

**Town of Haverhill
PLANNING BOARD
PUBLIC HEARING
For the Master Plan
MINUTES**

**J.R. Morrill Building, 2nd Floor Conference Room
2975 Dartmouth College Hwy.
No. Haverhill, NH 03774
Or on ZOOM
Tuesday, November 28, 2023, at 6:00 PM
And on Zoom**

Tuesday, November 28, 2023

CALL TO ORDER:

Chair Hebert called the meeting to order at 6:00 PM.

ATTENDANCE:

Kevin Knapp (Here), Vickie Wyman (Here), Donnie Hammond (Here), John Nelepovitz (Here), and Gary Hebert (Here). A quorum was met.

Town Employee Present:

Board Clerk: Joanna Bligh

Visitors in Person:

Howard Hatch
Matt Bjelobrk
Darwin Clogston

Visitors Online: None.

DESIGNATION OF ALTERNATES (if necessary): None.

AGENDA APPROVAL

MOTION #1: Wyman made the motion and Knapp seconded the motion to approve the Agenda as amended.

- Chair Hebert asked to add to the Agenda following Agenda Approval a review of the Thank You letter to June Garneau, Master Plan consultant, from the Planning Board.

Voice Vote: Four approved, one opposed, and none abstained. The motion passed.

Thank You Note to June Garneau

Chair Hebert provided the members with a draft of a Thank You note to Garneau for her 24-months of work on the 2023 Haverhill Master Plan and asked the members to sign it. Hammond chose not to sign the letter, and four members signed the letter.

Chair Hebert followed up with discussion from a meeting he had with Garneau and TM Codling. Chair Hebert stated that Garneau will provide the Town with all versions of the Master Plan

(digital, pdf, and Word), and the Planning Board and staff will make all corrections to the Master Plan as needed. Bjelobrk suggested that the Master Plan be put through editing software, such as Grammarly, because there are so many grammatical and punctuation errors. The members noted that they and staff are in the middle of the process of editing and proofreading page by page.

PUBLIC APPEARANCES (previously scheduled): None.

PUBLIC HEARING

Public Hearing for the MASTER PLAN

MOTION #2: Wyman made the motion and Nelepovitz seconded the motion to enter into a Public Hearing at 6:10 PM for public comments on the Master Plan draft (version date: 10-9-23).

Voice Vote: All approved, none opposed, and none abstained. The motion passed unanimously.

Chair Hebert asked for Board comments and recommendations related to the Master Plan draft.

- In Chapter 5, Utilities, p. 45, paragraph 7, line 2, Wyman asked to retain Spectrum as a service provider in Haverhill and remove Charter Communications. The Board discussed and agreed to retain Spectrum in the text.

Chair Hebert asked for public input.

- Hatch noted numerous errors about dams, Cold Spring, and the lack of emphasis on agriculture. Chair Hebert asked that Clerk Bligh meet with Hatch outside the meeting time to discuss the changes Hatch wishes to make in the Master Plan.
- Bjelobrk noted that on p. 9 and p. 33 there are many punctuation errors.

Chair Hebert asked the attending public to contact Clerk Bligh if anything else needs to be considered as corrections to the Master Plan draft.

With no more comments or recommendations, Chair Hebert asked for a motion to exit the Public Hearing.

MOTION #3: Hammond made the motion and Wyman seconded the motion to exit the Public Hearing at 6:30 PM.

Voice Vote: All approved, none opposed, and none abstained. The motion passed unanimously.

NEW BUSINESS

Reinstatement of Planning Board Member Vickie Wyman

Chair Hebert stated that Wyman was sworn in by the Town Clerk as a Planning Board member following resignation and reinstatement by the Select Board on 11-20-23.

Nomination for Vice Chair

MOTION #4: Chair Hebert made the motion and Nelepovitz seconded the motion to nominate and approve Wyman as Vice Chair.

Voice Vote: Three approved, none opposed, and two abstained. The motion passed.

Tree Removal Project, Town of Haverhill (Center Haverhill Armory), 1024 Benton Rd., Woodsville; Map 413, Lot 115 / Easement for Sherri Fullerton, 974 Benton Rd., Woodsville; Map 413, Lot 114

Chair Hebert provided the members with background information.

- Last winter a tree on the Armory Lot 115 fell and damaged the vehicle on Lot 114, which required that the Town pay the deductible for the vehicle repairs.
- In a separate matter, Fullerton requested an easement along her southeast boundary with the Armory property.
- Chair Hebert stated that according to the 2023 *Subdivision Regulations*, p. 19 and p. 22, an easement must be at least 50 feet and centered on rear or side lot lines.
- Chair Hebert stated that Fullerton is requesting an approximately 40-foot x 245-foot easement passing through the northwest corner of the Town's Center Haverhill Armory property to use as a driveway and noted that granting the easement will require clearing trees on the Armory parcel.

Discussion:

Chair Hebert asked for comments from the Board and the public.

- Hatch noted that an additional home is being put in place and asked why she needs more room for a driveway.
- Vice Chair Wyman commented that it appears that she is adding an additional mobile home to the lot and asked why she needs an easement.
- Chair Hebert noted that Fullerton does not have a right-of-way in the center of Lots 1, 2, and 3.
- Vice Chair Wyman noted that she has visited the Fullerton property, and Fullerton has a driveway on the Armory's northwest property line.
- Knapp noted that she needs an easement to go around a garage to access the new home.
- Hatch asked about stumping after trees are cut.
- Nelepovitz noted that there would be no value in the logs.
- Hammond noted that Fullerton does not have the acreage for two homes on the .478- acre lot.
- Vice Chair Wyman stated that there is not enough room to move in a new manufactured home, and, since 2007, it is federal law that a manufactured home must be on a slab with hurricane tie-downs.
- Knapp stated that the Board needs to verify that an Intent to Cut has been filed or a building permit has been issued.

Chair Hebert summarized the Board's discussion stating that more information is needed to answer questions, but basically the answer from the Planning Board is, "No."

MASTER PLAN

