

**Town of Haverhill  
PLANNING BOARD  
PUBLIC HEARING  
Meeting Minutes  
Tuesday, March 22, 2022, at 6:00 PM  
R. E. Clifford Memorial Building  
65 South Court St.  
Woodsville, NH 03785  
And on Zoom**

**Tuesday, March 22, 2022**

**Call to Order:**

Chair Hebert called the meeting to order at 6:00 PM.

**Attendance:**

Donnie Hammond (Here), Kevin Knapp (Here), John Nelepovitz (Here), Joe Longacre (Here), and Gary Hebert (Here). A quorum was met.

**Town Employees Present:**

**Assistant Town Manager (ATM):** Jennifer Boucher

**Board Clerk:** Joanna Bligh

**Visitors:**

***In Person***

Michael Bonanno

Susie Tann

Howard Hatch

Mary Patridge

Francis Parisi, (Vertex Towers)

Joe Driscoll, attorney

***Online:***

Vickie Wyman

Tom Johnson (Vertex Towers)

Paul Hayes (*Caledonian Record*)

**AGENDA APPROVAL:**

**MOTION #1:** Hammond moved, and Nelepovitz seconded the motion to approve the Agenda as written.

**Voice Vote:** All approved, none opposed, and none abstained. The motion passed unanimously.

**MINUTES FROM THE PREVIOUS MEETING:**

**MOTION #2:** Vice Chair Longacre moved, and Nelepovitz seconded the motion to approve the Minutes from **February 23, 2022**, as amended.

- Hammond cited clarification and corrections on pages 4 and 5.

- Chair Hebert queried wording on page 4.

**Voice Vote:** All approved, none opposed, and one abstained. The motion passed 4-1.

**PUBLIC APPEARANCES (previously scheduled):** None.

**WELCOME NEW MEMBER: Kevin Knapp, ex officio**

Chair Hebert welcomed Knapp into the Planning Board and asked if Knapp felt well informed enough about the Vertex Towers' Revised Site Plan to vote during the Board's deliberations.

Knapp responded that he reviewed the materials and felt he was up to date on all the applicant's materials.

**PUBLIC HEARING Resumed**

**MOTION #3:** Nelepovitz moved, and Vice Chair Longacre seconded the motion to resume the Public Hearing from February 23, 2022, at 6:09 PM.

**Voice Vote:** All approved, none opposed, and none abstained. The motion passed unanimously.

Chair Hebert introduced the applicant Fran Parisi from Vertex Towers with a Revised Site Plan for camouflage.

Parisi summarized the background of the Vertex Towers applications for the installation of a 166-foot Personal Wireless Service Facility (PWSF) on 12 Teepee Rd., Haverhill, NH. Parisi noted that the Town of Haverhill has violated the "shot clock" from the Federal Communications Commission requirement of 150 days for municipality approval of the PWSF; however, Vertex has been patient to allow the Town of Haverhill to work through the process.

Parisi noted that many in the community have expressed the need for improved cell phone service, including the Town Manager and the police officer who recently spoke about public safety at a meeting.

Parisi stated that the Revised Site Plan before the Planning Board is for a monopole of Core-10 rust color, which meets the Haverhill PWSF Ordinance for camouflage.

**Discussion by the Board:**

Vice Chair Longacre asked what the distance of the tower site was from the Dean Memorial Airport. Parisi replied 4.7 miles, and the FAA analysis showed the proposed tower will have no impact on navigation and is outside the flight path. Parisi addressed the requirement for tower lighting stating that a tower of less than 200 feet in height requires no lighting.

**Discussion by the Public:**

Susie Tann spoke and requested that all materials be nonreflective and that Vertex consider gray galvanized rather than the Core-10 brown color. Parisi noted that the antennas will be painted the color of the monopole. Chair Hebert stated that the Core-10 rust color monopole does fit the language of the Ordinance.

**RECESS OF PUBLIC HEARING TO NONMEETING WITH COUNCIL**

Chair Hebert recessed the PUBLIC HEARING and excused the audience in person and online for a nonmeeting with the Town's council at 6:35 PM.

**RECONVENE PUBLIC HEARING**

Chair Hebert reconvened the PUBLIC HEARING at 6:46 PM.

**Discussion by the Board:**

Chair Hebert asked for questions or comments from the Board members, and there were none.

**MOTION #4:** Vice Chair Longacre made a motion and Hammond seconded the motion for the Planning Board to approve the Vertex Towers’ Revised Site Plan for a camouflaged, monopole-style tower with CORE-10, nonreflective finish. In addition, all attached equipment, including antennas, will be of nonreflective rust brown finish to match the monopole and all Federal, State, and Local regulations and ordinances will be complied with.

- Vice Chair Longacre expressed how this decision was hard because the conflict between need for cell service and the disadvantages of impacting scenic vistas. Vice Chair Longacre noted that Vertex Towers was also not transparent about alternate tower locations.

**Roll Call Vote:** Vice Chair Longacre (Yes), Nelepovitz (Yes), Knapp (Yes), Hammond (Yes), Chair Hebert (Yes). The motion passed unanimously.

**NEW BUSINESS**

**Potential Member as Alternate: Vickie Wyman**

Chair Hebert introduced Vickie Wyman as a potential Alternate for the Planning Board.

Wyman discussed her background as a 37-year resident of Haverhill and a licensed realtor since 2004. Chair Hebert asked about a conflict of interest being on the Planning Board with her real estate business. Wyman stated that if any conflict comes about, she will step away from the Board. Hatch expressed concern on this point and thanked Wyman for addressing it.

**Recommendation:**

The Planning Board members RECOMMENDED Vickie Wyman for Select Board appointment as an alternate to the Planning Board.

**Discussion of the Revision of the *Haverhill Personal Wireless Service Facility Ordinance***

Chair Hebert recommended for the revision of the PWSF Ordinance to include more specificity and to go through legal review. ATM Boucher noted that Attorney Driscoll is willing to prepare a template to be reviewed by the Board and later to be approved at Town Meeting. The Board agreed for Attorney Driscoll to prepare the draft PWSF Ordinance.

**PENDING BUSINESS**

**MASTER PLAN Meeting Dates**

The members discussed the upcoming dates for the Master Plan meetings with June Garneau.

**Subdivision Regulations from page 31, 4.7**

