

**Minutes of Haverhill Selectboard Regular Meeting
Monday October 30, 2017
6:00 PM**

Draft subject to review, correction and approval at the next meeting.

Board Members Present: Mike Bonanno, Chris Luurtsema, Tom Friel and Fred Garofalo

Town Manager: Jo Lacaillade

Finance Officer: Jennifer Collins

Members of the Public Present: Darwin Clogston, Howard Hatch and Ed Ballam - Journal Opinion.

Call Meeting to Order: The meeting was called to order at 6:08 P.M. by Vice Chairman Mike Bonanno. The meeting started late since there was not a quorum at 6:00 PM. Tom Friel came in at 6:10PM

Pledge of Allegiance

Agenda Approval: Chris Luurtsema made a motion to approve the agenda. Mike Bonanno seconded the motion and it carried unanimously.

Consent Agenda: Chris Luurtsema made a motion to approve the consent agenda. The motion was seconded by Fred Garofalo and carried unanimously.

Scheduled Public Appearance(s): None at this time.

Town Manager's Report: Town Manager Lacaillade attended a New Hampshire DOT meeting. The Town of Haverhill does not currently have any projects in their ten-year plan.

FEMA was on site on 10/20/17 to review sites that are still in need of repairs and will submit their recommended course of action. The Town will then be able to respond in agreement or disagreement.

The Haverhill Substance Abuse Coalition had a retreat and received a large grant to be used towards community education and awareness.

Town Manager Lacaillade met with an engineer from NH DOT to discuss drainage issues on Lime Kiln Road.

The Emergency Management Team met on 10/30/17 to discuss the storm and its effect on roads, homes, power lines and trees.

Town Manager Lacaillade discussed cell service with the Grafton County Economic Development Committee.

The State of New Hampshire has issued new guidelines for OHRV and their use of state roads

which the Town Manager will discuss with ATV clubs.

Old Business:

- **Revised Pistol Permit Policy – 2nd reading and Adoption:** Tom Friel made the motion adopt the Pistol Permit Policy as revised. Fred Garofalo seconded the motion and it carried unanimously.

New Business:

- **Pole Licenses:** Mike Bonanno made a motion to approve both pole licenses. Tom Friel seconded the motion and it carried unanimously.
- **Vendor Licensing and use of Town Owned Lands:** The Board reviewed policies from surrounding towns regarding vendor licensing. There was discussion about having potential vendors complete a personal background check when applying for the vendor license. Most towns dictate a specific location that can be used for each vendor licensee. The current ordinance reads that application forms can be picked up from the Chief of Police but the Board recommends amending it so forms are accessible on the Town website as well as in the Selectboard Office. Hours of Operation were discussed and the ordinance would allow vendors to operate during daylight hours, with additional hours approved by the Select Board. Other stipulations were discussed including the size of vendor cart, what is being sold, enforcement of approved vendors and who would approve applications. The Board stated the Chief of Police will need a copy of all approved licenses, but the Town Manager and a designee from the Selectboard will be the approvers. A first reading of these policies will take place at the next Selectboard meeting.
- **48 Wildwood LLC – Outstanding Taxes:** There is currently an amount of \$50,000 due in outstanding taxes. The estate executor is requesting the Board to abate penalties and interest and he will pay the past due taxes. The value of the home is \$113,200, the land with the house is valued at \$30,300 and the individual piece of land is valued at \$6,100. The Selectboard would like to know how much the property owner can pay on the back taxes before they make a final decision.

Commission/Committee Reports: The Planning Board met and are still seeking assistance with the Master Plan. Town Manager Lacaillade will reach out to Plymouth State to see if any students/professors/committees would like to offer their help with the Master Plan.

Correspondence: The Board received a letter from New England Power stating they will be surveying soon.

Comments of the Public: There was a brief discussion about tax rates. Comments were made regarding how the Fire Department spent many hours performing traffic control, as power companies were not immediately available to do so. The Haverhill Corner Fire Engine #3 was sold for \$12,000.

Comments of the Town Manager: None at this time.

Comments of Selectboard Members: Tom Friel asked Jeniffer Collins for an update on the Town's new healthcare for the next meeting.

Adjourn Meeting: Chris Luurtsema made the motion to adjourn the Selectboard Meeting at 8:02 PM. Fred Garofalo seconded the motion and it carried unanimously.

Minutes produced by Katie J. Moyse