

**Town of Haverhill
Select Board Meeting
MINUTES
Monday, October 11, 2022, at 6:00 PM
R. E. Clifford Memorial Building
65 South Court St.
Woodsville, NH 03785
Or on ZOOM**

CALL TO ORDER: Chair Fred Garofalo called the meeting to order at 6:00 PM.

Select Board Attendance: Kevin Knapp (Here), Katie Williams (Here), Mike Graham (Here), Vice Chair Steve Robbins (Absent), Chair Fred Garofalo (Here). A quorum was met.

Town Employees Present:

Town Manager (TM): Brigitte Codling

Assistant Town Manager (ATM): Jennifer Boucher

Members of the Public Present

In Person:

Steve Wheeler
Richard Guy
Kevin Shelton
Jay Holden
Lynn Graham
Barb Bullard
Jay Bullard
Ed Ballam
Margo Longacre
Carolyn Hofmann
Howard Hatch
Regis Roy
Darwin Clogston

Dawn Lavoie
Dottie Long
Paul Kidder
Sylvia Holden
Lorraine Prescott
Ann Bjelobrck
Matt Bjelobrck
Erin Atkinson
Janice Dube
Beki Capps
Jason Capps
Valerie Morse
Tom Mayo

Online:

Mike Bonanno
Jim McKinnon
Robert Maccini
Delcia Vinnacombe
Tom Mangels
Anthony Smith
Evelyn Elms

Alex Nuti-de Biasi (*Journal Opinion*)
Tom Mangels
Justin Boulter
Joanne Young
Vickie Wyman
Jake Cochran
Harvey Keyes

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

MOTION #1: Knapp made the motion and Chair Garofalo seconded the motion to approve the Agenda as written.

Voice Vote: All approved, none opposed, none abstained. The motion passed unanimously.

CONSENT AGENDA

Approve minutes from the previous meetings

MOTION #2: Williams made the motion to approve the Minutes from **September 26, 2022**, meeting as amended. Knapp seconded the motion.

- Williams noted the following changes:
 - P. 4, Motion #6, Knapp abstained from that vote.
 - Pgs. 4, 5 “Dick Gagne” is unknown.
 - P. 5, under New Business, paragraph 1, line 1, should be “Brittany took charge...”

Voice Vote: All approved, none opposed, none abstained. The motion passed unanimously.

MOTION #3: Chair Garofalo made the motion and Knapp seconded the motion to recess the regular meeting.

Voice Vote: All approved, none opposed, none abstained. The motion passed unanimously.

PUBLIC HEARING

MOTION #4: Chair Garofalo made the motion and Graham seconded the motion to open the Public Hearing at 6:10 PM.

Voice Vote: All approved, none opposed, none abstained. The motion passed unanimously.

Unanticipated Revenues

SB 401 Special One-Time Highway Aid of \$148,580.03 / SB 401 Special One-Time Bridge Aid of \$99,241.00 / AIP–Approved Airport Grant of \$134,000.00

Chair Garofalo announced the Highway funding from the state related to Senate Bill 401. TM Codling noted that this aid for highway and bridge maintenance and repair are federal funds distributed by the state.

Discussion:

- Kevin Shelton asked if there was a local share on their funds. TM Codling rep-plied that no tax money is used on the AIP funds.
- Steve Wheeler asked if the highway money would go to Woodsville. Chair Garofalo noted that the money goes to the Town.

- Dottie Long asked about the Town’s share, and if it is from the fund balance. TM Codling replied that the share comes from the airport revenue and other airport grants.
- Graham asked about restrictions with the grants. TM Codling replied that the terms and conditions were included in the grant agreement sent to the Select Board previously.
- Long asked why ARPA funds are being used for the airport. TM Codling noted that there were ARPA funds specifically allocated for the airport.
- An audience member asked about bridge funds. TM Codling replied that a 2023 grant to replace the Flat Iron Bridge will be applied for, and the SB 401 money could be the match funds or used for bridge repairs.

MOTION #5: Chair Garofalo made the motion and Williams seconded the motion to close the Public Hearing at 6:15 PM.

Voice Vote: All approved, none opposed, none abstained. The motion passed unanimously.

The Select Board meeting was re-opened.

MOTION #6: Chair Garofalo made the motion and Graham seconded the motion to accept the SB 401 highway and bridge funds from the State of NH and the Airport Improvement Program grant from the FAA.

