

**Town of Haverhill
Select Board
MEETING MINUTES
Monday, June 5, 2023, at 6:00 PM
R.E. Clifford Memorial Building
65 South Court St.
Woodsville, NH 03785
Or on ZOOM**

CALL TO ORDER: Town Manager (TM) Brigitte Codling called the meeting to order at 6:00 PM.

Select Board Attendance: Joe Longacre (Here), Phil Blanchard (Here), Kevin Knapp (Here).
A quorum was met.

Town Employees Present:

Town Manager: Brigitte Codling (Present)
Assistant Town Manager (ATM): Jennifer Boucher (Present)
Recording Clerk: Joanna Bligh (Present)

Members of the Public Present

In Person:

Kelley Wile	Regis Roy
Judy Harris	Aaron Palm
Gordon Harris	Preston Hatch
Mike Bonanno	Ron DeRosia
Joanne Young	Mary DeRosia
Lorraine Prescott	Don and Kathleen Vaillancourt
Fred and Darlene White	Down and Mike Lavoie
Margo Longacre	Harv Keyes
Darwin Clogston	Marilyn Blaisdell
Robert Maccini	Susie Tann
Ed Ballam	Howard Hatch
Barbara Leete	Thomas Mayo
Tuesday Griffin	Mike Adamkowski
Ann Maccini	Alex Nuti-de Biasi (<i>Journal Opinion</i>)
Lynn Graham	David Robinson
Melissa Gould	Dottie Long
Levin Shelton	Matt and Marie Bjelobrck
Dick Guy	

Online:

Jim McKinnon	Melinda Boutin
Doreen Morris	Jennifer Chase
Delcia Vinnacombe	Desi Blanchard

Guy Mitchell
Tom Mangels
Evelyn Elms
Brenda and Craig Jewett
April Dunn
Dennis Cunningham
Skip Gadwah
Carol Norcross
Bob Long
Caitlyn Page
Jessica Robie

Ryan Moody
Katie Williams
R. Newman
Michelle Reagan
Ron Aldrich
C. Hebert
Sara Lang
Kristen May
Brad Cassidy
Polly Bonnano

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL:

MOTION #1: Longacre made the motion and Blanchard seconded the motion to approve the Agenda as amended.

- Knapp asked the Board to postpone the public activity.
- Knapp asked to table the election of officers until there is a full Board.

Voice Vote: All in favor, none opposed, none abstained. The motion passed unanimously.

CONSENT AGENDA:

MOTION #2: Knapp made the motion and Blanchard seconded the motion to approve the minutes from **May 22, 2023**, as amended.

- Knapp asked to include the resignation letter of Katie Williams.

Voice Vote: All in favor, none opposed, none abstained. The motion passed unanimously.

NEW BUSINESS

Discussion on the Process for Appointment of New Select Board Members

TM Codling prepared a Select Board Vacancies -- Information and Proposed Selection Schedule (per RSA 669:63), which was read by Blanchard.

- June 5, 2023,--At the regularly scheduled meeting, the Select Board announces request for Letters of Intent.
- June 6 to June 15--Letters of Intent should be submitted to the Town Administration office. (TM Codling stated that the deadline for submission is 5:00 PM on Thursday, June 15.)
- June 15--The Select Board will hold a Work Session at 6:00 PM to interview candidates.
- June 19--At the regularly scheduled meeting, the Select Board will consider appointment of new members.
- June 22--The Select Board will hold a Work Session at 6:00 PM for a second round of interviews, if needed.

ATM Boucher noted the following:

- The additional RSA that applies to filling vacancies in Town offices is RSA 669:61, I (exclusively).
- William's seat will be filled for 1 year until the next election.
- Graham's seat will be for a 3-year term.

MOTION #3: Blanchard made the motion and Longacre seconded the motion to approve the Select Board Vacancies -- Information and Proposed Selection Schedule as presented.

