to be reconstructed at a sizeable cost. John will speak more on this tonight. The Haverhill Futures group is embarking in a project celebrate our Town through stories of long time citizens and young people coming back to Town. We hope as we move forward to use some of the information as a promotional tool for our Town. We will be holding a meeting in the near future to start the planning process. Austin Albro who served as an intern in our office a few years back is back in the area and we met and discussed ways that he can get involved. He was instrumental in getting our website finished and may offer some time to updates on that. The Chamber of Commerce held a business after hours last Thursday evening at the Party Store and Everything But the Cook. It was a well-attended event. The Hazard Mitigation Plan has been brought back to the

committee for review and any correction. It should come to the Board soon. As soon as we have the finalized draft we will get it to you for review.

Old Business:

- **Vendor Licensing and Use of Town Owned Lands:** Chairman Fortier reviewed what was discussed at the last meeting and stated there is a lot of research and work to be done on the initial draft. Members of the public expressed their support for local entrepreneurs and questioned why a vendor licensing policy is necessary now. Board members explained that a permit is necessary in order to maintain proper liability when town land is being utilized and to ensure the safety of residents.

- **48 Wildwood LLC:** Tom Friel researched the LLC and discovered the Town was sending tax notices to the appropriate designee. Currently, the LLC owes \$15,214.39 in fees/penalties and a principal amount of \$35,496. The Town Office received a check from the LLC in the amount of \$6,000 to go towards the current bill and any remainder to go towards the past due balance. There was a brief discussion identifying the pros and cons of abating penalties/fees verses setting a precedent. Mike Bonanno made a motion to deny the request for the abatement in the amount of \$15,214.39. Fred Garofalo seconded the motion and it carried with Fred, Mike, Wayne and Tom voting no and Chris voting yes.

New Business:

- **Registration/Tax Issue - Steve Smith:** In November 2016, Smith registered a vehicle without the appropriate documentation resulting in a overpayment of \$52.00. Smith approached the Town Clerk four months later and requested a refund of the overpaid amount but it was later denied, as the issue should have been addressed sooner. Smith paid his tax bill but underpaid by \$52.00. Smith is requesting that the Selectboard abate the \$52.00 owed towards taxes along with the penalties/fees that have since accrued. Mike Bonanno made a motion to deny the request for the abatement of \$52.00 plus accrued penalties/taxes. Fred Garofalo seconded the motion and it carried unanimously.

- **Health Care Coverage:** Jennifer stated the new health care coverage transition has gone relatively smoothly, but with any transition there have been a few rough patches. If an employee opts out of health benefits, s/he must show proof of insurance. Jennifer estimates the Town will be under budget for health care coverage by ~\$85,000.00. TM Lacaillade stated that they have learned the need to change how health insurance appears on the budget to protect employees' privacy. It will now be a separate line item and not department specific.

Commission/Committee Reports: None at this time.

Correspondence: New Hampshire Town and Country.

Comments of the Public: Darwin Clogston wanted to confirm the number of officers and positions at the Police Department which was done.

Austin Albro recognized and thanked Town Employees and officials for their work.

William Prior, a resident of Oak Ridge Park asked if the Board has any suggestions on how to contact the owner of the uninhabitable trailer, as he may be interested in fixing it up to re-sell. There is a registered owner at the Grafton County Registrar of Deeds who is believed to still be in the area; he needs to make contact with him.

Mike Bonanno made a motion to approve the pole replacement on Clark Pond Road. Fred Garofalo seconded the motion and it approved unanimously.

When asked when Clark Pond Road would be re-opened, TM Lacaillade stated it could potentially be open by 2018 but the Town needs to abide by FEMA's rules and receive the funding in order to make the repairs to deem it safe again.

Comments of the Town Manager: None at this time.

Comments of Selectboard Members: None at this time.

Adjourn Meeting: Michael Bonanno made the motion to adjourn the Selectboard Meeting at 7:30 PM. Tom Friel seconded the motion and it carried unanimously.

Minutes produced by Katie J. Moyse