

**TOWN OF HAVERHILL
SELECTBOARD MEETING
Monday March 25, 2024
Clifford Memorial Building at 6:00 PM**

AGENDA

Call 6:00pm Meeting to Order

Attendance / Roll Call

Pledge of Allegiance

Agenda Approval (*additions/deletions completed by Board consent*)

Consent Agenda:

- Sign Manifest, Forms, Credits, Abatements, and Other Warrants

Approval of Minutes:

- March 11, 2024 SB Meeting Minutes

New Business:

Action Needed:

- Election of Officers (Chair & Vice Chair)
- Appointments & Reappointments to Commissions & Boards
- Committal of Tax Collector Warrant for New Tax Collector
- Abatements and Credit Recommendations
- Approve Select Board 2024 Meeting Schedule

Begin Review:

- Revised Select Board Standard Operating Procedures (SOPs) (draft)
- Select Board Roles & Responsibilities (to be revised)
- Town Manager Roles & Responsibilities (to be revised)
- Town Administrator & Finance Director Job Descriptions (draft)
- Personnel Policy and Procedures Manual
- Running an Effective Meeting (NHMA) publication

Old Business:

- Update on WFD Fire & Highway Discussions

Scheduled Appearances:

Town Manager / Asst. Town Manager Report:

Commission / Committee Ex-Efficio Reports:

- Board Members assigned to Commissions and Boards:
 - VACANT – Conservation Commission
 - Kevin Knapp – Planning Board
 - Joe Longacre – Parks & Recreation Commission
 - Rod O'Shana – Airport Zoning Commission
 - Phil Blanchard – Zoning Board
 - Phil Blanchard – Public Safety Facility Committee

Correspondence:

- Letter from Grafton County Sheriff

Public Wanting to Address the Select Board regarding items on the agenda (*3 min maximum*):

Select Board Member Final Comments:

Non-Public Meeting:

- RSA 91-A:3, II (a) *The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, **unless** the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.*
- RSA 91-A:3, II(e) *Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled.*

Adjourn Meeting:

Zoom Connection Information

When: Mar 25, 2024 05:00 PM Eastern Time (US and Canada)
Topic: Select Board Meeting (3/25/2024)

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/88003654557?pwd=Fxc9HddxJ8wlJyLpnpjBY4cKt4eDmQ.H4VuSm4MBXVKED65>

Webinar ID: 880 0365 4557
Passcode: 808487

Or Telephone:

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