

**Town of Haverhill  
Select Board Meeting  
MINUTES  
Monday, March 28, 2022, at 6:00 PM  
R. E. Clifford Memorial Building  
65 South Court St.  
Woodsville, NH 03785  
Or on ZOOM**

**CALL TO ORDER:** Chair Fred Garofalo called the meeting to order at 6:00 PM.

**Select Board Attendance:** Katie Williams (Here), Kevin Knapp (Here), Steve Robbins (Here), Fred Garofalo (Here), Mike Graham (Absent). A quorum was met.

**Town Employees Present:**

**Town Manager (TM):** Brigitte Codling  
**Assistant Town Manager (ATM):** Jennifer Boucher  
**Financial Administrator (FA):** Karen Noyes

**Members of the Public Present:**

***In Person:***

Lorraine Prescott  
Justin Boulter  
Matthew Bjelobrk  
Dawn and Mike Lavoie

Chris Cadaret  
Joe and Margo Longacre  
Darwin Clogston

***Online:***

Marilyn Blaisdell  
Regis Roy  
Melinda Boutin  
Charlie Pickering  
Rich Clifford  
Ron DeRosia  
Carol Norcross  
Paul Hayes (*Caledonia Record*)  
Dave Joslin  
Elizabeth Elliott

Staci Hood  
Kaylee Heathe  
Delcia Vinnacombe  
Dave Long  
Mary Brooks  
Vickie Wyman  
Jennifer Chase  
Alex Nuti-de Biasi (*Valley News*)  
Guy Mitchell

**PLEDGE OF ALLEGIANCE**

**AGENDA APPROVAL** [Not done.]

**CONSENT AGENDA**

**Approve minutes of the previous meeting:**

**MOTION #1:** Robbins made the motion and Knapp seconded the motion to approve the Minutes from **March 14, 2022**, as written.

**Voice Vote:** All approved, none opposed, none abstained. The motion passed unanimously.

**SCHEDULED PUBLIC APPEARANCES:**

- **Gary Scruton / North Haverhill Fair Association** (postponed)
- **Vickie Wyman / Appointment as Alternate to the Planning Board**

Chair Garofalo asked Wyman if she would consider being a permanent member of the Planning Board, and Wyman replied she would. Wyman stated that she is a real estate broker in business since 2004, principal broker of Atlantic Real Estate Network in Woodsville, and has lived in Haverhill since 1985.

Garofalo asked:

1. What is your basic understanding of the purpose, duties, and responsibilities of the Planning Board, which you are volunteering for?

Wyman replied that the Planning Board provides guidance for growth in the community and develops the Master Plan.

2. Do you have any experience or training that would be useful?

Wyman replied that her real estate experience would be useful.

3. Are you willing to attend training that may be provided by the State or the Town related to this?

Wyman replied, "Absolutely." Wyman noted that she registered for two programs already.

4. What is your understanding of a conflict of interest?

Wyman stated that a conflict of interest comes about if the Board was working on something that she was a party to, she would have to recuse herself.

5. Are you willing to so state a conflict of interest if one should arise and remove yourself from the table?

Garofalo stated that this has already been answered.

6. What is your view on basing decisions solely on the facts alone as prescribed by the NH statutes and local ordinances?

Wyman replied that local statutes and ordinances is law, and she has no choice.

7. Are there any questions for the Board?

Knapp asked about the Alternate position for the Planning Board. Garofalo clarified that one person on the Planning Board has dropped out, so there is a permanent term open.

**MOTION #2:** Robbins made the motion to approve Vickie Wyman’s appointment to the Planning Board, and Knapp seconded the motion.

**Voice Vote:** All approved, none opposed, none abstained. The motion passed unanimously.

Garofalo welcomed Wyman to the Planning Board and announced that Wyman shall go to the Town Clerk and receive the Oath of Office.