Voice Vote: All approved, none opposed, none abstained. The motion passed unanimously.

SCHEDULED PUBLIC APPEARANCES: None.

TOWN EMPLOYEE APPEARANCES: None.

PUBLIC WANTING TO ADDRESS THE BOARD:

- Dawn Lavoie (Haverhill) read from a *Caledonian Record* article about the DRA issues and how the situation should be decided by the judiciary. Graham responded addressing the enabling legislation, which would allow funding of Woodsville highway and fire departments. Lavoie asked Graham about the law prohibiting the town funding districts. Graham noted that at the end of the law, it states “unless there is enabling legislation.” Lavoie commented that the Board opposing the recommendations of the Town’s council is “foolish.” Lavoie continued commenting about the old formula for Woodsville highway funding from the Town.
- Kevin Shelton (Woodsville Administrator) recollected that Graham asked if they should go back prior years for recalculating the funding. Shelton noted that none of the money going to Woodsville comes from taxpayers except for Woodsville taxpayers. TM Codling responded explaining municipal finance law – Town residents pay with Town taxes all operations in the Town and District residents pay with District taxes all operations that the district has control over. There are no Town taxes that can be allocated or transferred to the District for District operations, that would violate RSA 52 and RSA 32, which has been confirmed through the litigation of multiple court cases.

- Discussion continued. Shelton asked to present to the Board at a future meeting an overview of district finances and how they work. ATM Boucher requested to provide a presentation to the Board about Town financing.
- Janice Dube (No. Haverhill) commented on “enabling legislation” stating that it addresses future legislation, not past legislation. Dube asked about the Woodsville district not paying taxes for a few years in the past and about the excess of Woodsville funds in the bank. Discussion continued.
- Lavoie asked about a miscalculation of the formula for distributing funds to Woodsville. Discussion continued.
- Shelton discussed the contradiction between the municipal finance law and the law of the Haverhill voters at Town meeting. TM Codling noted that she provided the Board with a summary of all the laws and case laws that apply and that were supported by the DRA, the Town’s legal team, and the Attorney General’s office.
- Janice Dube (No. Haverhill) noted that the articles to vote on should have been kept in order, and there were more people present later in the meeting.
- Valerie Morse (No. Haverhill) commented that she trusts the Town’s attorneys and to go against the DRA is counterproductive.
- Jay Holden discussed the specifics of voting at the 2022 Town Meeting.
- Dawn Lavoie (Haverhill Corner) commented that at the 2022 Town Meeting, the attorneys who were in attendance were not allowed to speak and hearing their comments may have changed the director of this issue.
- Ed Ballam (Haverhill Corner) read a letter he had written that made disparaging comments about the Town Manager citing insubordination related to the Select Board, contempt to the residents of Haverhill, and requested that the Select Board remove the Town Manager.
- Members of the audience voiced disagreement with Ballam and told him to sit down and rip up his letter. (applause)
- Regis Roy asked if the Town’s lawyers at the 2022 Town Meeting were writing opinions that served all the residents of Haverhill. TM Codling replied that the Town’s legal group declined to represent Haverhill because they were representing Woodsville, so the Town engaged Drummond & Woodsum legal group to represent the Town. Graham discussed the process of the Warrant Article vote at the 2022 Town Meeting and the follow up from that vote. Graham noted that, in his mind, a State law is being overruled by a State agency, and if this were to go to court, it would not be allowed.
- Lynn Graham (Woodsville) commented that at the last Select Board meeting a letter was to be drafted that reflects the voters will, and she encouraged the Board to send it. L. Graham discussed the Woodsville-Haverhill lawsuit.
- Matt Bjelobrk commented that the lawsuit was not decided by the judge. It was negotiated settlement.
- Howard Hatch commented on taxation without representation and does not like to not have a say in how money is used.
- Margo Longacre commented that there was a Select Board vote to write a letter.

Chair Garofalo suggested moving on to the next Agenda item.

PENDING (OLD) BUSINESS:

Review and Consider Letter to the DRA

Chair Garofalo read the letter to the DRA:

Jamie Dow
NH Department of Revenue

RE: Warrant Articles #27 and #28 at the 2022 Town Meeting

Dear Jamie:

We are writing to the NH Department of Revenue (DRA) to ask that you reconsider your decision to deny Articles #27 and #28 that were voted in favor of by the majority of Haverhill voters present at this year's Town Meeting. We believe that the articles are legal and should stand.

