

**Town of Haverhill
Parks & Recreation Commission
MEETING MINUTES
R. E. Clifford Memorial Building
65 South Court St.
Woodsville, NH 03785**

**Thursday, January 6, 2021
At 6:00 PM**

Commission Members Present:

Jennifer West, Chair
Sherri Sargent, Recreation Director
Sandi Pierce (excused)

Mona Sanville (excused)
Dawn Burleson
Steve Robbins, Select Board liaison

Town Employees Present: None.

Select Board Representative: Steve Robbins

Visitor: Kevin VanNorden

The meeting was **CALLED TO ORDER** at 6:06 PM by Jennifer West. A quorum was met.

APPROVAL OF MINUTES

Sargent stated that the December 2, 2020, minutes are to be approved.

MOTION #1: Robbins made the motion to accept the minutes from December 2, 2020, and Burleson seconded the motion.

Voice vote: All members stated "Aye." The vote passed unanimously.

Public Discussion: None.

OLD BUSINESS

Director's Report

Sargent stated the COVID-19 protocol in place at the Clifford Memorial Building.

Sargent had a visit from the French Pond School staff and students in December who played with the equipment in the gymnasium. Afterwards, they carefully cleaned and put away the equipment. The following day, the students returned to sing carols to the walking group.

Sargent stated that Kevin VanNorden is attending the Parks & Rec Commission meeting tonight to consider joining the Commission as a member. West asked VanNorden to express his interest in the Rec Commission. VanNorden stated that his kids are growing up in the community and he would like to see them doing more. Sargent noted that the process for joining the Commission requires going in front of the Select Board to answer questions, including why you are interested. VanNorden noted that in February, he would have the time to attend a Select Board meeting. Sargent asked West to notify the Town Manager of the new individual interested in joining the Rec Commission.

Programs

- **ZOOM Senior Stretch** exercise classes have continued remotely Monday through Fridays from 9:00 AM to 10:15 AM from the Clifford Memorial Building.
- **Pickleball.** Sargent noted that pickleball continues at the Clifford Building Monday and Friday mornings at 9:00 and Wednesday evenings at 7:30 PM with Mona Sanville. The Rec Department may have to add another evening of pickleball due to its popularity.
- The **Antique Strollers** are walking Monday through Friday from 11:00 AM to 12:00 noon at the Clifford Building. COVID-19 protocols are in place and many seniors come to spend time just getting out of the house.
- **In-Person Movement Stretch Class.** Using COVID-19 protocols, the class is held Tuesday and Thursday afternoons from 1:00 to 2:00.
- **Movie Night.** Sargent stated that Movie Night was held on **Saturday, December 19, at 6:00 PM to 8:00 PM** with the movie HOME ALONE, and it was successful. Steve Crandall of SC Lawn Care was the sponsor, and Sanville helped with that event. Sargent and members discussed new movies to present for upcoming Movie Nights. Fifteen people attended the December 16th event. West noted that she announces the Movie Nights at her After School Program, sent flyers home, and posted information all over the schools.
- **Acoustic Music Jams.** The 2021 schedule dates are planned and printed. Jim and Ruth Strout are the liaisons for the musicians, and the musicians are willing to come. Sargent noted that they are offering chairs, but no concessions.

NEW BUSINESS

Parks & Recreation Department

- **Ice Skating Rink.** Sargent stated that the ice rink was set up on the Woodsville Community Field; however, Sargent did not obtain permission from the Woodsville Commissioners and the ice rink was closed and removed.

Sargent attended a Commissioners' Meeting on January 5, 2021, and after a short discussion it was determined that the ice rink can stay; however, a memorandum of understanding (MOU) needed to be established to determine who is responsible for the rink. A MOU will be created and presented to the Woodsville Commissioners for their approval at the next meeting, January 19, 2021. Steve Robbins stated that everything is ready to get the rink up and running. West offered a donation of used skates for anyone's use.

- **Snowshoe Event at Blackmount Country Club.** Scheduled for Saturday, January 30, 2021, from 6:00 PM to 8:00 PM, the Snowshoe Event is in its 7th year. The entire event is held outside, and Sargent is looking for volunteers to help. West offered to help with the event. Sargent noted that the Department has a budget for it.
- **Winterfest at Mountain Lakes.** In February, the Rec Department partners with Mountain Lakes to put on the event with sliding, an obstacle course, and more.

Budget Presentation

Sargent presents on behalf of the Parks & Recreation Department at the Advisory Budget Committee meeting on Wednesday, January 20, 2021. Sargent will be present in person; however, the Committee requests that Commission members attend by ZOOM to listen and provide feedback.

Miscellaneous

Cash Calendar. West asked for directions to edit the Cash Calendar. She is currently working with Charlotte to teach her how to edit it.

Car Show. Sargent contacted Grafton County to see if they were willing to lease out their parking lot for the Haverhill Car Show for 2021, which will be held the Saturday of Labor Day weekend, May 29.

Calendar Software. Sargent brought up a discussion she had with the Town Manager about calendar software to be used to book appointment/space at the Clifford Building for families and family groups.

ADJOURN

MOTION #2: Robbins made the motion to adjourn the meeting, West seconded the motion.

Voice vote: All members stated "Aye." The vote passed unanimously.

Transcribed by Joanna Bligh