

**Town of Haverhill
PLANNING BOARD
WORK SESSION
Meeting Minutes
Tuesday, January 19, 2022, at 7:00 PM
R. E. Clifford Memorial Building
65 South Court St.
Woodsville, NH 03785
And on Zoom**

CALL TO ORDER: Gary Hebert, Chair, called the meeting to order at 7:00 PM.

Housekeeping Items:

Chair Hebert stated that the meeting was being audio and video recorded. Chair Hebert noted that there would be no public input at this meeting.

Roll Call Attendance: John Nelepovitz (Here); Howard Hatch, ex officio (Here); Joe Longacre, Vice Chair (Here); Gary Hebert, Chair (Present); Don Hammond (Excused). A quorum was met.

Town Employees Present:

- Brigitte Codling, Town Manager (TM)
- Jennifer Boucher, Assistant Town Manager (ATM)
- Joanna Bligh, Planning Board Clerk

Members of the Public Present In Person: None.

Members of the Public Present Online: June Garneau, Olin Garneau.

DESIGNATION OF ALTERNATES: None.

AGENDA APPROVAL

- Chair Hebert asked the Board to approve tabling items #7 (Annual Review), #8 (Subdivision Regulations), and #10 (“But, It’s Grandfathered...”) until the regular Planning Board meeting on Tuesday, January 25, at 6:00 PM.

MOTION #1: Chair Hebert made a motion and Vice Chair Longacre seconded the motion to approve the Agenda as amended.

Voice Vote: All approved, none opposed, none abstained. The motion passed.

APPROVAL OF MINUTES FROM THE PREVIOUS MEETINGS: None.

PUBLIC APPEARANCES (previously scheduled): None.

PUBLIC HEARING: None.

NEW BUSINESS: None.

PENDING BUSINESS:

- MASTER PLAN with June Garneau

Garneau, being online, shared her screen with the Board showing an Emergency Operations Plan (EOP) with a list of natural and human hazards from the 2016 Haverhill Hazard Mitigation Plan.

Question from the Board:

- Chair Hebert asked where the drop boxes would be placed to collect hardcopy surveys. Garneau noted that she plans and implements that process.

Garneau moved to the Haverhill Master Plan Town Statistics document from the EOP and asked the Board to go through each item with her to update the list. The topics included the 2020 Census data (4585 population), total housing units, municipal government, emergency services, transportation, education, and utilities.

Garneau introduced the next document, which was the Master Plan Survey Questions. The Board discussed the logistics of distribution of the survey to the Haverhill residents and decided:

- To hand out the Survey at Voting Day, March 8, and at Town Meeting Day, March 12.
- To mail postcards in two phases before Voting Day and to provide on the postcard an online link to the Survey and notification that hardcopies of the Survey will be available at the two days listed above.

Garneau led the Board through the questions on the Survey to assess the suitability of the questions for Haverhill residents and to meet the goals of the Master Plan rewrite.

PUBLIC COMMENTS (not previously scheduled): None.

CORRESPONDENCE / COMMUNICATION: None.

COMMENTS OF TOWN STAFF: None.

COMMENTS of the PLANNING BOARD MEMBERS:

Nelepovitz: None.

Hatch: None.

Vice Chair Longacre: None.

Chair Hebert: Chair Hebert recommended for all future meeting moving the time of the Planning Board meetings to 6:00 PM rather than 7:00 PM.

