

**Town of Haverhill
PLANNING BOARD and
AIRPORT ZONING COMMISSION
JOINT Public Hearing
MINUTES
Tuesday, January 10, at 5:00 PM
J.R. Morrill Building
2975 Dartmouth College Hwy.
No. Haverhill, NH 03774
And on Zoom**

Tuesday, January 10, 2023

AIRPORT ZONING COMMISSION

CALL TO ORDER:

Chair Susie Tann called the meeting to order at 5:00 PM.

ATTENDANCE:

Cliff Batchelder (Here), Ralph Croswell (Here), Mike Graham (Here), Matthew Bjelobrk (Here), Chair Tann (Here), and Miguel Vasconcelos (Excused).

Visitors:

John Nelepovitz, Kevin Knapp, Vickie Wyman, Joe Longacre, Gary Hebert, Greg Mathieson, Howard Hatch, Darwin Clogston, and Guy Rouelle (Dubois & King, airport consultant).

PUBLIC HEARING

Chair Tann read the Public Hearing NOTICE.

MOTION #1:

Batchelder made the motion, seconded by Graham to open the Public Hearing at 5:01 PM.

Voice Vote: All approved, none opposed, none abstained. The motion passed unanimously.

Introduction

Chair Tann introduced Guy Rouelle and noted the large part he played in crafting the *Airport Zoning Regulations* document.

Chair Tann spoke about the history of the Airport Zoning Commission and the *Regulations* noting that the *Regulations* were adopted in 1947 by Town vote, and these updated *Regulations* will be on the Town ballot in 2023. These *Regulations* address the protected airspaces surrounding the airport for the safety of people and property and have been reviewed by Mr. Rouelle, the FAA, the NH Bureau of Aeronautics, and the Town's lawyers. As well, these *Regulations* are a federal obligation using standard FAA language and will be imposed on the airport if not passed by Town vote.

Written comments will be accepted until January 23 directed to the Town Manager.

Discussion:

Chair Tann asked for comments from the Commissioners, and Croswell noted that the Commission has been trying to complete these *Regulations* for 2 years. Chair Tann asked for comments and questions from the public.

- Nelepovitz (Haverhill) asked about RSA 425:4 and the removal of obstructions not conforming with the regulations. Rouelle responded that the *Regulations* state in Section VI that they are not retroactive. Rouelle stated that with all the analyses done during the Safety Study, there are no nonconforming structures penetrating the air space.
- Chair Tann noted language that has been removed from a recent document revised by the Town’s lawyer, including “without just compensation” in Introduction item 3.
- Mathieson commented on the Biodiesel Plant billowing plumes of smoke, which is a hazard to aircraft. Rouelle noted that the Town reserves the right to reevaluate obstructions and submit a 7460:1 to the FAA.
- Hatch discussed historic changes made to the airport, including changing the runaway from east-to-west to north-to-south, applying restrictions on land ownership surrounding the airport, and noting the north end of the runway pole obstructions. Rouelle noted that the pole obstructions are in the airspace and the Town can submit a reevaluation of the poles as a safety issue. Rouelle stated that the wires need to be below grade.
- Mathieson discussed drones being used at the airport. Rouelle noted that drones are regulated and must follow airport rules.

MOTION #2:

Bjelobrck made the motion, seconded by Batchelder to close the Public Hearing at 5:52 PM.

Voice Vote: All approved, none opposed, none abstained. The motion passed unanimously.

MOTION #3:

Bjelobrck made the motion, seconded by Graham to RECESS the Airport Zoning Commission meeting at 5:53 PM.

Voice Vote: All approved, none opposed, none abstained. The motion passed unanimously.

PLANNING BOARD

CALL TO ORDER: Chair Hebert called the meeting to order at 6:00 PM.

ATTENDANCE:

Vice Chair Nelepovitz (Here), Joe Longacre (Here), Vickie Wyman (Here), Kevin Knapp (Here), Donnie Hammond (Absent), and Chair Hebert (Present). A quorum was met.

Town Employees Present:

Assistant Town Manager (ATM): Jennifer Boucher

Board Clerk: Joanna Bligh

Visitors in Person:

Cliff Batchelder, Ralph Crosswell, Susie Tann, Greg Mathieson, Howard Hatch, and Darwin Clogston.

