

**Town of Haverhill  
Parks & Recreation Commission  
MEETING MINUTES  
Wednesday, May 6, 2020**

**DRAFT subject to review by the Commission**

**(Videoconferencing by ZOOM)**

**Commission Members Present:** Jennifer West, Vice Chair; Mona Sandville; Sherri Sargent, Recreation Director; Sandi Pierce (Excused)

**Town Employee Present:**

**Select Board Representative:** Steve Robbins

**Members of the Public Present:** None

**The meeting was CALLED TO ORDER at 6:07 PM by Jennifer West. A quorum was met.**

**Jennifer:** There appears to be no public attending. I've prepared a sign-in sheet. I've signed in for everyone, and I'll be handing it in to the Office.

**MINUTES REVIEW**

**MOTION #1:** Steve Robbins made the motion and Mona Sandville seconded the motion to accept the minutes from April 1, 2020, as written. The minutes were approved.

**DIRECTOR'S REPORT by Sherri Sargent**

**Cancelations.** All parks and recreation programs continue to be postponed indefinitely or canceled, including the Rural Park Concert, Paddle the Border, and the Second Annual Car Show, which follows CDC guidelines for public gatherings.

**Senior Stretch Classes.** I continue to do these classes daily with 7 to 9 attendees.

**Pop-Up Drums Alive.** I've stated these classes using pool noodles, which turn out to be 30 minutes and are listed on the Community Calendar on the Haverhill website. Pop-Up classes are designed to give a day's notice on Facebook.

**Haverhill Clean-Up Program through NH, the Beautiful Litter Program.** It was very successful. As seen on Facebook, bags, gloves, and reflective vests were placed on a table outside the James R. Morrill Building in N. Haverhill. People came and helped clean up roadside trash. Two dumpsters were full. NH the Beautiful program offered free bags for cleanup. We may want to do this again in the fall with the leftover bags.

**Isolation Communication / Seniors Living Alone.** As seen on Facebook, there's a way to give seniors 3 colored papers—red, yellow, and green. Red paper placed in their window means they need help; yellow means they need something; or green means they're doing fine. Seventy-three packets went to homes with the Meals on Wheels program through the Horse Meadow Senior Center. There are also packets in front of the Clifford Building on a table with explanations for use. It's good to have this program out in the community.

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**NEW BUSINESS**

**Intermittent Leave Request**

[Unknown speaker]: I'll be taking leave to care for a sick family member. Goal is to have Mona and Francine to have the cell phone to answer calls and, possibly, teach a stretching class. Programs will continue.

**Hazen Park**

[Unknown speaker]: This park does fall under the responsibility of Parks & Recreation and the park needs maintenance, such as tree cleanup. Is the Fire Department do controlled burns?

**Steve:** I'm sure they will help out, but there is liability.

[Unknown speaker]: Location? Take Hazen Dr., N. Haverhill, then stay on tar, bear left, then opens into edge of the river, and it's the old Homestead, which is an original home in Haverhill. It needs clean-up, picnic tables, a fence, and signage. It's a beautiful location.

[The audio file ended abruptly.]

**NEXT MEETING**

[Unknown]: Our next meeting is scheduled for June XXX, and we will use ZOOM.

**ADJOURN**

[Unknown]: Would anyone make a motion to adjourn?

**Motion #2:** Mona made a motion and Steve seconded the motion to adjourn the meeting at 6:30 PM. The motion was approved.

*Transcribed by Joanna Bligh*