

**Town of Haverhill  
PLANNING BOARD  
Meeting Minutes  
Tuesday, January 26, 2021, at 7:00 PM  
R. E. Clifford Memorial Building  
65 South Court St.  
Woodsville, NH 03785**

**1. CALL TO ORDER:** Gary Hebert, Chair, called the meeting to order at 7:00 PM.

**Roll Call Attendance:** Don Hammond (Here); Joe Longacre, Vice Chair (Here); Howard Hatch, Select Board liaison (Present); John Nelepovitz (Here); Gary Hebert, Chair (Here). A quorum was met.

**Town Employees Present:** Jennifer Boucher, Assistant Town Manager, and Joanna Bligh, Project Coordinator.

**Members of the Public Present:** Carl Blaisdell (in person) and Roscoe Blaisdell (online).

**2. Designation of Alternates:** Hebert notified the members that Tom Friel, alternate, has submitted his resignation from the Planning Board.

**3. AGENDA APPROVAL**

- Hebert added Tom Friel's resignation under New Business.

**4. APPROVAL OF MINUTES FROM THE PREVIOUS MEETING**

**MOTION #1:** Hatch made a motion and Longacre seconded the motion to approve the Minutes from December 22, 2020, as amended.

**Roll Call Vote:** Don Hammond (Aye), Joe Longacre (Aye), Howard Hatch (Aye), John Nelepovitz (Aye), Gary Hebert (Aye). The motion passed unanimously.

**5. PUBLIC APPEARANCES (previously scheduled):** None.

**6. NEW BUSINESS**

**Designation of Alternates**

Hebert notified the members of a letter he received from Tom Friel, PB alternate, who has submitted his resignation from the Planning Board, as follows:

Gary,

In reviewing the current Planning Board situation where members attend all the meetings and that you have a quorum at all the meetings, it is unnecessary for me to attend. As a result, I am tendering my resignation at this time.

Tom Friel

Hebert noted that Friel is the Board's one alternate. Hebert continued that the letter will

be forwarded to the Town Manager and to the Select Board for the Board to approve of his resignation.

## **7. PENDING BUSINESS:**

### **Blaisdell Gravel Pit UPDATE**

Hebert stated that the Board discussed the topic in Motion #4 of the December 22, 2020, Minutes "...to have the engineer who originally examined the Blaisdell pit to reexamine the pit to review compliance related to the three "immediate" conditions in the Excavation Permit #202001027B report, items #2, #3, and #5.

Boucher noted that the engineer suggested having a meeting with the Blaisdell's (Carl Blaisdell is here in person and Roscoe Blaisdell is online) to make sure they have a clear understanding of the conditions.

Hebert addressed the Excavation Permit (dated October 27, 2020), page 2, #2 (reduction of slopes). Carl Blaisdell responded that he contacted an engineer to review the permit conditions. Hebert and Boucher addressed item #3 (fence or barricade). Discussion continued. Roscoe Blaisdell noted that the Blaisdell pit has been open for 25 years and the plans show that the 10-feet to 15-feet berms are suitable barriers. Discussion resumed. Carl Blaisdell suggested that their engineer (Cathy Conway, Horizons Engineering) and the Town's engineer work this out and the Blaisdell's "will do anything reasonable." Discussion continued about a reclamation plan. Longacre discussed his attendance at the engineer's site visit of the pit in June and cited the RSAs. Discussion continued. Hatch expressed concern as to whether there was a plan with as much as 30 acres opened over the Town's water supply. Hebert noted the difference between State and local permits. Roscoe Blaisdell discussed #5 in the Permit relating to the pit floor.

Carl Blaisdell read the wording from his permit, as follows: "All runoff water will remain in the pit, will not leave the site..." Carl Blaisdell discussed the retention pond on the property, so no water leaves the site.

Discussion led to the safety of fences and berms as barriers according to the Minimum and Expressed Operational Standards in RSA155:E. Carl Blaisdell read minutes from the Planning Board December 18, 2018, meeting in which the pit was permitted with the condition of a reclamation bond and repair of the ground water monitoring well.

Hebert stated that the engineers will meet to discuss the conditions as noted above and the decision of the Town's engineer will be definitive [1:12:51]. Carl Blaisdell nodded in agreement [1:12:58]. Hebert stated that the issue will be addressed at the next meeting in February. The Board was in consensus. Discussion resumed.

### **Land Use Form Update**

The members read the revised form, made comments, and suggested revisions. The revisions will be completed so that the form can be approved at the next Planning Board

meeting. Page 3, #4 required revision to include wells, rights-of-way, public utilities, and easements. Hatch queried what constitutes a road sign that must be posted on a private road (p. 4, #3). Nelepovitz asked the difference between a private vs. Town road. Relating to page 4, #4, members asked to include e9-1-1 numbering in the section. Nelepovitz queried the difference between a major vs minor subdivision.

Boucher will follow up with clarification of e9-1-1. Hammond noted that it is important that a green reflective number sign be posted for fire and emergency ease of accessibility if the building is not seen from the road. Hammond continued that there is a Town ordinance related to this. Boucher and Bligh will follow up.

**8. PUBLIC APPEARANCES (Not previously scheduled):** None.

**9. CORRESPONDENCE / COMMUNICATION:** None.

**10. COMMENTS OF TOWN STAFF:** None.

**11. COMMENTS of the PLANNING BOARD MEMBERS**

**Nelepovitz:** None.

**Longacre:** At the last meeting we tabled the Assent Agreement issue. Can we follow up?

**Hatch:** He offered thanks to Tom Friel for his work on the Planning Board for 10 years as a regular member. Thank you!

**Hammond:** None.

**Hebert:** He noted that as summer comes, we will need alternates. And, finally, Hebert thanked the members for their comments tonight in relation to the Blasdell's appearances and for the members' institutional knowledge, which was welcomed.

**12. ADJOURNMENT**

**MOTION #2:** Longacre made a motion and Hammond seconded the motion to adjourn the meeting at 8:43 PM.

**Roll Call Vote:** Don Hammond (Aye), Joe Longacre (Aye), Howard Hatch (Aye), John Nelepovitz (Aye), Gary Hebert (Aye). The motion passed unanimously.

**NEXT REGULAR MEETING: February 23, 2021, at 7:00 PM.**

*Joanna Bligh, Transcriptionist*