

**Town of Haverhill
PLANNING BOARD
Master Plan WORKSHOP
Minutes**

**Tuesday, November 14, 2023, at 6:00 PM
R.E. Clifford Memorial Building
65 South Court St.
Woodsville, NH 03785
And on Zoom**

Tuesday, November 14, 2023

CALL TO ORDER:

Chair Hebert called the meeting to order at 6:00 PM.

ATTENDANCE:

Kevin Knapp (Here), John Nelepovitz (Here), Donnie Hammond (Here). A quorum was met.

Town Employee Present:

Board Clerk: Joanna Bligh

Visitors in Person: None.

Visitors Online: None.

AGENDA REVISIONS

- Chair Hebert announced the resignation of Vice Chair Vickie Wyman.
- Chair Hebert asked the Board to discuss under New Business the appointment of Matthew Bjelobrck as a new member of the Planning Board.

NEW BUSINESS

Consideration of Matthew Bjelobrck as a New Member of the Planning Board

Chair Hebert asked the members for comments related to the request from Bjelobrck to be appointed to the Planning Board. There were no comments, and there was a consensus for his appointment.

OLD BUSINESS

Master Plan

Master Plan Contract

Chair Hebert discussed the contract details of Master Plan writer, June Garneau. Chair Hebert noted that 24 months were listed on the contract for a completion timeline and, as of December 2023, the contract will end.

Chair Hebert noted that the contract also stated that the “The Town shall own all maps, reports, documents and other materials produced during the project period.” (*Source:* Proposal Memorandum of Understanding, May 25, 2021; Ownership of Material, p. 4)

