

**HAVERHILL PLANNING BOARD
MINUTES
Tuesday, February 27, 2024, at 6:00 PM
Clifford Memorial Building
S. Court St.
Woodsville, NH
Or on Zoom**

Tuesday, February 27, 2024

CALL TO ORDER

Chair Hebert called the meeting to order at 6:00 PM.

ATTENDANCE

Planning Board members:

Donnie Hammond (Here); John Nelepovitz (Here); Kevin Knapp, ex officio (Here); Vickie Wyman, Vice Chair (Here); and Gary Hebert, Chair (Here). A quorum was met.

Town Employee:

Joanna Bligh, Board Clerk

Visitors:

Jacob Burgess
Paul Kidder

AGENDA APPROVAL

MOTION #1: Vice Chair Wyman made the motion, seconded by Hammond, to accept the Agenda as amended.

- To change the day on the Agenda from Wednesday to Tuesday.

Voice Vote: All in favor, none opposed, none abstained. The motion passed unanimously.

NEW BUSINESS

- **PRELIMINARY REVIEW:** Lot Line Adjustment, Paul Kidder, applicant, 28 Melody Lane, Woodsville, NH; Map 402, Lots 23 and 24.
- Chair Hebert stated that he will recuse himself on this vote because he is an abutter to the property under review.

Chair Hebert opened the preliminary review of the Kidder Lot Line Adjustment application by introducing Jacob Burgess, agent for Paul Kidder.

Burgess provided large format survey plans for the members to review, and noted that both lots are owned by Paul Kidder. Burgess stated that 2.8 acres is to be annexed from Lot 24 (currently 3.91 acres) to Lot 23, a shop lot of 1.7 acres. Burgess noted that the less-than-5-acres subdivision

approval is pending from NH Department of Environmental Services. With the lot line adjustment, Lot 24 with existing septic will become 1.11 acres, and Lot 23 with no septic will become 4.50 acres. Clerk Bligh noted that Lot 24 is mortgaged and an assent document approving the lot line adjustment was sent by the mortgage holder, Woodsville Guaranty Savings Bank, att: Todd Aldrich, Residential Loan Officer.

Chair Hebert asked for any questions or comments from the Board members or public, and there were none.

Chair Hebert stated that the application is accepted by the Planning Board and public comments will be heard at a Public Hearing at the next meeting on Tuesday, March 26, 2024.

OLD BUSINESS

Master Plan VOTE

Chair Hebert identified changes to the Master Plan formatting. Chair Hebert asked for any other discussion, and there was none.

MOTION #2: Vice Chair Wyman made the motion, seconded by Hammond, to approve the Master Plan dated 2-27-24 with corrections as presented to be completed.

Roll Call Vote: Nelepovitz (Yes), Hammond (Yes), Knapp (Yes), Vice Chair Wyman (Yes), and Chair Hebert (Yes). The motion passed unanimously. The Master Plan was approved.

Chair Hebert asked about the printing and binding of the Master Plan, and the members offered no options. Clerk Bligh noted that the Town Manager asked for 100 bound copies for Town Meeting distribution.

COMMENTS FROM TOWN STAFF:

- Clerk Bligh thanked everyone and stated that she was impressed by the teamwork among the Planning Board members to revamp and complete the Master Plan.

COMMENTS BY THE PLANNING BOARD MEMBERS:

- Vice Chair Wyman stated that it was a lot of work, and we all went above and beyond to complete the edits on the Master Plan.

NEXT MEETINGS

- Planning Board PUBLIC HEARING, **Tuesday, March 26, 2024.**
- Planning Board REORGANIZATION Meeting, **Tuesday, April 23, 2024.**

MEETING MINUTES APPROVAL

MOTION #3: Vice Chair Wyman made the motion, seconded by Knapp, to approve the PUBLIC HEARING FOR ORDINANCES minutes from **January 11, 2024**, as written.

Voice Vote: Four in favor, none opposed, one abstained. The motion passed.

MOTION #4: Hammond made the motion, seconded by Vice Chair Wyman, to approve the meeting minutes from **January 25, 2024**, as written.

Voice Vote: All in favor, none opposed, none abstained. The motion passed unanimously.

