

**Haverhill Planning Board
Minutes**

**Tuesday, January 27, 2026, at 6:00 PM
J.R. Morrill Building, 2nd fl.
2975 Dartmouth College Hwy.
No. Haverhill, NH 03774
Or on Zoom**

Tuesday, January 27, 2026

CALL TO ORDER

Chair Hammond called the meeting to order at 6:00 PM.

PLANNING BOARD MEMBERS

Donnie Hammond
Matthew Bjelobrk
Julie Harris
Janet Smith
Lisa Edwards
Vickie Wyman, ex officio
Carolyn Hofmann, Conservation Commission liaison

ROLL CALL ATTENDANCE:

Janet Smith (Here); Carolyn Hofmann, Conservation Commission liaison (Here; online); Lisa Edwards (Here); Matthew Bjelobrk (Here); Julie Harris (Here); Donnie Hammond (Here); and Vickie Wyman, ex officio (Absent). A quorum was met.

Town Employee:

Joanna Bligh, Board Clerk (Present)

Visitors in person: Jacob Burgess, Ron and Mary DeRosia

Visitors online: None.

DESIGNATION OF ALTERNATES: None.

Chair Hammond asked for a motion to approve the agenda.

AGENDA APPROVAL

MOTION #1: Bjelobrk made the motion, seconded by Edwards, to approve the Agenda as amended.

- Clerk Bligh was asked to remove any discussion of the gravel pit process under ARCHIVE.

Voice Vote: All in favor, none opposed, none abstained. The motion passed unanimously.

NEW BUSINESS:

- **Preliminary Review:** Minor Subdivision, Map 417, Lot 82; applicants, Mary and Ronald DeRosia, 1072 Brushwood Rd., No. Haverhill, NH 03774; Harry Burgess, agent. Chair Hammond introduced Jacob Burgess to discuss the DeRosia minor subdivision.
- The 11-acre property at 1072 Brushwood Rd. owned by Ron and Mary DeRosia has two residences on the lot, and they wish to subdivide to provide a separate lot for their son.
- The lots both have a well and state approved septic with Lot 82 being serviced with deeded water rights from the Wendelgast Family Trust property well.
- The back proposed Lot 82.2 is served by a deeded right-of-way (ROW) (2001; plan #103601), which terminates at Lot 82.1 owned by the Wendelgast Family Trust.
- DeRosia' son has a deeded 25-foot ROW to the proposed property Lot 82.2.
- The ROW up to the driveway to Lot 82.2 is 50-feet wide and is approximately 200 feet from the intersection of Brushwood Rd. Ron DeRosia stated that this ROW is a Town-approved road.

Discussion:

- Vice Chair Harris stated that the deeded ROW is compliant, but sa driveway maintenance agreement is needed.
- Clerk Bligh asked about three residences/properties on one road requires Town specifications of the roadway or making it a private road. R. DeRosia noted that the primary driveway to his residence is further down Brushwood Rd. They do not use the ROW as a driveway. Only his son and the Wendelgast's access the ROW.
- The deeded ROW was approved in 2001 as plan #103601.

Chair Hammond asked for more discussion, and there was none.

MOTION #2: Bjelobrk made the motion, seconded by Vice Chair Harris, to accept the minor subdivision for Mary and Ronald DeRosia (Map 417, Lot 82), as presented.

Voice Vote: All in favor, none opposed, none abstained. The motion passed unanimously.

Clerk Bligh announced that the Public Hearing on the minor subdivision for the DeRosia's will be held at the next meeting on February 24th at 6:00 PM.

OLD BUSINESS:

Clerk Bligh stated that the Blaisdell-Fadden lot line adjustment is on hold to be hear at a Public Hearing during the February meeting. However, she did note that there are actually two lot line adjustments in the one application from Tom Smith, agent -- C. Blaisdell-Fadden/Aldrich and C. and G. Blaisdell-Fadden/Aldrich.

- Lot Line Adjustments, Map 206, Lots 101, 106, 107; applicants: Carl Blaisdell, 2729 DCH, No. Haverhill (Lot 107); Carl and Gloria Blaisdell, 2729 DCH, No. Haverhill, NH (Lot 101); and Alvin Fadden, and Charlene Aldrich, 2715 Dartmouth Collete Hwy., No. Haverhill, NH (Lot 106); Tom Smith, agent.

ARCHIVE

Excavation Regulations

Chair Hammond recommended tabling the discussion of revisions to the *Excavation Regulations* until the next meeting. Clerk Bligh noted that the Section XVI, C of the *Excavation Regulations* (2006) could be amended to indicate the specific timeline for gravel pit inspections.

Terms of Office

Don Hammond, Chair (Term 2026)
Julie Harris, Vice Chair (Term 2025)
Matthew Bjelobrk (Term 2027)
Janet Smith (Term 2026)
Lisa Edwards (Term 2028)
Vickie Wyman, ex officio
Carolyn Hofmann, Conservation Commission liaison

MOTION #3: Bjelobrk made the motion, seconded by Edwards, to nominate Janet Smith, Julie Harris, and Don Hammond for another term of office with the Planning Board.

Voice Vote: All in favor, none opposed, none abstained. The motion passed unanimously.

Next Steps: The renominated members must be sworn in to be confirmed for a new term.

COMMENTS by Town Staff: None.

COMMENTS BY THE BOARD MEMBERS: None.

CORRESPONDENCE:

- Clerk Bligh provided the members information from a phone call about a prospective minor subdivision application for Map 414, Lot 161, Orion Wire Company.

MEETING MINUTES APPROVAL

Chair Hammond asked for a motion to approve the minutes from November 25, 2025.

MOTION #4: Bjelobrk made the motion, seconded by Vice Chair Harris, to approve the minutes from **11-25-25**, as amended.

Voice Vote: All in favor, none opposed, none abstained. The motion passed unanimously.

NEXT MEETING

- Planning Board PUBLIC HEARING, Tuesday, February 24, 2026.

ADJOURN

Chair Hammond asked for a motion to adjourn the meeting.

MOTION #5: Bjelobrk made the motion, seconded by Vice Chair Harris, to adjourn the Planning Board meeting at 6:51 PM.

Voice Vote: All approved, none opposed, and none abstained. The motion passed unanimously.

ATTEST: *Joanna Bligh, Board Clerk*