Please reconsider your denial of these two articles that the Division Claims to be illegal. Both articles are legal because Woodsville enabling legislation allows for it to receive appropriated funds from the Town of Haverhill if approved by Haverhill voters under NH laws 2021, 124:1 (SB26, 2021: HB2 91:434 2021). This statute provides that any appropriation for the Woodsville Fire District shall be as directed by warrant articles duly voted by those present and voting at each annual Haverhill Town Meeting. This includes appropriations to both Highway and Fire Departments, which were approved by Haverhill voters at the 2022 annual meeting.

Article #28 is also legal and not "ultra vires" because Woodsville Fire District was in conformity with the requirements then extent and has a legal Fire Department. We acknowledge that Woodsville has shown the Division evidence of such regarding its history and formation in 1885 as was requested by the Division. In addition, in 1899, the legislature ratified the actions of Woodsville Fire District, including its operation of a fire department. NH laws in 1899 196:2, Section 9. In short, both the DRA's disallowances were invalid.

We look forward to the Department allowing the two articles and to properly set the Town's tax rate. Please contact us if you have any questions. We appreciate your prompt response.

Sincerely,

The Haverhill Select Board

Discussion:

- Knapp stated that the Board should seek an appeal with the letter even though no attorneys will support the letter.
- Chair Garofalo noted that the letter is being sent to the wrong person because Dow does not make the final decision, this is the wrong time to send it with tax time coming up, and the agency will not respond. TM Coding stated that the NH DRA Commissioner Lindsey M. Stepp made the final decision.
- Graham commented that setting the tax rate is not the issue, but it should be addressed to the DRA Commissioner.
- Chair Garofalo refused to sign the letter if the rest of the Board decided to send it.
- Knapp asked council to look at the letter.
- Williams asked to table the draft letter vote until there is a full Board.

MOTION #7: Graham made the motion to approve the draft letter to the DRA requesting a reconsideration of the Woodsville Fire District funding as revised, that is changing the addressee. Knapp seconded the motion.

Voice Vote: With three Ayes and one Nay, the Motion passed.

Consider the Transition to an SB2 Town of Haverhill, NH

Chair Garofalo discussed the rules of SB2 process of running a Town Meeting, which are that the Town Meeting is held and amendments to articles are made; however, the vote is done in private at the elections of state officials.

- ATM Boucher heard anecdotal comments at the 2021 election during the Covid alternative meeting procedures that it was easier to vote for everything at once rather than separate Town Meetings and a state election.
- Knapp asked about the vote counting time for the 2021 election. Regis Roy stated that she did not count Town votes that year, but they were counting ballots until 2:00 AM.
- ATM Boucher discussed the use of voting machines with counting of the ballots taking minutes.
- Williams agreed to holding a Public Hearing, and Graham noted that from his reading, there is low turnout at the deliberative session and then an uninformed public at the ballot box.
- Erin Atkinson (Woodsville) asked about putting on the ballot articles that are illegal like in 2022.
- ATM Boucher commented that the DRA does review the petitioned warrant articles with money involved. Discussion continued. ATM Boucher noted that one of the SB2 issues is that currently the Town has Zoom recording for people to listen to from home or after the meeting.
- Bjelobrck noted that the DRA rules on articles with money involved, and he feels that the voters are well informed even when they do not attend Town Meeting.

MOTION #8: Williams made the motion to hold a Public Hearing on the topic of SB2 versus Town Meeting. Chair Garofalo seconded the motion.

Voice Vote: All approved. One opposed. None abstained. The Motion passed with four votes in favor and one opposed.

The members discussed a date for the Public Hearing. TM Codling noted that it must be after the Budget Hearing, but 15 to 30 days before Town Meeting.

NEW BUSINESS

Disposition of the 42 Ammonoosuc Street Property / Disposition of the 11 Sand Road Property

TM Codling reported that both of these properties are owned by the Town of Haverhill.

11 Sand Road

TM Codling stated that this house is on a small lot of 1/2 acre is in disrepair and not livable, and the Town has been approached by abutters for purchase of the property. Discussion continued.