**TOWN EMPLOYEE APPEARANCES:**

- **Justin Boulter / Haverhill Tax Collector Office Appointment**

Boulter stated that he is from Littleton, NH, and he has his degree in accounting. Boulter stated that he previously worked at his father’s construction company and did all the book for him. Boulter would like to help people, connect personally, and work in the field of accounting.

**Oath of Office**

Garofalo read: “To Justin Boulter of the Town of Haverhill and the County of Grafton, whereas there is a vacancy in the office of Haverhill’s Tax Collector in said town, and whereas, we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do, hereby, appoint you Justin Boulter to be the Tax Collector in said town and applying your taking the oath of office and having this appointment and a certificate of said recorded by the Town Clerk, you will have the powers, perform the duties, and be subject to the liabilities of said office until another person shall be chosen or elected and qualified in your stead.”

Garofalo stated for Boulter to raise his right hand and repeat: “I, Justin Boulter, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent to me as Tax Collector according to the best of my abilities agreeably to the rules and regulations of the Constitution and laws of the State of New Hampshire, so help me God.” (Applause)

**MOTION #3:** Robbins made the motion to approve Justin Boulter’s appointment as Tax Collector, and Knapp seconded the motion.

**Voice Vote:** All approved, none opposed, none abstained. The motion passed unanimously.

- **Brittany Grant / Deputy Tax Collector**

**Nomination**

Boulter nominated Grant as Deputy Tax Collector, seconded by Vice Chair Robbins.

**Voice Vote:** All approved, none opposed, none abstained. The motion passed unanimously.

**Oath of Office**

Garofalo read: “To Brittany Grant of the Town of Haverhill and the County of Grafton, whereas there is a vacancy in the office of Haverhill’s Deputy Tax Collector in said town, and whereas, we, the subscribers, have confidence in your ability and integrity to perform the duties of said office, we do, hereby, appoint you Brittany Grant to be the Deputy Tax Collector in said town and applying your taking the oath of office and having this appointment and a certificate of said recorded by the Town Clerk, you will have the powers, perform the duties, and be subject to the liabilities of said office until another person shall be chosen or elected and qualified in your stead.”

Garofalo stated for Grant to raise her right hand and repeat: “I, Brittany Grant, do solemnly swear that I will faithfully and impartially discharge and perform all the duties incumbent to me as Deputy Tax Collector according to the best of my abilities agreeably to the rules and regulations of the Constitution and laws of the State of New Hampshire, so help me God.” (Applause)

**PUBLIC WANTING TO ADDRESS THE BOARD:**

- **Lorraine Prescott (Haverhill)**

Prescott stated that she heard that the Town Manager is leaving, and she would like to know if that were true. Garofalo and TM Codling noted that it is not true. Prescott stated, “That is good news.”

**PENDING OLD BUSINESS:**

**School Board and Select Board Meeting Date Coordination**

Garofalo stated the Board was asked to consider moving the meeting to another night to prevent same-day School Board and Select Board meetings. TM Codling noted that it happens about four times a year. Discussion continued about matching the Select Board with the Planning Board meeting nights over a year. ATM Boucher noted that she will bring it up at the Planning Board meeting.

**NEW BUSINESS:**

**Transitioning to a SB2 Town Meeting – Discussion**

Chair Garofalo noted that SB2 transition was discussed at the Town Meeting, which lays out the deliberative session in February and voting in March and everything is done by ballot. Chair Garofalo noted that with no voting machines, hand counting ballots is time consuming. Williams discussed the SB2 process in Littleton.

**Discussion:**

- FA Noyes stated that she has worked for two SB2 towns and there are pluses and minuses, including an advisory vs. elected budget committees, additional DRA work because of the default budget, and more voting participation. Chair Garofalo noted that his concerns are that people vote with very little background information, there would be a time-consuming ballot count, and the School Board may or may not have to adopt SB2.
- TM Codling noted that the vote is 3/5 majority vote to adopt SB2.
- Mike Lavoie asked about purchasing buying, borrowing, or leasing voting machines. Lavoie noted that people who vote either at SB2 or nonSB2 Town Meetings are prepared. FA Noyes explained in detail the SB2 process for deliberative and voting sessions. TM Codling noted that before the article goes on the warrant, public hearings are required. Lavoie requested that the Select Board pursues SB2 and lets the voters decide. Robbins agreed that the article should be on the warrant for voters to decide. FA Noyes suggested a representative from the NHMA or the DRA to come to Haverhill to discuss the options. ATM Boucher suggested preparing an informational fact sheet to get the word out.

