

**Town of Haverhill
PLANNING BOARD
Meeting Minutes
Tuesday, January 25, 2022, at 6:00 PM
R. E. Clifford Memorial Building
65 South Court St.
Woodsville, NH 03785
And on Zoom**

CALL TO ORDER: Gary Hebert, Chair, called the meeting to order at 6:00 PM.

Roll Call Attendance: Joe Longacre, Vice Chair (Here); Don Hammond (Here), John Nelepovitz (Here); Howard Hatch, ex officio (Here); Gary Hebert, Chair (Present). A quorum was met.

Town Employees Present:

- Jennifer Boucher, Assistant Town Manager (ATM)
- Joanna Bligh, Planning Board Clerk

Members of the Public Present In Person: None.

Members of the Public Present Online: Joanne Young.

DESIGNATION OF ALTERNATES: None.

AGENDA APPROVAL

- Chair Hebert notified the board that June Garneau would not be present at tonight's meeting, but suggested working through the Survey Questions and the postcard without the help of Garneau until 6:30 PM.

MOTION #1: Nelepovitz made a motion and Vice Chair Longacre seconded the motion to approve the Agenda as amended.

Voice Vote: All approved, none opposed, none abstained. The motion passed.

MASTER PLAN REVISIONS

The Board members worked through the Survey Questions 15 through 29 and Questions 40 through 51 with the question numbering to be corrected.

The Board members read the postcard that was the notice to Town residents about the Survey.

Clerk Bligh recorded the members' and ATM Boucher's revisions of the Survey Questions and the postcard to be transferred to Garneau before the next meeting.

APPROVAL OF MINUTES FROM THE PREVIOUS MEETINGS:

MOTION #2: Nelepovitz made a motion and Hatch seconded the motion to approve the Meeting Minutes from the Work Session (Subdivision Regulations) on 1-11-22 as written

and the Work Session (Master Plan) on 1-19-22 as amended.

Voice Vote: Four approved, none opposed, one abstained. The motion passed.

PUBLIC APPEARANCES (previously scheduled): None.

PUBLIC HEARING: None.

NEW BUSINESS:

2021 Planning Board Annual Report

Chair Hebert provided a draft of his write-up of the Annual Report. Discussion ensued.

The members complimented Chair Hebert on the draft report.

MOTION #3: Hatch made a motion and Hammond seconded the motion to approve the draft Annual Report as revised.

Voice Vote: All approved, none opposed, none abstained. The motion passed.

Clerk Bligh stated that she will incorporate the changes and insert the report into the Town's Annual Report document.

PENDING BUSINESS:

- **Mark and Linda Johanson / Map 203, Lots 63, 65 / Voluntary Merger (2018)**

Chair Hebert asked the Board to revisit the Johanson's Voluntary Merger with accompanying Meeting Minutes from August 28, 2018. The Voluntary Merger from 2018 was not recorded at the Registry of Deeds and, thus, alterations to the tax map were never made to include the merger.

MOTION #4: Hatch made a motion and Vice Chair Longacre seconded the motion to reaffirm the Planning Board's approval of the Johanson's Voluntary Merger of Map 203, Lots 63, 65 from August 28, 2018.

Voice Vote: All approved, none opposed, none abstained. The motion passed.

- **Town of Haverhill Subdivision Regulations**

Chair Hebert directed the members to page 29, item 4.5.3 Private Roads in the Subdivision Regulations for the continued review of the annotations made by the Town's lawyer. The members worked through page 31 and ended with item 4.6.1. Restoration Requirement for Utility Installations. Chair Hebert asked to see a copy of the Town of Haverhill's Road Agent permit forms for Restoration Standards. Clerk Bligh stated that she will forward the Haverhill Restoration Standards to the members and incorporate the revisions identified at this meeting into the draft Subdivision Regulations document she has prepared.

PUBLIC COMMENTS (not previously scheduled): None.

CORRESPONDENCE / COMMUNICATION: None.

