

Minutes of Haverhill Selectboard Regular Meeting
Monday March 4th, 2019
6:00 PM

Draft subject to review, correction and approval at the next meeting.

Board Members Present: Chairman Wayne Fortier, Fred Garofalo, Tom Friel, Darwin Clogston and Chris Luurtsema.

Interim Town Manager: Glenn English

Town Administrative Assistant/Finance Officer: Jennifer Collins

Members of the Public Present: Robert Roudebush, John Hobbs, Howard Hatch, Bart Mann, Sandy Mann, Joe Longacre, Margo Longacre, Doug Henson, Mike Lavoie, Susie Tann

Call Meeting to Order: The meeting was called to order at 6:00 P.M. by Chairman Fortier.

Pledge of Allegiance

Agenda Approval: Darwin Clogston requested that Town Report Dedication be added to the agenda under Pending (Old) Business. Darwin made a motion to approve the agenda as amended. Tom Friel seconded the motion and it carried unanimously.

Consent Agenda: Darwin Clogston made a motion to approve the consent agenda. Tom Friel seconded the motion and it carried unanimously. Jennifer Collins stated that due to a malfunction with the recorder, there is no audio available for the previous meeting. Minutes were produced with the use of Jennifer and Glenn's recollection of the meeting as well as their notes.

Scheduled Public Appearances:

Pending (Old) Business:

- **Town Report Dedication:** Darwin Clogston read the Town Report Dedication written for Howard Hatch that highlighted his accomplishments and community involvement.
- **Town Manager Contract Review:** Chris Luurtsema provided the Board with a revised copy of the contract. Previously, the Board agreed to change the notice of leave to 90 days. Chris explained that the contract states a performance evaluation will be held after a preliminary period of six months and will then be held annually after that.
- **Town Committee Appointment Policy:** Glenn provided Board members with a synopsis of the Town committees and commissions which Chairman Fortier summarized. Chris Luurtsema stated that once his Selectboard term is up, he would like to remain a member of the Planning Board as a standard citizen rather than an ex officio. Howard Hatch and Gary Hebert expressed their recommendations to have Chris Luurtsema serve on the Planning Board once he is no longer the Selectboard representative for the committee. Chairman Fortier suggested this policy be put on the next meeting's agenda to discuss further and to do either a first or second reading of the draft.

New Business:

- **Review SAU #23 Lease:** Darwin stated that this lease was signed a couple of months ago but does not take effect until July 1st. Darwin stated he believes the Town could better utilize the basement space at the JRM building, as it's currently acting as a storage area for the SAU and appears to lack organization. The lease states that the space provided to the SAU will be used for office space only and will be kept sanitary. ITM English stated that there is not a signed date in the contract and there are no witness signatures on the witness signature lines. ITM English suggests re-drafting the contract and presenting the revised lease to SAU #23. Chairman Fortier stated the agreement should be signed in a public session. ITM English will begin drafting the new contract and will present the draft to the Board at the next meeting.
- **Appointment to Planning Board:** Robert Roudebush has agreed to serve on the Planning Board. Tom Friel made a motion to accept Robert Roudebush as a member of the Planning Board for a three-year term. Chris Luurtsema seconded the motion and it carried unanimously. Roudebush was sworn in by Chairman Fortier.

Town Manager's Report: ITM Glenn English accepted the resignation of Airport Manager Dennis Cunningham, effective Friday March 8th, 2019. English has appointed Stuart MacDanolds as Acting Airport Manager until a permanent replacement is found, as he was serving as Cunningham's backup.

Commission/Committee Reports: The Planning Board met, but without a quorum. Tom Friel reported Airport Commission 2018 attendance and stated that Dick Guy was excused for February's meeting, Peter Kimball was excused for July's meeting, Mike Bonanno was excused for from August, October and November's meetings and was absent from December's meeting, Clif Batchelder was absent from December's meeting, Stuart MacDanolds was excused from the March and November meetings and absent from December's meeting and Selectboard Rep. Tom Friel attended all meetings. The Beacon was brought up in the last Airport Commission and no basic plan was founded to continue with it, as funds are not available.

