

MINUTES OF HAVERHILL PLANNING BOARD MEETING
Tuesday July 23, 2019
Draft Subject to Review, Correction and Approval at Following Meeting

Members Present: Chairman Gary Hebert, John Nelepovitz, Joe Longacre and Tom Friel.

Planning Board Clerk: Austin Albro

Town Road Agent: Colton Grant

Excused Members: Don Hammond

Members of the Public: *Transcriber was not given an attendance list.*

Call Meeting to Order: Gary Hebert called the meeting to order at 7:00 P.M.

Agenda Approval: Tom Friel made a motion to approve the agenda. Joe seconded the motion and it carried unanimously.

Consent Agenda: Chairman Hebert made a motion to approve the minutes from the previous meeting, after the "4" is deleted under pending old business, as it is a typo. Joe seconded the motion and it carried unanimously.

Correspondence/Communications:

Pending (Old) Business:

- **Gravel Pit Update:** TM Codling and Austin submitted the electronic plans to HEB for review and they will provide a cost estimate and a recommendation for reclamation assuming their prices will be reasonable. Once a price is established, the Pit owners will be notified they have 60 days to furnish reclamation bond. Two permits have been received and FHL is still working with the State on theirs, as theirs is an alteration of terrain. Austin will contact the FHL pit owner to check on the status and potential activity taking place on the property.
- **Master Plan Resources:** Austin contacted the North Country Council and they asked for a copy of the Master Plan. North Country Council assisted Mountain Lakes with their Master Plan in the past. Austin also contacted Geoffrey Sewake from the Grafton County Cooperative Extension and he pointed Austin in the direction of a few data resources. Tom suggested Austin contact Andy Smith from UNH, as he has helped the Town before. Austin stated there is a fee associated with the North Country Council providing revisions to the Master Plan. Chairman Hebert stated the Planning Board can add this to its proposed budget for next year. Planning Board members would like Austin to get a cost estimate. Sandy Mann mention how she'd like the Conservation Commission to play a role in the Master Plan and Chairman Hebert stated commissions and committees are welcome to discuss additions to the Master Plan with the Planning Board, and the Planning Board can then add them to the Master Plan.

Public Appearances:

- **Road Agent, Colton Grant:** Chairman Hebert explained that he was asked about the Underhill Pit and the Town Pit at a previous Selectboard meeting and after doing some research, he discovered that under RSA 155-E:2, municipalities are exempt from the permit requirement because it deals with maintenance of the road. Doug Henson asked if the Town is still exempt from reclamation of the pit and Chairman

Hebert stated the Town is exempt from any permitting requirements. There was discussion that the Town should have a moral obligation to meet reclamations if it's enforcing these requirements with Townspeople.

- **Sandy Mann:** Sandy, a member of the Conservation Commission, explained she believes it behooves the Town to have a strong Conservation Commission and its members are willing to learn and communicate with all other Town groups. Sandy explained her understanding of the Conservation Commission's duties. Bart Mann summarized a GIS called Granite that he believes will be helpful in obtaining data. Sandy explained that the Conservation Commission would like to be involved in issues from the beginning, if they relate to the C.C.
- **Doug Henson:** Doug stated he is concerned with North Haverhill's water supply and thinks that the Conservation Commission would be a great group to explore protection regarding Cold Springs. Doug also stated he is looking to merge his lot with the lot next door that he recently purchased from the Town and put it into Current Land-Use status. Austin stated he can print the form that Doug will need after the meeting. Doug asked if the Planning Board would re-address the Industrial Park covenants, specifically the lighting, as it's shining onto property owners. Doug asked what the appeal process is if someone has an issue with a height restriction and want an exception. Henson would like to know if it needs to go through the ZBA or through Court. Henson explained that the smell from the Bio-Diesel plant is unpleasant and asked if there was a way for trees to be planted or for some trees to be cut so the prevailing winds alleviate the smell. Chairman Hebert stated that D.E.S. may be the best people to contact regarding the health concerns around the smell. Austin stated he is the Clerk for the Zoning Board as well and can talk to the Town Manager to discuss if it's a requirement to have an Airport Zoning Board. Austin is unaware of any requirement.

New Business:

- **Voluntary Lot Merger:** FHL Property Management is proposing a voluntary lot merger with the properties located at Tax Map 201 Lot 237 and 238. Chairman Hebert does not see a problem with this request. Lot 237 is 0.336 acres and Lot 238 is approximately 0.6 acres. Tom Friel made a motion to merge lots 237 and 238 from on Tax Map 201. Joe Longacre seconded the motion and it carried unanimously.
- **Minor Sub-Division Application:** Jacob Burgess, from Pioneer Land Surveying, presented the sub-division application on behalf of property owner Jeff Maerder. Maerder wishes to separate an existing garage on his property on County Road that sits on a two-acre lot. The site is already serviced by a well and a current septic system that was approved by the State in 1997. Sandy Mann asked for the purpose of the sub-division and Burgess explained that the garage is already considered a separate entity, but he does not know what Maerder's plans are with the lot. Tom asked if any of the land is in current-use but Burgess was not sure. At 7:26 P.M. Chairman Hebert opened the Public Hearing for this minor sub-division. Burgess stated that Maerder intends to have an agricultural right-of-way. John made a motion to approve the sub-division application located at Map 413 Lot 102. Joe seconded the motion and it carried unanimously. Chairman Hebert closed the Public Hearing at 7:32 P.M.

Correspondence: None at this time.

Comments of the Clerk: None at this time.

Comments of the Planning Board Members: Chairman Hebert questioned what level of enforcement the Planning Board has and would like research to be done to determine this. The next Planning Board meeting is scheduled for August 27th at 7:00 P.M.

Comments of the Public: None at this time.

Meeting Adjourn: John made a motion to adjourn the meeting at 8:31 P.M. Joe seconded the motion and it carried unanimously.

Minutes transcribed by Katie J. Williams.