

**Town of Haverhill
Parks & Recreation Commission
MEETING MINUTES
April 1, 2020**

DRAFT subject to review by the Commission

(All members participated by videoconference because of the COVID-19 pandemic)

Commission Members Present: Jennifer West, Vice Chair; Sandi Pierce; Mona Sandville; and Sherri Sargent, Recreation Director

Select Board member assigned to the Parks & Recreation Commission: Steve Robbins

Town Employees Present: Brigitte Codling, Town Manager

The meeting was **Called to Order** at 6:19 PM by Jennifer West. A quorum was met.

Meeting Minutes were reviewed from March 4, 2020

Motion 1: Sandi made a motion and Jennifer seconded the motion to approve the minutes from March 4, 2020, as amended. The motion was passed unanimously.

Directors Report: Sherri made a list of programs that are postponed or canceled due to COVID-19 pandemic: [please complete list] Horse Meadow, Senior Drums Alive classes, Acoustic Music on hold, Pickleball, Teen Night, Easter Egg Hunt, Help Extended Learning Program at CMS, Drums Alive at the Clifford Memorial Building, Garden Workshop with Michael Fraise. I'm working from home looking towards the future of getting parks cleaned up, park activities resumed, and the pool opened. I'm working on indoor activities at this point. Also, the revenue aspects of the closures are being tracked.

NEW BUSINESS

Appointments to the Parks & Recreation Commission

Sherri: Appointments are first under New Business. Recently we have had resignations: Barbara Dutile, Paula Cilbrith, and Lynn Wheeler. We thank them for their time and their dedication to the children of the community. We are seeking new members.

Brigitte: The Select Board will appoint all new members to Boards and Commissions at their April 13 meeting. Board voted to postpone the meeting for appointments until May; however, I'd like to reinstate it. The Rec Commission is invited to the April 13 meeting.

Jennifer will be Chair until that time of the nominations.

Sherri presented an Appointments document from the Town Manager, which she emailed to members.

Car Show, May 23

Jennifer: Too soon to plan to go ahead? I know there are invitations to prepare, and we need information from Paula.

Sherri: I'm hesitant to cancel. I will contact Paula, Lynn, and Barb to share information.

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Steve: We need to plan because things might be open. Any money needed? Inviting people with cars?

Sandi: Paula said at last meeting already partnered with car organization. Responsibilities were assigned. I have gift cards for raffles and registrations were on-the-spot. I'm fully on board.

Mona: [Inaudible]

Sherri: Keep it on the calendar.

There was consensus of the members.

Haverhill Clean-Up Program through NH, the Beautiful

Sherri: As seen on Facebook, bags, gloves, and reflective vests were placed on a table outside the James R. Morrill Building in N. Haverhill. We have been planning on April 28 to have a clean-up day; but, with stay-at-home orders, people can come and help themselves to clean up roadside trash. It has been successful. The dumpster is full. People are signing the liability waivers. NH the Beautiful program offered free bags for cleanup. The Clean-Up Program is continuing for another 2 weeks. Pete's Rubbish will be emptying the dumpster.

Jennifer: Great idea.

Sandi: It's getting people out. It's great.

HARP Summer Camp Program

Sherri: We will try to hold the program. We came up with a slightly raised fee structure—drop-in rate or preplanned time, which will help with staffing. The camp day will be 8 AM to 5 PM. It's a popular program.

A.P. Community Pool

Sherri: I'm optimistic the pool will be open.

Staffing

Sherri: I've started recruiting a few weeks ago; interviews are online. There are returning staff, which makes the program run more easily. Background checks are done.

Sherri: Mona has been hired to assist with day-to-day work at HARP.

Mona: Looking forward to it.

Sherri: She'll be able to open buildings for community activities and share evening and weekend responsibilities.

Community Garden

Sherri: It is planned for outside the Clifford Memorial Building in Woodsville, Michael Fraise of Hillside Hives is the liaison for the garden project. Rototilling and plant donations are forthcoming from local businesses. JAG program has beehives.

Jennifer: Do families get plots?

Sherri: It depends on how many people are in need. We will give the produce to those who need it and the foodbank. We will welcome people to use the garden, view the scenery, and for dog walking.

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Steve: We could get fruit trees to line the garden area. Rich would be able to remove the sumac.

Brigitte: Rich will be grading in that area, and we'll ask if he could remove the sumac.

ZOOM Classes

Sherrri: Start classes on ZOOM for seniors. The social aspect is important.

Jennifer: Drums Alive for seniors or after school for kids for exercise and connecting to others.

Sherrri: People can use equipment.

Seniors Living Alone

Sherrri: As seen on Facebook, there's a way to give seniors 3 colored papers—red, yellow, and green. Red paper placed in their window means they need help; yellow means they need something; or green means they're doing fine.

Sandi: What's the word from the Senior Center and Meals on Wheels?

Jennifer: They are getting meals.

Steve: I've always been a fan of the Rec Department.

NEXT MEETING

Jennifer: Our next meeting is scheduled for May 6, and we will do ZOOM.

ADJOURN

Jennifer: Would anyone make a motion to adjourn?

Motion 2: Sandi made a motion and Mona seconded the motion to adjourn the meeting at 7:00 PM. The motion was approved.

Transcribed by Joanna Bligh