

**Minutes of Haverhill Selectboard Regular Meeting**  
**Monday October 16, 2017**  
**6:00 PM**

**Draft subject to review, correction and approval at the next meeting.**

**Board Members Present:** Wayne Fortier, Mike Bonanno, Chris Luurtsema, Tom Friel and Fred Garofalo

**Town Manager:** Jo Lacaillade

**Finance Officer:** Jennifer Collins

**Members of the Public Present:** Steve Robbins-Woodsville Rescue, Darwin Clogston, Doug Henson, Alex Nuti-de Biasi- Journal Opinion

**Call Meeting to Order:** The meeting was called to order at 6:00 P.M. by Chairman Wayne Fortier.

**Pledge of Allegiance**

**Agenda Approval:** Mike Bonanno made a motion to approve the agenda. Tom Friel seconded the motion and it carried unanimously.

**Consent Agenda:** It was noted that the date in last meeting minutes stated that the July 1 storm was 2018, that will be corrected to 2017. Mike Bonanno made a motion to approve the minutes as amended and the manifest, forms and other warrants; seconded by Tom Friel which carried unanimously.

**Scheduled Public Appearance(s):**

- **Steve Robbins - 2018 Ambulance Rates:** Steve gave the Selectboard an overview of the increase that will be billed in 2018 which will go up \$5 per capita for a total of \$19.50 per capita. Staffing has become an issue because they are not able to compete with wages being paid by other ambulance services. They have also seen hits from the Medicare and Medicaid reimbursements. They have started working with DHMC to do transports to try to increase their revenue. All 8 Towns serviced by Woodsville will see the same increase in their rates.
- **Erik White and Karen Tetreault - Business Park Lot Offer:** Erik and Karen were present to discuss their plans for use of a lot in the Business Park. They currently have an auto body shop in North Haverhill and have outgrown their space. They plan to add a minimum of 3 employees once they are settled into the new location. After a brief discussion about the covenants of the park and this proposal needing to go before the

Zoning Board of Adjustment, Mike Bonanno made a motion to accept the offer of \$10,000 for tax map 414-006.6 (lot d) contingent on Zoning Board Approval of the proposed structure, the motion was seconded by Tom Friel and carried unanimously. Erik and Karen will contact their attorney to issue a purchase and sale agreement with the Town.

- **Doug Henson:** Tom Smith spoke with Doug Henson and Tom has agreed to map out the boundary line. TM Lacaillade will talk to Road Agent McDanolds about the ditch work on the property. Doug Henson inquired why some roads in the Haverhill area have stone lined ditches and others do not.

### **Town Manager's Report:**

1. Met with the prospective buyers of a lot in the business park. They will be submitting an offer to purchase a lot.
2. Attended the NH DOT 10 year plan meeting in Plymouth, there are no Haverhill projects in this plan.
3. Monthly Management meeting with department heads; work progressing on budgets, review of the personnel policy manual and Information Technology concerns.
4. Attended the HASMPC meeting regarding addiction with presenter Bernadette Gleeson.
5. Working with Engineer Chris Fournier on submission of documents for funding on Clark Pond Road bridge, French Pond Road, Valley Road and Flat Iron bridge.
6. Met with Geoffrey Sewake-Grafton County to discuss projects that can involve the community as a whole to work towards revitalization.
7. Cruiser was picked up by bidder on Friday.
8. There is a hearing on the Wright case this week.
9. The draft of the Hazard Mitigation Plan should be here the end of next week. We will need to review and submit as soon as we can because some of the FEMA mitigation we are working on needs to appear in the plan and the current one does not list the issues. We will have until late winter to have the FEMA approval on the new plan to qualify for funding of the mitigation projects.
10. FEMA site inspectors will be here Friday to look at the project sites still incomplete. We will be looking at Clark Pond Road, French Pond, Valley Road, Flat Iron Road and Lummoxtown Road. All other projects have been completed.
11. The Highway crew is grading on the South end of Town; they were on Lime Kiln today. They will hopefully be at Mountain Lakes the end of this week or beginning of next week.

**Old Business:** None at this time.

### **New Business:**

- **Easement Deed with County:** Mike Bonanno made a motion to accept the Easement Deed as written. Fred Garofalo seconded the motion and it carried unanimously. Mike Bonanno made a motion to allow TM Lacaillade to sign all necessary documents. Fred

Garofalo seconded the motion and it carried unanimously.

- **1st Reading of Revised Pistol Permit Authorization:** Board members discussed the revisions and saw no issues with it. The Board will have a second reading of the policy at the next scheduled Selectboard Meeting.
- **2nd Reading Probation Policy:** Tom Friel made a motion to accept the new Probation Policy. Fred Garofalo seconded the motion. The motion carried by a vote of 4-1. Voting no was Mike Bonnano, as he disagrees to the probationary period for internal promotions.
- **Vendors on Town-Owned Land:** TM Lacaillade has received complaints regarding two vendors using the town-owned land across the street from Aldrich General Store. There is a policy in place that states vendors are required to submit an application when they want to use and/or lease town-owned land. There was a brief discussion on how to charge vendors. The Board will collect policies from surrounding towns for input and revisit the policy at a future Selectboard meeting.

**Commission/Committee Reports:** Chairman Fortier stated that he attended the last Teen Night and witnessed 88 teenagers attend. The next Teen Night is 11/7/17.

**Correspondence:** Chairman Fortier referred to emails sent by TM Lacaillade to Tax Collector Melinda Boutin for extra methods she has been using to collect delinquent taxes. Kudos were also given to Sandi for her work in front of the Morrill Building decorating the sign for fall. Information about House Bill 316 was handed out.

**Comments of the Public:** None at this time.

**Comments of the Town Manager:** TM Lacaillade said that the Management Team has decided to have Holiday gathering and invite all commission members, volunteers, etc. to a pot luck on December 9<sup>th</sup>. It is a way to let everyone know that they are valued by the Town. Invitations will be forthcoming.

**Comments of Selectboard Members:** There was a brief discussion about a hearing in regards to the Bath shooting.

**Adjourn Meeting:** Mike Bonnano made a motion to adjourn the Selectboard Meeting at 7:30 PM. Fred Garofalo seconded the motion and it carried unanimously.

*Minutes produced by Katie J. Moyse*