- Robbins asked about the default budget, which was explained by ATM Boucher – the previous year’s budget with some adjustments. TM Codling noted that all warrant articles are voted on separately.
- Chair Garofalo stated that the discussion will resume at the next meeting.

### **Actuarial Valuation Report (GASB 75)**

TM Codling reported that this is the finding from the 2019 audit, which the Town had not fully adopted, and this is the adoption requirement. FA Noyes explained the report, as follows:

- GASB 75 is a requirement for towns.
- This is a calculation of the costs of health insurance for a retiree if the state retirement fund was defunct, and the towns had to continue paying those benefits.
- Yearly updates are required.
- The formula must be calculated by an independent firm.
- Money should be set aside in a trust fund to cover these costs.
- TM Codling noted that the Town is all set for 2020 and 2021, and Noyes is working on 2022.

### **TOWN MANGER’S REPORT**

#### **2020 Town Audit**

The Town’s 2020 Town Audit is underway. Once complete the auditor from Vachon Clukay & Company, PC will provide a draft report, which will be presented to the Select Board by the auditor Tammy Webb and Town Administration. The Town is committed to making sure the Town’s audits are timely moving forward and measures have been implemented to ensure future audits are timely.

#### **Tax Collector Audit**

With the change in Tax Collectors, the Town we had to perform a Tax Collection audit. This type of audit is required when a tax collector leaves the position and before a new tax collector can officially take on the role. The Select Board will approve the final tax warrant.

#### **Woodsville Lawsuit**

The Woodsville Fire District filed a lawsuit against the Town of Haverhill in Grafton Superior Court in 2019 related to Town funding of the Woodsville Highway Department. The Woodsville Fire District filed for Declaratory Judgement in early June. The Town requested that with the passing of SB26 both parties agree to drop the case; however, the Woodsville District Commissioners declined. In November 2021, the court approved Woodsville’s Declaratory Judgment motion, but the order did not provide the clarity both parties needed to end the case. In February, the Select Board authorized the Town Manager and Town’s legal counsel to begin formal settlement negotiations. If the two parties cannot agree on a number, then the issue will need to go to court hearing. All court filings are public record and are located on the Town’s website.

#### **North Haverhill Crosswalks**

The Town has sent its formal request for approval to install five new pedestrian crossings along Route 10 in North Haverhill Village. The sidewalks will need to be ADA accessible, pedestrian signs and cross walk markings would need to be installed with possible street lighting. The

locations have tentatively been identified along Route 10 in North Haverhill. The installation of one crosswalk (depending upon elements needed at the location) will range from \$5,000 to \$15,000 each. We are working to get NH DOT approval and design requirements before spring.

TM Codling noted that marking of roadways is the Town's responsibility and repainting the school crossing is part of this project.

### **Mailbox Relocation Requests**

After concerns were raised about the safety of residents due to the location of their mailboxes along Route 10 in North Haverhill, the Town submitted a request asking for permission from the USPS to work with 28 homeowners to relocate their mailboxes to the side of the street their homes sit upon. The USPS has yet to act on this request. I am coordinating with Jean Shaheen's office and they have asked for the Town to poll residents along Route 10 to ensure they want their mailboxes moved prior to filing a formal request through Jean Shaheen's office for assistance. We will be polling residents in the coming weeks.