Comments of the Public:

- **Susie Tann – Beacon Review Committee:** Tann expressed the Committee's gratitude to the Selectboard for providing them the opportunity to conduct the visual study, assisting with the creation of the Committee's mission statement and acknowledging the importance of the issue. Susie shared that the Committee received 80 responses with seven in support of the beacon, five requesting further information and 68 in opposition of the beacon. Approximately 60% of respondents were opposed to the beacon due to light pollution concerns. Susie shared other concerns that were expressed by respondents and pilots which include wildlife disruption, its effectiveness at Dean Memorial Airport and the acceptance of federal funds. Susie explained that a final report will be written for the Board.
- **Mike Lavoie:** Mike Lavoie expressed concern about the audio recorder not working at the last meeting, which affected the quality of that meetings minutes. Mike asked the Board if there has been any correspondence with the Attorney regarding what the Lavoie's can have to add to the deeds. Mike would prefer that both the Board and ITM sign off, so the documents can be added to their deed.

Mike Lavoie would like a timeline and Chairman Fortier stated the Board will likely be able to give him a timeline after reviewing the Attorney's report. ITM English stated he believes the information in the report from the Town Attorney will have information that has been present publically. Chris suggests asking the Attorney to provide the Board with the report as soon as possible. Mike Lavoie would like to know what it will cost the Town to access the property, what the "end game" is, and how much will the potential park cost tax payers should the Town retain the land and build one.

Correspondence: Charter Communications letter, a schedule from District 1 Executive Counselor and Bethany Ordway sent a letter asking to be notified when Town Meeting will take place as she'd like to address residents about job opportunities. The letter will be given to the Town Moderator to do as he sees fit. Joe Longacre submitted his name to be put into consideration as a Planning Board member.

Comments of the Town Manager: ITM English stated that he has surpassed his initial three-month contract with the Town but is willing to stay longer should the Board want him to. Tom Friel made a motion to extend Glenn English's contract as Interim Town Manager on a month-to-month basis. Darwin seconded the motion and it carried unanimously.

Comments of the Finance Officer/Administrative Asst: None at this time.

Comments of Selectboard Members: Chris Luurtsema made a motion to approve Article 33: Sale of Powderhouse Hill. Darwin Clogston seconded the motion and it carried unanimously.

Chris Luurtsema requested that Board members be assigned their duties at Town Meeting. Chris is willing to address Article 7, Article 9 and Article 10 should there be any questions. Articles 24, 25 and 26 are petitioned articles and it's suggested that the petitioner can speak to these. Articles 28, 29, 30, 31 and 32 reflect the issue of discontinuing class-6 roads, as these specific roads only serve one home. Darwin volunteered, and Joe Longacre stated he would address Article 28, as it pertains to his property. Chris Luurtsema volunteered to answer questions on Article 33, Powderhouse Hill.

Chris Luurtsema stated that this is his last Public meeting as a Board member and he thanked the Board for working with him and expressed gratitude for all he learned. Darwin Clogston stated he can be at the polls on Voting Day from 1:00pm until 6:00pm. Tom Friel will be at the polls in the afternoon and Chairman Fortier will be there in the morning.

Darwin stated that he feels differently about a vote he opposed two meetings ago regarding disbanding the Beacon Review Committee and stopping further activity with the beacon. Darwin made a motion to reconsider the vote on the motion Fred made at a previous meeting to disband the Beacon Review Committee and stop further activity with the beacon. Tom Friel seconded the motion to reconsider. Discussion ensued. The motion carried by a vote of 3-2. Voting in opposition was Chairman Fortier and Chris Luurtsema. Darwin made a motion to stop further activity involving the beacon and disbanding the Beacon Review Committee. Tom Friel seconded the motion. ITM English suggested amending the motion to state stop further *installation* activity of the motion in effort to lessen its vagueness. The motion carried by a vote of 3-2. Voting in opposition was Chairman Fortier and Chris Luurtsema. Jennifer Collins suggested discussing how the Board will disband the Beacon Review Committee. Susie Tann stated the Beacon Review Committee's final meeting will be held on 3/6/19 and they will be able to provide the Board with their final report by then.

Chairman Fortier thanked the Board and all those that have supported him in the last nine years on the Selectboard.

Meeting Adjourn: Darwin made a motion to adjourn at 7:50 P.M. Tom Friel seconded the motion and it carried unanimously.

Minutes produced by Katie J. Williams.