- Knapp asked if all meetings were at CMB, and TM Codling replied, "Yes."
- TM Codling noted that all dates will be posted and open to the public.
- Longacre noted that RSA 669:61, IV, that is, the Optional Procedure, does not apply and was never adopted by the Town. Longacre noted that misinformation about this RSA has been seen online.

Voice Vote: All in favor, none opposed, none abstained. The motion passed unanimously.

COMMISSION/COMMITTEE ex officio REPORTS:

Chair Williams (Conservation Commission): Vacant.

Knapp (Planning Board): The next meeting is Tuesday, June 27.

Longacre (Parks & Recreation Commission): Longacre noted that the Parks & Recreation Commission meeting this month is on Wednesday, July 14. Longacre noted that the Car Show held on the 27th at the Grafton County Complex was a success. Longacre had a question about why Hazen Park was not mowed. Howard Hatch commented that it was mowed today.

Vice Chair Graham (Zoning Board of Adjustment; Woodsville Ambulance Advisory Committee): Vacant.

Blanchard (Airport Zoning Commission [AZC]; Public Safety Facility Planning Commission [PSFPC]): Blanchard announced that the AZC will meet on June 14 at 5:30 PM at CMB. The PSFPC met on May 18th and the members asked for more information. TM Codling noted that this Commission has a few years of planning ahead and will be seeking public input.

SCHOOL BOARD REPORT TO THE SELECT BOARD

David Robinson, School Board Chair, presented his monthly report to the Select Board. (See Appendix).

COMMENTS BY SELECT BOARD MEMBERS:

Knapp: Knapp had no comments.

Longacre: Longacre commented that he wished to add civility to the Board meetings in order to do the business of the Town. Too much time is spent on misinformation and negativity.

APPENDIX

School Board Report for the Selectboard

6/5/23

1. School Resource Officer:

We met with Chief Appleby and Corporal DiDomenico. This was an initial meeting to determine what this position would look like in our schools. We asked several questions of both the Chief and Corporal.

Corporal DiDomenico, in my opinion, would be a good fit for this role if it were to come to fruition. I have a few reservations. Other board members seemed somewhat receptive with some reservations. I am concerned about the tax impact. I would like to see if there is an option to make something happen without adding to the town's taxes. I have included a draft of the MOU that the chief provided us.

2. French Pond School Expansion:

The French Pond School is an alternative schooling option for middle school aged students. The school is under the prevue and budget of SAU23 (Haverhill, Bath, Piermont, Warren, Benton). The SAU pays rent to Haverhill School District who owns the building.

In order to expand, the Haverhill taxpayers would need to approve a bond for the expansion. The SAU would then pay increased rent to cover the bond expense. Note that Haverhill pays 63.7% of the SAU budget. Currently French Pond brings in revenues. Students pay tuition to attend. Some in-district students attend and this is an amazing resource for our school district. Additionally, out-of-district students attend and pay tuition to offset the expense. This expansion would add 12 students to the school. The demand is there, the need is there, and the hope is that financial estimates with show a minimal tax impact. We still have work to be done in this matter. I have included plans we have received from the architect.

3. Facilities Committee Update:

Superintendent Melanson and the 3 facilities committee board members will meet with Banwell the architectural firm tomorrow to review plans for WES. We will plan a schedule for the full committee and discuss potential public forums.

4. Upcoming Important Dates:

Wednesday June 7th WHS Softball Semi-finals vs Mascenic 7:00 PM at Plymouth State

Thursday June 8th WHS Senior Class Night 6:00 PM at Woodsville High School

Saturday June 10th WHS Graduation 10:00 AM at Woodsville High School

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Saturday June 10th WHS Softball Finals (if they win Weds.) 4:30 PM at Plymouth State
Monday June 12th Haverhill School Board meeting 6:00 PM at Woodsville Elementary School
Thursday June 15th HCMS 8th Grade Celebration 10:00 AM at Haverhill Middle School
Friday June 16th Last Day of School
Monday June 19th & Tuesday June 20th Kindergarten Registration by Appt.

5. Questions from the Selectboard.

Respectfully Submitted,

David Robinson



Haverhill School Board Chair