### **Vertex Cell Tower Permit**

The Planning Board and the Zoning Board of Adjustment have been working on a request by Vertex for approval of a building permit and variances for the permit to build a cellular tower on Teepee Road. After hearings before both boards resulted in denials, Vertex filed for a rehearing before both boards. Those rehearings occurred, and both boards, after legal consultation and reconsideration, have both given approval of the Vertex application and site plan. The next step is for Town Administration to sign the building permit and for the Select Board to set a security bond amount. The Planning and Zoning Boards will be working to update the Town's *Personal Wireless Service Facilities Ordinance* throughout 2022 because it is 20 years old and needs to be made current.

### **Bath-Haverhill Covered Bridge**

In 2022 based on a structural engineering report done in 2021, the Town will be removing the pavement on the approaches to the covered bridge and adding fines and gravel to the approaches to fill the voids that have developed at the abutments and under the approaches. These areas will not be repaved, but rather be covered in a stay mat surface to allow for proper even drainage at the approaches and through the stone abutments. This work will be done this summer.

### **Grafton County Broadband Project**

The Grafton County Broadband Committee (GCBC) is successfully moving forward with the county's "middle-mile" broadband project. The "middle-mile" project will bring highspeed broadband into every community within Grafton County. Once the new fiber lines have been established, local broadband committees will be responsible for ushering in local "last-mile" projects to connect homes to the "middle-mile" lines. The GCBC has been partnering with EX2, who has been retained by the County to design and install the "middle-mile" fiber, but also to design and produce an estimate for every Town's "last-mile" project. This service by EX2 for local communities will be paid for as part of the County project, not the local municipalities. The Grafton County Executive Committee approved nearly \$4 million for broadband last week. The Grafton County Broadband Committee will use this funding to complete the final engineering for the fiber optic network for all 39 towns in Grafton County. This means that all towns, including Haverhill, will be "shovel ready" when grant funds and private parties are available for construction.

### **Haverhill Broadband Committee**

The Haverhill Broadband Committee was organized to help the Town prepare for a local buildout of the “last-mile” of fiber intended to provide high speed internet to households throughout Haverhill. The committee has agreed to follow two tracks, one to work in coordination with the GCBC on a local last-mile project and another to work on influencing Internet Service Providers (ISP) to work on expansion and improvement of their services here in Haverhill. The committee has begun meeting with ISPs (NHEC, Consolidated, and Spectrum) to gather their level of interest in partnering with Haverhill to expand services throughout Haverhill. TM Codling explained that the middle mile project will be managed and paid for by Grafton County, and the last mile project in Haverhill will be paid for by grant funding. Information related to both the Grafton County and the Haverhill Broadband Committees and their work can be found on the Town’s website:

[https://www.haverhill-nh.com/index.asp?SEC=5AC42E47-9D3F-45CF-9E6E7F3A313651A8&Type=B\\_BASIC](https://www.haverhill-nh.com/index.asp?SEC=5AC42E47-9D3F-45CF-9E6E7F3A313651A8&Type=B_BASIC)

### **Haverhill Public WiFi Network**

In September of 2021, the Town of Haverhill deployed a public WiFi network along parts of Central Street in the Village of Woodsville. Currently there are three hosts: Vickie Wyman of The Atlantic Real Estate Network, Robert Welsh of Welsh Reality Apartments, and Mike and Brie Choate of Mike’s Garage in Woodsville Village. We are still seeking a few more hosts along Central Street to complete a contiguous network. With the network active, we have been tracking usage and are pleased to report that we are still seeing robust use of the network.

### **Quarterly Newsletter**

Town Administration is looking for more effective ways to get important information out to the public. We have tried Facebook, Instagram, ListServes, news ads, letters to the editor, the Town’s website, etc., and still residents report they are not being provided enough information. We are going to start publishing a quarterly newsletter that will be mailed to each residence in Haverhill.

