

**Town of Haverhill  
PLANNING BOARD  
Meeting Minutes  
Tuesday, December 22, 2020, at 7:00 PM  
R. E. Clifford Memorial Building  
65 South Court St.  
Woodsville, NH 03785**

**1. CALL TO ORDER:** Gary Hebert, Chair, called the meeting to order at 7:00 PM.

**Roll Call Attendance:** Don Hammond (Here); Joe Longacre, Vice Chair (Here); Howard Hatch, Select Board liaison (Present); John Nelepovitz (Here); Gary Hebert, Chair (Here). A quorum was met.

**Town Employees Present:** Jennifer Boucher, Finance Officer, and Joanna Bligh, Project Coordinator.

**Members of the Public Present:** Harry Burgess, surveyor.

**2. Designation of Alternates:** Not required.

**3. AGENDA APPROVAL**

- Hebert added under Pending Business a discussion of the assent agreement question discussed at the November 24th Planning Board meeting and if it had been resolved.

**MOTION #1:** Hammond made a motion and Nelepovitz seconded the motion to approve the Agenda as amended.

**Roll Call Vote:** Don Hammond (Aye), Joe Longacre (Aye), Howard Hatch (Aye), John Nelepovitz (Aye), Gary Hebert (Aye). The motion passed unanimously.

**4. APPROVAL OF MINUTES FROM THE PREVIOUS MEETING**

**MOTION #2:** Hatch made a motion and Longacre seconded the motion to approve the Minutes from November 24, 2020, as amended.

**Roll Call Vote:** Don Hammond (Aye), Joe Longacre (Aye), Howard Hatch (Aye), John Nelepovitz (Aye), Gary Hebert (Aye). The motion passed unanimously.

**5. PUBLIC APPEARANCES (previously scheduled):** None.

**6. NEW BUSINESS**

**David and Mary Anne Robinson: Lot Line Adjustment**

Harry Burgess, representing the Robinsons, detailed the Lot Line Adjustment application. The Robinsons are seeking to buy 0.06 acres of property from Angela Clifford, southern property line abutter, to build a garage.

Hebert asked for comments by the members, and there were no question or concerns.  
**MOTION #3:** Nelepovitz made a motion and Hatch seconded the motion to approve the Lot Line Adjustment for Map 206, Lots 61, 62.

**Roll Call Vote:** Don Hammond (Aye), Joe Longacre (Aye), Howard Hatch (Aye), John Nelepovitz (Aye), Gary Hebert (Aye). The motion passed unanimously.

Hatch asked if the e911 numbering will be retained. Jennifer Boucher noted that the Road Agent processes the driveway permits, and the e911 numbers are issued to new landowners.

### **New Land Use Form**

The members read the new form, made comments, and suggested revisions. The revisions will be completed so that the form can be approved at the next Planning Board meeting.

### **7. PENDING BUSINESS:**

#### **Assent Agreement**

Hebert tabled the discussion of the assent agreement related to subdivision applicants who may be mortgage holders.

### **8. PUBLIC APPEARANCES (Not previously scheduled):** None.

### **9. CORRESPONDENCE / COMMUNICATION**

#### **Blaisdell Gravel Pit UPDATE**

The members were provided with four documents: the Blaisdell 2020 Excavation Permit Process Summary (citing processes from 7-22-20 to 12-18-20), the Excavation Permit with Conditions (10-27-20), the Blaisdell Appeal letter (11-9-20), and the Planning Board Denial letter (11-25-20).

Discussion of next steps ensued. The Board were in consensus to contact the engineer who initially examined the Blaisdell pit and ask him to reexamine the conditions from the Town's report listed in the Excavation Permit #20201027B that were to be corrected in the engineer's words "immediately," which consisted of items #2, #3, and #5 from this Permit.

**MOTION #4:** Hebert made a motion and Nelepovitz seconded the motion to have the engineer who originally examined the Blaisdell pit to reexamine the pit to review compliance related to the three "immediate" conditions in the Excavation Permit #20201027B report, items #2, #3, and #5.

**Roll Call Vote:** Don Hammond (Aye), Joe Longacre (Aye), Howard Hatch (Aye), John Nelepovitz (Aye), Gary Hebert (Aye). The motion passed unanimously.

### **10. COMMENTS OF TOWN STAFF**

#### **When Subdivisions Take Effect: RSA 674:37a, II, III Effect of Subdivision on Tax Assessment and Collection**

Boucher discussed the tax implications of subdivisions stating that for any subdivision

approved after April 1, the tax assessment will go into effect the following year. Boucher noted that subdivision applicants should be notified of this statute.

#### **11. COMMENTS of the PLANNING BOARD MEMBERS**

**Hammond:** Nice to have the paperwork available in the Town Offices.

**Longacre:** Expressed concern over the pit owners' regulations versus the Town's gravel pit regulations.

**Hebert:** Offered thanks to the Town's team of Codling, Boucher, and Bligh who worked hard to implement the recent subdivision paperwork and organized the subdivision processes. Hebert thanked the Planning Board members for their good work this year.

#### **12. ADJOURNMENT**

**MOTION #5:** Longacre made a motion and Nelepovitz seconded the motion to adjourn the meeting at 8:02 PM.

**Roll Call Vote:** Don Hammond (Aye), Joe Longacre (Aye), Howard Hatch (Aye), John Nelepovitz (Aye), Gary Hebert (Aye). The motion passed unanimously.

**NEXT REGULAR MEETING: January 26, 2020, at 7:00 PM.**

*Joanna Bligh, Transcriptionist*