Visitors Online: None.

DESIGNATION OF ALTERNATES (if necessary):

MOTION #1:

Wyman made the motion, seconded by Knapp to approve Joe Longacre, Alternate, to fill in for Hammond who was absent.

Voice Vote: All approved, none opposed, none abstained. The motion passed unanimously.

PUBLIC HEARING #1

Hearing Notice

Chair Hebert read the Public Hearing NOTICE.

MOTION #2:

Wyman made the motion, seconded by Knapp to open the Public Hearing at 6:08 PM.

Voice Vote: All approved, none opposed, none abstained. The motion passed unanimously.

Airport Zoning Regulations

- Chair Hebert discussed the wording of the Airport Zoning Regulations – “Regulations” vs. “Ordinance.” Tann responded that the term “Regulations” was correct.

MOTION #3: Wyman made the motion and Knapp seconded the motion to close the Public Hearing at 6:08 PM.

Voice Vote: All approved, none opposed, and none abstained. The motion passed.

VOTE

MOTION #4: Wyman made the motion and Longacre seconded the motion to table the vote on the *Airport Zoning Regulations* because of so many changes to the document.

Voice Vote: All approved, none opposed, and none abstained. The motion passed.

PUBLIC HEARING #2

MOTION #5:

Wyman made the motion, seconded by Knapp to open the Public Hearing to review the *Flood Prone Area Ordinance* at 6:09 PM.

Voice Vote: All approved, none opposed, none abstained. The motion passed unanimously.

Chair Hebert asked for comments from the Board, and there were none. Chair Hebert asked for comments or questions from the public.

- ATM Boucher noted that if this *Ordinance* is not approved by Town vote, it will be adopted because it is federal guidance.
- Mathieson asked about the term Building Inspector, and ATM Boucher noted that Building Inspector is defined on page 2 as the Select Board or designee.
- Hatch noted that the elevation wording has changed by FEMA.

Chair Hebert asked if there were any further comments or questions, and there were none.

MOTION #6:

Wyman made the motion, seconded by Longacre to close the Public Hearing at 6:15 PM.

Voice Vote: All approved, none opposed, none abstained. The motion passed unanimously.

VOTE

MOTION #7:

Wyman made the motion, seconded by Longacre to adopt the *Flood Prone Area Ordinance* as proposed.

Voice Vote: All approved, none opposed, none abstained. The motion passed unanimously.

NEXT MEETING:

- Planning Board regular meeting, Tuesday, January 24, 2023, at 6:00 PM.

ADJOURN:

MOTION #8: Wyman moved, and Longacre seconded the motion to adjourn the meeting at 6:18 PM.

Voice Vote: All approved, none opposed, and none abstained. The motion passed unanimously.

AIRPORT ZONING COMMISSION

MOTION #1: Bjelobrk moved, and Batchelder seconded the motion to RECONVENE the meeting at 6:27 PM.

Voice Vote: All approved, none opposed, and none abstained. The motion passed unanimously.

MOTION #2: Bjelobrk moved, and Batchelder seconded the motion to approve the Agenda as presented.

Voice Vote: All approved, none opposed, and none abstained. The motion passed unanimously.

Airport Manager’s Report

Croswell presented his Report:

- A tenant leasing a hanger has died, and an individual will be subleasing the hanger until April 2023.
- The quarterly report citing 12 aircraft on site was sent to the FAA.
- The airport guidelines have been posted basically so everyone flies in the same pattern. Guidelines were also written for drones and ultralights.

ATM Boucher asked for the Guidelines to be posted on the Town’s website.

Mission and Vision Statements

Chair Tann opened the discussion of the revisions to the Mission Statement. Of note was the change to the name of the scholarship to: Dean Memorial Airport Aviation Scholarship, which was approved by the Trustee.

MOTION #3: Bjelobrk moved, and Batchelder seconded the motion to approve the Mission Statement as revised.

Voice Vote: All approved, none opposed, and none abstained. The motion passed unanimously.

The Commissioners discussed revisions to the Vision Statement.

