

**Town of Haverhill Board of Selectmen
Meeting Minutes
April 13, 2020**

Draft Subject to Review by the Board

Board Members Present: Darwin Clogston, Chair; Matthew Bjelobrk, Vice Chair; Howard Hatch, Fred Garofalo, Steve Robbins

Town Employees Present:

Town Manager: Brigitte Codling

Finance Officer: Jennifer Boucher

Members of the Public Present: Jim Graham, Sandi Pierce, Sherri Sargent, Mark Lang, Gary Hebert, Patty Hammond, John Nelepovitz, Jennifer West, Mona Sandville, Dave Long.

The meeting was called to order at 6:02 PM

Darwin read “Checklist to Ensure Meetings Are Compliant with The Right-to-Know Law During the State of Emergency”

Pledge of Allegiance

Agenda Approval: Matt made a motion to accept the agenda. Fred seconded the motion and it passed unanimously.

Consent Agenda: Matt made a motion to approve minutes of Previous Meeting with edits: March 30, 2020 and to sign manifest, forms and other warrants. Fred seconded the motion and it passed unanimously.

Town Employee Appearances: None

Scheduled Public Appearances: Commission & Board accept Resignations & approve Reappointments

Parks & Recreation Commission:

Lynn Wheeler - Resigned

Paula Cilbrith - Resigned

Barbara Dutile - Resigned

Sandi Pierce - Would like to be reappointed for a 2-year term

Jennifer West - Would like to be reappointed for a 3-year term

Mona Sanville - Would like to be reappointed for a 3-year term

VACANT – Seat for a 1-year term

VACANT – Seat for a 2-year term

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Motion 1: Steve made a motion to accept these positions. Matt seconded the motion and it passed unanimously.

Airport Zoning Commission:

Suzie Tann - Would like to be reappointed for a 3-year term

Cliff Batchelder - Would like to be reappointed for a 3-year term

Ezra Mann - Have not heard from yet (Jennifer West will get in contact with him)

VACANT – Seat for a 1-year term

VACANT – Seat for a 2-year term

VACANT – Seat for a 2-year term

Motion 2: Matt made a motion to accept these positions. Steve seconded the motion and it passed unanimously.

Conservation Commission:

Marie Bjelobrk - Would like to be reappointed for a 3-year term

Brian Smith – Would like to be reappointed for a 2-year term

Linda O Smith – Would like to be reappointed for a 3-year term

VACANT – Seat for a 1-year term

VACANT – Seat for a 2-year term

Motion 3: Fred made a motion to accept these positions. Howard seconded the motion and it passed unanimously.

Zoning Board of Adjustment:

Dick Guy - Resigned

Sandi Pierce - Would like to be reappointed for 3-year term

James Graham - Would like to be reappointed 3-year term

VACANT – Seat for a 1-year term

VACANT – Seat for a 2-year term

VACANT – Seat for a 2-year term

There is currently no quorum for this board.

Motion 4: Steve made a motion to accept these positions. Darwin seconded the motion and it passed unanimously.

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Planning Board:

Gary Hebert - Would like to be reappointed for a 3-year term

Joe Longacre - Would like to be reappointed for a 2-year term

Don Hammond - Would like to be reappointed for a 3-year term

John Nelepovitz - Would like to be reappointed for a 2-year term

Tom Friel – Would like to be appointed as an Alternate.

Chris Luurtsema – Would like to be reappointed as an Alternate

Motion 5: Matt made a motion to accept these positions. Fred seconded the motion and it passed unanimously.

Public Wanting to Address the Board: Mark wanted to know if there were any updates on the trail. Sherri said that there wasn't at this time, but she was waiting for an email. Darwin said that Mark is on the agenda for the next meeting and hopefully they would have updates by then.

Pending (Old) Business:

Approve Town of Haverhill Personnel, Policy, and Procedures Manual rev 3-31-2020: Matt's section has not been incorporated yet. The board will wait to approve the final when Matt's section has been added. Howard wanted to know if it is an issue if the smoking policy is changed from 50' from the building to smoke-free on any town owned campus. In order to make this enforceable the Board would have to make an ordinance at the next Town meeting.

Motion 6: Matt made a motion to make the town properties a smoke-free campus for policy purposes. Darwin seconded the motion. This is smoke free, not tobacco. It passed unanimously.

New Business:

Select Board Goals for 2020: Setting Select Board Goals was tabled until the next meeting.

Town Manager's Report/Comments: See attached. A question was asked if the cost to repair Lime Kiln Road \$22,000 is the correct, or an approximate amount. TM Codling stated it was not final but very close. Matt had questions about the gravel pits and the Select Board came to the decided the discussion would wait until after the Town's lawyers had time to review all information. Sherri spoke a bit about the trash pick up the Parks and Recreation committee is putting on. Fred wanted to know if we were stopping people from going to the playground. Currently, they are not fully banning people from going, but Chief Alling has instructed his officers to approach congregations of people and educate them on what they are doing and the harm it can bring. Anyone reappointed to committees can now be sworn in over zoom, if required.

Finance Officer's Report/Comments: Jennifer is coordinating with Tim to make sure assessing information he is collecting is making it into the system. Tax bills due July 1st at the earliest. The tax deed auction is postponed until the 26th of September. There is an intent to excavate from the Witchers Pit and it has been recommended that the Board deny it.

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Motion 7: Darwin made a motion to deny the intent to excavate from David Witcher at 140 Moosilauke Hwy. Fred seconded the motion. This is the active pit just beyond Brushwood road. The motion passed unanimously.

Commission/Committee Reports: Steve gave an update on Parks and Rec. They had a meeting on April 1, 2020.

Board Members assigned to Commissions and Boards

Fred Garofalo – Conservation Commission

Howard Hatch – Planning & Zoning Board

Steve Robbins – Parks & Recreation Commission

Matthew Bjelobrk – Airport Zoning Commission

Darwin Clogston – Fire Department Committee

Correspondence:

Upper Valley Community Nursing Project: The correspondence seems to be trying to get a group together to help address COVID-19. There isn't a whole lot of information present. A lot of things the group is doing is already being done by Gary Hebert and Sherri Sargent. This will be forwarded to those two. The group is looking for funds from town municipalities. The sentiment of the board and TM Codling is that we have this covered already.

Mailbox: In the Select board's mailboxes Darwin gave the board members a copy of the meeting ground rules that were made up a few years ago. He read them as a reminder.

Comments of Select Board Members:

Fred: Wanted to know more about what goals were being looked for. Darwin explained that they are looking for individual goals. Each member of the board should have their goals for this term on the board.

Fred also wants to thank Brigitte for funneling information about waste systems and waste disposal services in light of COVID-19 to him.

Darwin: Read an article in the Journal Opinion that said, "tiny Benton wants better broadband". Darwin had some questions and was concerned. Laura Safo is working on a similar project and Darwin wanted to know more about that. The name doesn't ring a bell for Brigitte. HEEC will be holding a meeting April 22, 2020 at 6:00 PM via Zoom. Members of the Board are going to attend that meeting. There has been a tower approved that has been constructed on Goose lane in Bath above Cottage Hospital.

It was brought to Gary Hebert's attention that people are asking about Memorial Day and whether or not the State will be open. It cannot be predicted that far out and it is unclear if things will be open.

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Non-Public Session (if necessary):

RSA 91-A:3, II(a)

RSA 91-A:3, II(e)

Adjourn Meeting

Motion 8: Darwin made a motion to adjourn the public meeting at 7:46 PM. Matt seconded the motion and it passed unanimously.

Minutes Provided by Alex Collins