

**Town of Haverhill  
Parks & Recreation Commission  
MEETING MINUTES  
R. E. Clifford Memorial Building  
65 South Court St.  
Woodsville, NH 03785**

**Wednesday, May 12, 2021  
[Rescheduled from Wednesday, May 5, 2021]  
At 6:00 PM**

**Commission Members:**

Jennifer West, Chair	Mona Sanville
Sherri Sargent, Recreation Director	Dawn Burleson
Sandi Pierce	Kevin VanNorden

**Town Employees Present:** None.

**Select Board Representative:** Steve Robbins (absent)

**Visitors:** None.

The meeting was **CALLED TO ORDER** at 6:00 PM by Jennifer West, Chair.

**Roll Call Attendance:** Jennifer West, Chair; Sherri Sargent, Recreation Director (excused); Mona Sanville; Sandi Pierce; Dawn Burleson; and Kevin VanNorden (excused). A quorum was met.

**APPROVAL OF MINUTES**

**MOTION #1:** Pierce made the motion to accept the minutes from **Wednesday, April 7, 2021**, as written and Burleson seconded the motion.

**Voice vote:** All members stated “Aye.” The motion passed unanimously.

**PUBLIC DISCUSSION:** None.

**OLD BUSINESS**

**Director’s Report**

- **AP Pool**

West reported that the pool house and property has been clean out and the pool equipment is being stored behind the Clifford Building. The Rec Department was asked to be out of the building by May 15.

- **Profile Technologies**

Profile Technologies visited the AP Pool and removed the equipment.

- **Movie Night**

Movie Night was rescheduled from April to May because of the increase in Covid cases in Haverhill, and the May date was canceled with no postponed date set. The next planned movie night is scheduled from Sunday, June 13. West reported that no one showed up for the most recent movie night, and she feels the Rec Department is wasting money. Discussion will continue under New Business.

- West reported that Sargent and Joanna Bligh met to work on a grant possibility for Railroad Park. Sargent, Bligh, and Jim McKinnon did a site visit to the Park. There are cleanup plans for later this month for both Railroad and Hazen Parks.
- West reported that Director Sargent will be taking all or most Fridays off to use acquired vacation time.

## **Programs**

1. The **Walking Group** continues Monday through Friday at the Clifford Building from 11:00 AM to 12:00 PM.
2. Weekly **Pickleball** games continue Monday and Wednesdays at 6:00 PM to 7:30 PM and Saturday mornings from 9:00 AM to 10:30 AM at the Clifford Building.
3. **Senior Stretch** classes continue Zoom on Monday through Thursdays.
4. Jim and Ruth Strout continue to be the liaisons for the **Acoustic Music Jams**. The schedule runs through the end of 2021. The next Music Jams are May 9 and 23.

## **NEW BUSINESS**

**Harry Potter Movie Nights.** West discussed that Movie Night may be a waste of money for the Rec Department because no one shows up. The members discussed reopening the issue at the next meeting on June 2. Pierce noted that the most number of people who attended was 10. West reported that the next seven movies are paid for. The members discussed moving the movies to Railroad Park and the lack of advertising. Pierce noted that in most cases the Rec Department is putting out more money than taking in with donations.

West announced that the **Concerts** that are scheduled for Railroad Park include the Parker Hill Road Band on May 22, from 5:00 PM to 7:00 PM. West stated that the portapotty has been delivered to the park.

**Paddle the Border** is scheduled for Sunday, May 23, from 9:00 AM. Sargent and Pierce are volunteering for this event.

**Car Show.** West reported that the Car Show will be held at the Grafton County complex (rain or shine) on Saturday, May 29, from 10:00 AM to 2:00 PM. West stated that she needs to order trophies, but does not have the list of event categories, such as Best in Show, Viewers' Choice, and Oldest Vintage Model. The members agreed that West can order those trophies listed.

Food items and equipment for food preparation were discussed, including last year's best sellers. West suggested breakfast sandwiches, hot dogs, chips, soda, and water to keep it simple. The shopping list was discussed in detail with purchasing assignments given to each member. The members agreed that they would sponsor a 50-50 raffle, and Sanville agreed to do the planning. West and Pierce discussed vendor invitations. Members discussed obtaining the grill from the Fire Department to be approved by the Town Manager, getting the handicapped portapotty, and getting the tents set up.

The members agreed to meet at the grounds at 8:00 AM the day of the Car Show.

**HARP.** West asked for updates on HARP. Sanville reported that there has been little response so far to the advertising for workers. Pierce suggested a Job Fair type of event.

**Bus Transportation.** West and Pierce discussed that the bus has enough seats to require a CDL license; however, with a few seats removed, then no CDL license would be needed. West hoped to use the bus for the transport of the summer school students. Pierce suggested that a bus service be contacted to see if they have a driver to hire of the summer.

West announced that she obtained a \$3,600 scholarship through the Cares Act for students to attend HARP.

**Farmers' Market.** Sanville, in discussion with Sargent, reported that they plan to expand the Farmers' Market to include retail booths, such as nail techs and arts and crafts. The market will have a new name: Central Street Market. The start date is Saturday, June 12, from 10:00 AM to 2:00 PM to run through August. Sanville will be distributing application forms for vendors. Sanville reported that Sargent is requesting WiFi from the adjacent church. Discussion of WiFi access continued relating to vendors using their payment systems.

**NEXT MEETING: Wednesday, June 2, 2021, at 6:00 PM**

**ADJOURN**

**MOTION #2:** Pierce made the motion to adjourn the meeting at 6:29 PM, Burleson seconded the motion.

**Voice vote:** All members stated "Aye." The vote passed unanimously.

*Transcribed by Joanna Bligh*