### **Public Safety Needs Assessment**

Through 2022, the Town will be evaluating facilities that currently house the Fire and Police Departments to ensure they are meeting the operational needs of those departments. Included in this evaluation will be a review of spatial needs for things such as, equipment, vehicles, locker rooms, showers, gear extractors, storage, workstations, and meeting and training spaces. This project will include a review of grant funding opportunities and planning for recommended changes. Lorie Aldrich and I attended a Public Safety Facilities Planning Seminar before Town Meeting and were able to gather a great deal of very useful information. We took tours of facilities that included police, fire, emergency operations centers, dispatch, ambulatory services, training facilities, and more. We both feel more prepared to work with our public safety staff to begin evaluations and begin planning. In the coming weeks, we will begin pulling together a team to assist with this process.

### **Wastewater Collection in North Haverhill and Treatment in Woodsville**

Through 2022, we will continue our evaluation of the Town’s municipal wastewater system. This evaluation will include all associated processes, the written agreement the Town has with the Woodsville District, sewage being collected and pumped to the Woodsville treatment facility, sewer user fees, sewer hook-up agreements, actual sewer hook-ups, permitting, sewer discharge allocations, Woodsville’s sewer plant capacity limits, developing a new Sewer Ordinance for the

out-of-district portion of the system, and the probable need for expanding or the development of a new municipal sewage treatment facility within the Town of Haverhill. This work is necessary so that the Town can make sure it is following all rules, regulations, and laws pertaining to sewer systems; to ensure businesses and residents have a clear process to follow to hook up to the Town's sewer line; and to open the door to healthy economic development within the Town of Haverhill.

### **Central / Forest Streets Intersection**

After Town Meeting, the Town will refocus its efforts to prepare for work at the Central Street / Forest Street Intersection. In 2021, the NHDOT verbally approved the Town's excavation permit for Phase 1 of this project. Phase 1 is to remove the wide turning lane in front of McDonald's in an effort to narrow the intersection and eliminate cross-traffic issues. Work will include the removal of pavement, installation of loam and seed. The Town will provide the NHDOT with an updated schedule and estimate for the project, post the necessary bond, and get final approval on the excavation permit. We intend to complete this work in the spring or summer of 2022. Temporary signs to warn motorists of a change in the traffic pattern will also be installed.

### **Blackmount Trail Upgrades**

Through 2022, the Town will be performing upgrades to the section of the Blackmount Trail that runs from North Haverhill to Woodsville. Upgrades will include widening the trail, leveling, and applying a stay mat surface, installing benches, and if funding allows, installing solar lighting. The Parks & Recreation Department will be working with NCIC to identify, apply for, and hopefully obtain grant funding to offset the cost of this work.

### **Department Head Reports:**

***Tax Collector*** – With concurrence of the Select Board, we have hired Justin Boulter as the Town's new Tax Collector. He began his service with the Town and has started attending Tax Collector training along with Brittany Grant who will serve as the Deputy Tax Collector.

***Dean Memorial Airport*** – The Town has put out for bid the runway maintenance project designed by Dubois & King, this is the first of multiple aviation projects that will be put out to bid this summer. All work from our airport Capital Improvement Plan (CIP) will be Airport Improvement Program (AIP) grant funded. The airport has also been awarded a \$110,000 (annual for 5 years) of additional grant funding. The Town is looking at the possibility of replacing the old Airport House with a small "arrivals" building with this money at no cost to taxpayers. Dubois & King has prepared a BIL grant application to be used in coordination with the \$110,000 grant already awarded, for this project. It is important to reiterate for the Select Board and the public that the Dean Memorial Airport is completely self-funded, operational costs are paid for through land lease, rental agreements, fuel sales, fund raisers, and state revenue. The AIP, BIL, and other grant monies are used to complete projects on the CIP for maintenance of the airport.

***Highway Dept.*** – The highway crew has been working extremely long hours to keep the roads open and passable. They laid over 2000 yards of stone over the past two weeks to help firm us the Town's gravel roads. They will continue to work on the roads as conditions allow. This has been an unprecedented mud season. Please NOTE roads have been posted already. Also, the CAT backhoe order has been placed. The other truck is on backorder until November 2022.

