

**Minutes of Haverhill Selectboard Regular Meeting
Tuesday February 19, 2019
6:00 PM**

Draft subject to review, correction and approval at the next meeting.

Board Members Present: Chairman Wayne Fortier, Fred Garofalo, Tom Friel, Darwin Clogston and Chris Luurtsema.

Interim Town Manager: Glenn English

Town Administrative Assistant/Finance Officer: Jennifer Collins

Members of the Public Present: Bart Mann, Sandy Mann, Howard Hatch, Gary Hebert, Jon Lavoie, Mike Lavoie, Bob Clegg, Alex Nuti-de Biasi, and Doug Henson

Call Meeting to Order: The meeting was called to order at 6:00 P.M. by Chairman Fortier.

Pledge of Allegiance

Agenda Approval: Chris Luurtsema asked to include comments on the Planning Board under new business. Chris Luurtsema made a motion to approve the revised agenda. Tom Friel seconded the motion and it carried unanimously.

Consent Agenda: Darwin Clogston made a motion to approve the consent agenda. Fred Garofalo seconded the motion and it carried unanimously.

Pending (Old) Business:

- **Powder House Hill:** The Board stated they had met with their attorney prior to this meeting in regard to Powder House Hill. Fred Garofalo gave a brief synopsis of what was said in the meeting and Town Attorney, Walter Mitchell, clarified some of the comments. Mr. Mitchell stated that in his opinion the right of way mentioned by the Town's surveyor, Roy Sabourn, no longer exists because the purpose for the right of way no longer exists. However, Mr. Mitchell noted that Mr. Lavoie should consult with a real estate attorney to verify the truth in his statement. The Board decided to add an article to the warrant to sell Powder House Hill.
- **Town Manager Contract Review:** Chris Luurtsema had provided the Board with a copy of the Town Manager contract which included the changes which had been discussed by the Board at a previous meeting. The Board discuss additional changes which they wanted to make and Chris Luurtsema will make those changes to the contract and send those revisions to the Board for their review.

New Business:

- **Building Usage Requests:** ITM Glenn English had received a request from SAU #23 to rent space in the Clifford Memorial Building for use by the King Street students this fall. ITM English mentioned that there were a couple of potential conflicts during the time period in which the school wanted to use the building, but ITM English wanted permission from the Board to negotiate a lease with SAU #23. Chris Luurtsema made a motion to allow ITM English to negotiate with

SAU #23 regarding leasing space in the Clifford Memorial Building for use by the King Street School. Darwin Clogston seconded the motion and it carried unanimously.

- The New Hampshire Timberland Owners Association had submitted an application for use of the James R. Morrill gym in April 2019 and sent a letter requesting the Board to waive the \$50.00 fee. Tom Friel made a motion to waive the \$50.00 rental fee for the use of the gym and to have NHTOA provide proof of liability insurance. The motion was seconded by Chris. The motion passed 4-0. Darwin Clogston abstained because he is a member of NHTOA. Darwin Clogston asked Jennifer Collins to contact NHTOA to correct their directions to our building, which had been printed a flyer they had sent out to their members.

Comments on the Planning Board: Chris Luurtsema stated that Planning Board Chair had a medical setback and would not be attending meetings for the foreseeable future. There was some discussion on the future of the Planning Board. It was mentioned that two of the current Planning Board members are running for Selectboard. If both of those members are elected to the Selectboard can they both still serve on the Planning Board? ITM English will look into this issue.

Town Manager Report: ITM English asked the Board for permission to sign a contract amendment from HEB regarding the Clark Pond Road Bridge. Fred Garofalo made a motion to allow ITM English to sign off on contract amendment #4 from HEB. Darwin Clogston seconded the motion and it carried unanimously.

Commission/Committee Reports:

- **Airport Beacon Review Committee:** Bart Mann summarized the events of the last Airport Beacon Review Committee meeting. He stated there were a number of pilots in attendance at their meeting and they all agreed that a beacon was not needed at our airport.

Correspondence: A letter was received from Charter Communications about a change in programming. ITM English noted that franchising authority of the Board did not include any regulation of programming.

Comments of the Public: Doug Henson stated he had met with Dennis Cunningham at the airport and they looked for a location in which to setup a camera.

Comments of the Town Manager: ITM English stated the Beacon Review Committee is a model for how our other committees can function.

Comments of the Finance Officer/Administrative Asst: None

Comments of Selectboard Members: It was mentioned that if a commission or committee does not meet it would be helpful if that was noted in the minutes section of the website so people are not looking for minutes to a meeting which did not take place.

Meeting Adjourn: Tom Friel made a motion to adjourn the meeting at 7:00 P.M. Darwin Clogston seconded the motion and it carried unanimously.

Minutes produced by Katie J. Williams.