MOTION #9: Williams made the motion to ask the Fire Department to do a training burn of the building at 11 Sand Road (formerly Sandra Sargent's property), and if the Fire Department agrees to the training burn, then we move forward with a training burn. Chair Garofalo seconded the motion.

- ATM Boucher noted that the only way the Town can sell the lots to an abutter is if the lot is vacant and remain undeveloped.
- Howard Hatch commented that there is a high velocity spring under that property.
- Knapp discussed the option of auctioning the property, and ATM Boucher noted that the house has to be intact for it to be auctioned. Discussion continued on the traffic volume on Sand Road.

Williams retracted Motion #9.

MOTION #10: Chair Garofalo made the motion to sell the property 11 Sand Road (formerly Sandra Sargent's property) at auction. Graham seconded the motion.

Voice Vote: All approved. None opposed. None abstained. The Motion passed unanimously.

42 Ammonoosuc Street

TM Codling reported that the building has been torn down, and one abutter wishes to make an offer for the vacant lot. TM Codling stated that other neighbors notified her that the lot has been used for parking and asked the Town to retain the lot for parking.

MOTION #11: Graham made the motion to negotiate the sale of 42 Ammonoosuc Street to the abutter with the understanding that lot will remain vacant. Williams seconded the motion.

Voice Vote: All approved. None opposed. None abstained. The Motion passed unanimously.

Junk & Junk Yard Ordinance / Junk Yard License Application

TM Codling provided for the Board a Junk Yard Application and the Junk and Junk Yard Ordinance and read the NH RSA relating to Junk Yards:

NH RSA 236:112 defines a junk yard as any place used for storing and keeping, or storing and selling, trading, or otherwise transferring old or scrap copper brass, metal, glass, cordage, rope, rags, batteries, papers, trash, rubber debris, waster of junked, dismantled, or wrecked motor vehicles or parts thereof, iron, steel, or other old or scrap ferrous or nonferrous material.

TM Codling noted that the laws states that every municipality has the responsibility to license junk yards and properties that are collecting junk. The Health Officer Lorie Aldrich is taking in complaints about junk on properties. The application and ordinance documents have been developed to address these concerns. The Junk Ordinance would allow the Health Officer to cite properties with excess of junk to clean up their area with a fine for every day the property is not cleaned up. The Health Officer would investigate a complaint and bring the findings to the Select Board for a vote. TM Codling noted that any ordinance needs Planning Board review, then a Public Hearing and a Town vote.

Discussion:

- Jason Capps commented that many companies have numerous vehicles not used regularly, like loggers, and other unusable vehicles would be considered junk. Capps continued that a junk yard ordinance prevents unused vehicles from leaking oil and fuel into the ground water.
- Matt Bjelobrk noted that the County Road property clean up cost the town \$15,000. Bjelobrk stated that with an ordinance in place, properties will be monitored for junk accumulation.
- Harvey Keyes commented about neighbors' junk yards that affect land values.

MOTION #12: Chair Garofalo made the motion to pass the DRAFT Junk Yard Application and Ordinance to the Planning Board for review. Graham seconded the motion.

Voice Vote: Three approved. One opposed. None abstained. The Motion passed three to one.

TOWN MANAGER'S REPORT:

The complete Town Manager's Report is available at:

https://www.haverhill-nh.com/vertical/sites/%7B7B636F77-2058-47A7-A817-81AAD9EE8E62%7D/uploads/Town_Manager_Report_10-11-2022.pdf

TM Codling highlighted the following from her Town Manager's Report:

Responses to Select Board Questions from Last Meeting

- Tax Deeded Property Auction: Eviction notices are with legal and once completed will come to the Select Board for signature. Individuals being evicted will have 30 days to vacate after which the Town can sell the properties. We are looking at scheduling the viewings in late October and the auction in November.
- Status of the 2020 Audit: The auditor was onsite for 2 days in September, at the end of the second day she indicated that the audit was “almost complete.” I checked in with the auditors Friday and was told that they have begun drafting the audit report. We emphasized that the Town needs the 2020 audit completed soon because it is our desire to have the 2021 audit completed by December 31, 2022.