***Maintenance Dept.*** – Setting up for and cleaning up after meetings, activities, etc. Minor plumbing and electrical repairs at the JRB building. Working on cleaning and making improvements in JRM basement storage areas. Inspections completed by Travelers Insurance on behalf of State of NH Dept of Labor for boilers at JRM, CMB, NH fire station and pressure



vessel inspection for air compressor at highway garage. No problems or violations noted at any of these inspections, 2 very minor suggestions made for minor repairs before next fall heating season, 1 at JRM and 1 at CMB. Parts are on order, 1 pressure relief valve and 1 boiler sight glass tube and gasket set.

TM Codling announced the hiring of a maintenance assistant.

***Parks & Recreation Dept.*** – Planning is underway for this summer’s HARP summer program. Director Sargent is still having regular stretch, line dancing, drums alive, walking, and other classes daily.

***Emergency Management*** – Monitoring updates to COVID guidelines and coordinating with the State and others on weather events. This year I will be identifying the needs for an Emergency Operations Center (EOC) as currently we are not equipped in the event of a catastrophic event.

***Public Health*** – Following up on issues reported at a property on Central Street, planning for hazard mitigation and disposal of 42 Railroad Street, and focusing on unlicensed junk yards in Haverhill.

***Welfare Dept.*** – The Welfare Office submitted to Tri-County CAP for the NH Emergency Rental Assistance Program for Emergency Shelter Housing in motels for the month of February 2022. There was \$47,041.00 in invoices. These are invoices for people who are homeless, and for whom the Town of Haverhill, NH, would have been responsible for the cost of their emergency shelter housing. This figure is just for the month of February 2022. The rental assistance provided by this program for people who applied for assistance through the welfare department was \$14,168.00 for February 2022, and many of the people who I have assisted to sign up for this program did so online independently after being given information to access the website. I assisted three people into congregate shelter housing at Burch House Shelter. The federal rental assistance program administered by TCCAP has also paid \$3,635.00 in the month of February 2022 for electric bills that residents were seeking assistance with from the town. Again, this doesn’t take into account the residents who sought assistance and applied independently online after being given the information. The welfare office often assists people to apply who do not have access to technology or internet services, or who have limited understanding of the application process. The process is streamlined by knowledge of the required documents by the welfare administrator. The welfare office has also worked closely with the TCCAP fuel assistance program to alleviate the burden on the Town of Haverhill of assisting with fuel, except in crisis situations. We are now encountering people who have exhausted their fuel assistance who are in need of another delivery in order to have heat through the end of the heating season. The Welfare department has assisted with two minimum deliveries (100 gallons) in the month of February 2022. With the cost of fuel, these deliveries were \$370 and \$520. We have also had to assist with two electric bills to prevent disconnection, \$351.00 and \$247.00. These were homeowners who didn’t qualify for assistance through the NH Emergency Rental Assistance Program. We assisted a family in an emergency with funds for food (\$50.00 in February 2022) and with three referrals to the food shelves and assistance for three people in applying for SNAP benefits (Food Stamps). I also assisted three people with fuel assistance applications. This program ends for the season by the middle of February, 2022. I had one application for cremation, which I denied assistance when I discovered a “Go-Fund-Me” page for the person’s cremation and burial that had \$3,027.00 donated. I am now making this part of my standard practice to check for these pages when people are looking for assistance.

