

**Town of Haverhill  
PLANNING BOARD  
WORK SESSION  
Meeting Minutes  
Tuesday, March 29, 2022, at 6:00 PM  
Clifford Memorial Building  
65 South Court Street  
Woodsville, NH 03785  
And on Zoom**

**Tuesday, March 29, 2022**

**Call to Order:**

Chair Hebert called the meeting to order at 6:00 PM.

**Attendance:**

John Nelepovitz (Here), Joe Longacre (Here), Kevin Knapp (Here), Donnie Hammond (Here), and Gary Hebert (Here). A quorum was met.

**Town Employees Present:**

**Assistant Town Manager (ATM):** Jennifer Boucher

**Board Clerk:** Joanna Bligh

**Visitors online:** June Garneau, Olin Garneau, and Paul Hayes (*Caledonian Record*).

**AGENDA APPROVAL:**

**MOTION #1:** Chair Hebert moved, and Knapp seconded the motion to approve the Agenda as amended.

- Chair Hebert recommended moving the Minutes approval to later in the meeting after Pending Business.
- Chair Hebert recommended tabling the Organizational meeting nominations and votes until the April 26 regular Planning Board meeting.

**Voice Vote:** All approved, none opposed, and none abstained. The motion passed unanimously.

**PENDING BUSINESS**

**Master Plan with June Garneau**

Garneau prepared a detailed agenda for tonight's Work Session summarized with discussion points, as follows:

- **Report of Surveys** received in hardcopy (9) and online (159).
- **Deadline for receipt of Surveys: May 15, 2022.** There was discussion about extending that deadline, and the members decided to reassess at the April 26 meeting when an updated report of numbers will be available.
- **Distribution of remaining postcards.** Garneau encouraged the members and the Town staff to distribute the postcards throughout Town. Garneau suggested online on

Facebook, on other social media, and on the Town's website. Garneau and the members discussed placing postcards at libraries, stores, meeting rooms, schools for students to take home, the high school for students over 16 years of age to fill out, post offices, and all the Town offices. Garneau suggested planning an event to help residents with the online survey.

- **Master Plan document, Pages 1 to 14, file date 4-4-22**

Garneau provided a draft dated 4-4-22 with the suggested cover and the first 14 pages, including the Introduction and Town demographics. The members listened to Garneau reading the document, suggesting revisions, and identifying the missing data from the statistics pages.

ATM Boucher clarified that Haverhill has four precincts or districts (North Haverhill, Woodsville, Mountain Lakes, and Haverhill Corner) and three territories (Pike, East Haverhill, and Center Haverhill). In discussing the Natural Resources section, Vice Chair Longacre emphasized the agricultural heritage of Haverhill and the mountains, lakes, and the Connecticut River. Vice Chair Longacre noted the abundance of gravel pits in Haverhill. Garneau addressed the need for photos to accent the text. Clerk Bligh replied that she will locate historic pictures of Haverhill and bring them to the Board for review. Chair Hebert noted that as the Board and Garneau address each chapter, appropriate individuals from Town will be invited to come to the meeting.

Garneau suggested starting with Land Use, and the Board suggested inviting Howard Hatch and Joe Longacre.

The members discussed the next meeting date for the Master Plan review, which will be held during a regular meeting on April 26, 2022.

#### **MINUTES FROM THE PREVIOUS MEETING:**

**MOTION #2:** Hammond moved, and Vice Chair Longacre seconded the motion to approve the Minutes from **March 22, 2022**, as written.

**Voice Vote:** All approved, none opposed, and none abstained. The motion passed unanimously.

#### **COMMENTS BY TOWN STAFF:**

- ATM Boucher announced that there is an upcoming Job Fair and perhaps the Master Plan Survey postcards can be passed out at a booth at the event.
- Clerk Bligh expressed the difficulty of reviewing the Master Plan materials on screen without having a hardcopy version. The Board approved that she contacts Garneau to request a digital version of the materials before the meetings so that hardcopies can be available at the meetings.

#### **COMMENTS BY THE BOARD:**

**Vice Chair Longacre:** Longacre agreed to do what he could relating to distribution of postcards.

**Nelepovitz:** No comments.

**Knapp:** Knapp noted that the Select Board appointed Vickie Wyman as a full Board member and not an alternate. Knapp discussed the School Board–Select Board meeting conflict. Chair