Report

- **Public Safety Needs Assessment:** The committee will hold their first meeting on Tuesday, November 29, 2022.
- **Quarterly Newsletter** went out in the mail, and Brittany Grant has taken the lead on the Newsletter and is doing a great job.
- **Blackmount Trail Upgrades:** Paige Excavating was scheduled to start work on the trail but was needed for work on the closed section of Route 135.
- **FEMA Visit, Flood Plain Administration:** Met with representatives from FEMA for a Community Assistance Visit (CAV) regarding the Town’s flood plain administration efforts. Haverhill joined the National Flood Insurance Program (NFIP) in 1990 and the last CAV meeting was held in 2006. Haverhill must be a member of the NFIP program for residents whose houses sit within the flood plain to get flood insurance. Overall, FEMA voiced that Haverhill is doing well administering the program in Haverhill, however, there was one area cited for significant improvement. The Town must be tracking all development within the flood plain separately from other development and any building permit submitted for development within the flood plain must go through a very specific evaluation process and requires specific documentation be provided. We will be updating our Building Permit Process to ensure we are following the requirement.
- **Policies, Procedures, & Processes:** Town Administration, in coordination with Department Heads, have been working on the development or redevelopment of the Town’s Policies, Procedures, and Processes. We have developed, updated, or are working on the following: 1. Dean Memorial Airport Camping Policy 2. Annual Performance Evaluation Process 3. Hardship Abatement Policy & Application 4. Town Office Closing Policy 5. Onboarding Process & Onboarding Form w/IT Checklist 6. Grant Guidance 7. Junk & Junk Yard Ordinance (process) 8. Junk Yard License Application 9. Building Permit Process 10. Inspections Process (Health Safety, Life Safety, Building, which the Town is looking at currently.) 11. Metal Detecting on Town Property Policy (Artifacts that are found on Town property, belong to the taxpayers.)

- **Broadband Committee:** The Town has disseminated a Request for Proposal (RFP) with a due date of November 4.
- **Airport Pavement Maintenance:** The runway at the Dean Memorial Airport will be closed the week of October 17th for runway pavement maintenance. A preconstruction conference was held on Wednesday October 6th, and the project is being funded with AIP nonprimary apportionment monies allocated to the Dean Memorial Airport for maintenance projects.
- **Public WiFi:** All antennae are seeing regular internet traffic. The two antennae that get the most traffic are the WelshOmni and MikesOmni antennae. Usage of the system continues to be robust: Total Unique Clients = 806; Avg# of Clients per Day = 246; Average Usage per Client = 272 MB.
- **Grant Activity:** Grants pay for the products and services the town provides and or allows us to do things that we otherwise would not be comfortable asking residents to pay for through taxation. Below is a list of grants the Town of Haverhill has applied for and/or received recently:

Awarded: CARES – Airport Operations (\$20,000 / awarded / reimbursement received); CRRSA – Airport Operations (\$9,000 / awarded / reimbursement in-process); ARPA – Airport Operations (\$22,000 / awarded / reimbursement in-process); FAA/AIP – Runway Pavement Maintenance (\$130,974 / awarded / in-process); BIL/AIG – Airport Capital Improvement Plan (CIP) projects (\$110,000.00 X 5 years); Locality Equipment Purchase Program – Police Cruisers (\$50,000.00); ARPA – Welfare & Highway overruns & equipment for the Haverhill PD (\$238,000.00); MMNH - Jessie Levine ICMA Annual Conference Scholarship (\$1,500.00); NBRC – Haverhill Last-Mile Broadband (\$1,000,000 million); NHDOS – Traffic Enforcement Grant (Mobile Data Terminals) (\$7,528.00); NHDOS – E-CRASH Grant - Barcode Scanners for ID (\$5,969.00); NHDOS – LIDAR Speed Units & Portal Speed Displays (\$4,498.00).

Not Awarded: Culvert Flood Risk Assistance Grant (\$400,000) for Flat Iron Bridge replacement grant was not awarded, we will have an exit interview to assist us with reapplying next year.

Pending Award: EPA – Decontamination & remediation of 42 Railroad Street (\$25,000.00 / pending award); Brownfield – Decon & remediation of 42 Railroad Street (\$85,000 / pending award); Safe Streets 4 All – Action Planning grant (submitted / pending award); FAA/AIP – Land Acquisitions & Easements for Runway Safety (\$\$\$ pending P&S).

NOTE: There is \$530,000.00 AIP grant funds in the Dean Memorial Airport’s (5B9) AIP account for Capital Improvement Plan (CIP), which includes the FAA/AIP Land Acquisition & Easements project listed. Every year another \$150,000.00 is added to the AIP account for CIP projects at 5B9 as well as access to non-discretionary funds if needed.

