

MINUTES OF HAVERHILL SELECTBOARD REGULAR MEETING
MONDAY January 23, 2017
6:00 PM

DRAFT SUBJECT TO REVIEW, CORRECTION AND APPROVAL AT THE NEXT MEETING

Board Members Present: Chairman Wayne Chairman Fortier, Mike Bonanno, Tom Friel, Chris Luurtsema, Darwin Clogston

Town Manager: Jo Lacaillade

Members of the Public Present: Ed Ballam - Journal of Opinion

Call Meeting To Order: Chairman Fortier called the meeting to order at 6:00 PM

Pledge of Allegiance

Agenda Approval (additions\deletions completed by Board consent): Tom Friel made a motion to approve the agenda as written, seconded by Mike Bonanno and carried unanimously.

Approval of Consent Agenda:

Mike Bonanno made motion to approve the consent agenda and it was seconded by Tom Friel and carried unanimously.

Comments of the Public: Ed Ballam inquired whether any action would be taken on the recycling proposal at this meeting. Chairman Fortier stated that the contract is not complete yet.

Town Manager's Report:

The Advisory Budget Committee has held three meetings to date and is scheduled to finish up by January 31st, with February 2nd, 2017 as an alternative date. TM Lacaillade would like the Board to set a date for the Public Budget Hearing, as the date needs to be advertised at least seven days prior to the hearing. Suggested dates for the Public Hearing are February 13th, 14th or 15th or as early as February 8th or 9th. The Board agreed to hold the Budget Public Hearing on Monday, February 13th at 7:00 P.M.

The Town of Haverhill has been awarded the Sewer Line Study grant that was applied for. The Board must decide if they want to proceed with Horizons or start the process over to look for a new engineer. The Board would like to meet with Dexter from Horizon Engineering at the next Board meeting.

TM Lacaillade met with the County to discuss their sewer line proposal. The County is hoping to replace a section of their sewer line and have it run alongside the rail bed instead of its current location in late 2017 early 2018 and would like to negotiate this with the Board. The Board agreed to meet with Jim Oakes to discuss the County's proposal.

The prosecutor contractor is still being negotiated after being reviewed by the Town attorney and is now being reviewed by Primex. TM Lacaillade believes it will be ready by the next meeting.

Jet Star's recycling contract is being modified by the Town's attorney. Once revisions are complete, Dan Marsh will be asked to review before it is brought to the Board.

Both prospective insurance brokers will be coming to the Board at an upcoming meeting to discuss and

explain their options.

TM Lacaillade attended a presentation made by WP Wireless Partners, LLC at the last CEDSC meeting on 1/13/17. WP Wireless Partners, LLC works with wireless providers to supply signal and has been successfully installing infrastructure in Coos County. Once Coos County is complete, they will be moving into Grafton County and Jo is hoping to make Haverhill their first priority as they move into Grafton County.

The cost of repair for the damaged Town highway truck is higher than expected. The Town is renting a truck at \$65.00 an hour to get through storms until a decision can be made on the purchase of a new truck and whether to repair the one that is down.

Pending (Old) Business:

Drug and Alcohol Policy: Mike Bonanno suggests that all new employees be subject to a Tier 1 drug urinalysis and can be hired upon passing the said test. Mike recommends that 25% of Town employees be randomly re-tested each year. Chris added that it may not be necessary to drug test all employees, but it may make more sense to only test high risk employees. Mike would like the Board to review the policy and discuss at the 2/21/17 meeting.

Town Report Dedication: The Selectboard reviewed names for the Annual Report Dedication.

New Business:

Auditor Engagement Letter: TM Lacaillade reviewed the auditor engagement letter. The auditors suggest a budget for \$15,500 but Jo stated historically they have come in at a cost of \$13,000.00 which is what she budgeted; there is no requirement for a single audit this year. There was a brief discussion about continuing with the same auditor. Tom Friel made a motion to continue with the same auditors and sign the engagement letter. The motion was seconded by Mike Bonanno and carried unanimously.

Tax Anticipation Note: The Town received a letter from Woodsville Guaranty Savings Bank dated 1/6/17 identifying this year's TAN rate as 1.875% for the amount of \$3,500,000.00 with a maturity date of 12/29/2017. Last year's TAN rate was 1.50%. A motion to approve the WGSB's TAN was made by Mike Bonanno and seconded by Chris Luurtsema. The motion was carried unanimously.

CAI Technologies: TM Lacaillade is seeking the Board's approval to continue using CAI Technologies, a program the Town has been using for three to four years. The program allows town employees and residents to view tax cards, property lines, abutter notices, etc. online for an annual fee of \$1800.00. Tom Friel made a motion to continue using CAI Technologies for an annual fee of \$1800.00. The motion was seconded by Mike Bonanno and the motion carried unanimously.

Discuss the budget: TM Lacaillade gave a synopsis of what has been discussed in the Budget Committee. There was discussion about the cost of having an Animal Control Officer versus having Haverhill Police Department pick up these calls. Should the Town not have an Animal Control Officer, it would be costlier having HPD respond to those calls. TM Lacaillade suggested the Board schedule a work session if they want to discuss the Budget in more depth. The Board agreed and scheduled a work session for 2/7/17 at 7:00 P.M. Mike Bonanno mentioned that the Selectboard salary has not been increased in about 15 years and asked the Board if this was something they should change. This motion was voted down by a vote of 1 yes, 3 no and 1 impervious. Darwin expressed concern that the Police Department would like to give two of its officers a 3% raise, while only proposing to give the rest of the officers a 2% raise. Darwin would

also like clarification on why the Police Chief's over time budget is remaining the same, when he previously stated that crime has been down.

Commission/Committee Reports:

None at this time.

Correspondence:

Chairman Fortier received an email from Fred Garofalo who is concerned about storing the recycling container in the armory, as rodents may become an issue. The Board stated that the container itself has a cover and does not need to be stored inside if it can be locked outside. The Board will discuss this further with Dan Marsh. Chairman Fortier received an inquiry about the railroad caboos in Woodsville and whether it's a possibility of turning it into a venue that sells hot dogs and/or hamburgers. Because of its location, Chairman Fortier will discuss this option with the Shelton's and also the Heritage Commission to seek their opinion.

Comments of the Public:

None at this time.

Comments of the Town Manager: Jo stated that she will be in Concord on Wednesday, January 25th to testify against HB324 with many other Towns. This bill, if passed, will give control of utility assessing to the Department of Revenue Administration who has a much lower assessed value for the utilities than the Towns do and it will be a huge hit to the Town to lose the additional revenue.

Comments of Selectboard Members:

None at this time.

Non Public Session Per RSA 91-A:3 II (e) Negotiation of pending litigation:

Mike Bonanno made a motion to suspend the regular meeting and enter a non-public session per RSA 91-A:3 II (e) to discuss a pending litigation. The motion was seconded by Tom Friel. The Board was polled and all were in favor. The Board went into non-public session at 8:05 pm.

The Board came out of non-public session and reconvened the regularly scheduled meeting at 8:10.

Adjourn Meeting

Mike Bonanno made a motion to adjourn the meeting at 8:11 seconded by Tom Friel. The motion carried unanimously.

Minutes transcribed by Katie Moyse