***Town Fire Department*** –

1. The biggest news for the department is the training burn that is scheduled for Sunday, and multiple trainings have been held at the house located at 1121 Brushwood Road.
2. We focused on training points such as, Vent, Enter, Search. A tactic to deploy should a resident find themselves entrapped in a burning structure. Firefighters will use the information from a caller to determine a possible location of any victim, break a window or door, enter the room and search. This tactic is used in teams of two, and the purpose is to search a room as quickly as possible.
3. We have also practiced multiple pumping scenarios, interior firefighting drills, rooftop operations, incident command system and hose deployment.
4. Structures that are donated are usually in such good condition, we all would like to thank the Boutin family for the donation of the house. It has provided the opportunity to train on many essential functions.
5. The department has scheduled IPS to come on site and hydro test all air pack cylinders to keep the department in compliance.
6. We took delivery of several sets of structural bunker gear, as we continue to ensure all members are in NFPA compliant gear.
7. The departments 501c3 has been completed and donated funds have been transferred. In the coming months a committee of firefighters and towns people will be developed to start a scholarship for graduating high school students seeking to further their education.
8. All apparatus is in the process of a yearly service check over.
9. Forrest fire equipment has been checked and added to trucks as we gear up towards a dry spring.
10. A concerted effort has been made to schedule more time for officers' meetings to ensure that all new information is passed along to all members on a consistent basis and in a timely manner.
11. Twenty-seven (27) members currently have applied to participate in the annual Twin State School in May. Members will receive training from incident command to fire behavior.
12. We currently just launched a gun raffle fundraiser to raise funds to support the purchase of new Class A uniforms for all members.
13. Three (3) occupancy permits were issued, and the Chief is currently working with the middle school to address a few fire codes that need to be corrected.
14. All standard operating guidelines as well as all policy and procedures are currently being updated and distributed.

***Police Department*** – In 2022, the HPD will be focused on the following list of goals:

1. New memorandum of understanding with Walmart to facilitate smooth timely intake of cases by HPD.
2. New memorandum of understanding with schools to facilitate smooth timely intake of cases by HPD.
3. Poster board readied for upcoming job fairs.
4. New cruisers approved and awaiting fulfillment of order.
5. New PD manual completed / being reviewed.
6. Incentive based program passed.
7. Next Details available May 23-June 5 (NH Clique).
8. Cruiser maintenance underway.
9. Improved and continued MV activity mobilization.
10. Evidence room clean-up occurred on March 19th and 20th.
11. SRO recommendation currently in the hands of the schools.
12. Numerous grant writing support endeavors continues.
13. Change of strategy on motor vehicle and criminal patrol continues.

14. Addition of speed and DWI detail patrols.
15. Addition of 2022 Thanksgiving food collection.
16. Seeking Part time Animal Control officer // advertised.
17. Seeking of two officers // Advertised // two potential candidates identified.
18. Completion of Wayne's memorial in Detectives room continues.

For the new Select Board members, Chair Garofalo introduced the discussion and TM Codling explained in detail the background of the creation of the Haverhill Fire Department.

#### **Assistant Town Manager's Report:**

- ATM Boucher noted that she prepared a packet for Select Board signatures, which includes the 2022 resident tax of \$10 each. ATM Boucher asked the Select Board members to consider removing the residence tax. TM Codling noted that the PA28 form, which is not used in Haverhill, is a form sent to residents to identify those who live on the property, including renters, and any modifications to the property to help assessors identify building additions or demolitions.
- ATM Boucher discussed the filing and appeals from Eversource. TM Codling noted that all towns in NH were sued by Eversource.
- ATM Boucher discussed property tax abatements for 2021, which amounted to less than 10.

#### **COMMISSION AND COMMITTEE REPORTS:**

**Garofalo (Conservation Commission)** – Chair Garofalo noted that the Woodsville Connecticut River Board Launch was on the agenda.

**Knapp (Planning Board)** – Knapp noted that the Vertex Towers vote on camouflage occurred at the last meeting, which was approved unanimously.

**Robbins (Parks & Recreation Commission)** – Robbins noted that the Commission meets April 6.

**Graham (Airport Zoning Commission)** – Graham is absent.

Mike Graham volunteered to be the ex officio member of the Airport Zoning Commission.

**Williams (Zoning Board of Adjustment)** – The Zoning Board met relating to the cell tower. A nonmeeting was held on March 15 with the Town's attorney and, on March 24, a public hearing to vote on the applicant's request for the 2-mile limit between cell towers, which was rescinded by unanimous vote.

**Graham (Fire Department Committee)** – Graham is absent.

**CORRESPONDENCE:** None.

#### **COMMENTS BY SELECT BOARD MEMBERS:**