- **ICMA Annual Conference:** Attended the annual International City/County Management Association (ICMA) conference held in Columbus, OH. This year there were 18 municipal managers from New Hampshire in attendance. This year, I was the recipient of the MMNH - Jessie Levine ICMA Annual Conference Scholarship of \$1,500.00, which covered most of my travel expenses. Some of the sessions I participated in while there included: EPA's Brownfields & Land Revitalization Program; Cradle to Grave Procurement; Strategies for Capturing Community Benefits; Fostering Civility with Elected & Appointed Officials; Winning at Culture Rather than Losing at Politics; Polarization Online and How to Balance Extreme Voices in Your Community, and The Threat to Democracy: Our Professional Responsibility.
- **Department Head Reports:**
 - Dean Memorial Airport – Airport Inspection completed by NH BOA and report shows improvement in removing air obstructions as well as cites known issues with the runway's condition.
 - Highway Department –Ditched on the upper part of Court Street extension and fixed head a wall on Ainsley Road. Also performed systematic grading of roads throughout Haverhill.
 - Maintenance Department – Visiting and reviewing tax deeded properties to determine the condition of each, pre-auction. Continued work on the tax collector's office to enclose the vestibule to meet safety regulations.
 - Public Health – Working with TM on Junk & Junk Yard Ordinance and Junk Yard License application and process.
 - **Parks & Recreation Department** – Lots of programs going on. See the Parks & Recreation Department section in the detailed Town Manager's Report.
 - **Emergency Management** – Attending regular EMD calls with the state. Focusing on long range planning for a fully equipped Emergency Operations Center (EOC) and signed up for an EOC seminar scheduled for October 26th.
 - **Welfare Department** – See the Emergency Shelter Client Updates and the General Assistance Client Updates in the detailed Town Manager's Report.
 - **Police Department** – See the detailed Police Report in the Town Manager's Report.
- **Dean Memorial Airport (5B9) Sources of Funding:** These self-funding sources can be put into multiple categories and a description of each of the self-funding sources used by public-use airports is summarized in the Town Manager's detailed report.

Local funding of the airport comes from its enterprise fund. The airport is responsible for its own operational expenses as well as for funding the 5% match or any other share. The airport's enterprise funds come from airport-generated revenues, such as hangar rentals, land leases, private hangar tax payments, fuel sales, and fund raisers. However, additional funding sources could include private funding, general fund loans, TIF bonds, and nonfederal grants.

Discussion:

- Chair Garofalo asked how many cruisers are in place in the Police Department. TM Codling replied that the Town ordered three and received three.

ASSISTANT TOWN MANAGER’S REPORT:

Building Permit Applications

ATM Boucher reported Mark Locke’s report on building permits to date. There have been 73 building permit applications with 15 for new homes, 23 for outbuildings, 6 solar-related, and 29 for renovations or miscellaneous projects.

COMMISSION AND COMMITTEE REPORTS:

Chair Garofalo (Conservation Commission): Chair Garofalo reported that the Conservation Commission has not met this month.

Kevin Knapp (Planning Board): No report.

Steve Robbins (Parks & Recreation Commission): (Absent).

Michael Graham (Airport Zoning Commission): Graham reported that the meeting is upcoming.

Katie Williams (Zoning Board; Woodsville Advisory Committee): Williams noted that the Zoning Board has not met.

CORRESPONDENCE:

Chair Garofalo received a letter from Mt. Lakes and read the letter, as follows:

To the Haverhill Highway Department crew:

Thank you for all the grading, repair of washouts, and washboard roads, ditching in preparation for winter in Mt. Lakes district roads. You guys are awesome, and we appreciate all your efforts. Thank you, and our vehicles send you a big thank you, too.

Bob Long, Mt. Lakes

COMMENTS OF SELECT BOARD MEMBERS:

Graham: Graham received a request from a resident about the status of Allagash Road, and she feels it needs to be graded again. Graham asked about the end date for the ATV trails in relation to hunting season. TM Codling outlined the end to the ATV season per trail in the past, but will check with the ATV club for exact dates. Graham asked for information for all the Board members on the TIFF districts and how they work. Graham asked about the Underhill property and their willingness to transfer their property to the Town.

NONPUBLIC SESSION: None.

