TOWN OF HAVERHILL

DEAN MEMORIAL AIRPORT COMMISSION MINUTES

Nov. 13th 2013

Morrill Building

(UNAPPROVED)

Meeting called to order at 7:01 PM

MEMBERS PRESENT: Vice-Chairman Stuart McDanolds, Cliff Batchelder, select board representative Robert Roudebush, Mike Roberts, Jim Fortier.

MEMBERS EXCUSED: Ron Fournier, Jerry Lyons, and Chairman Dick Guy.

PUBLIC: Mark Goodrich from Dubois and King, and Mike Pouliot from the NH DOT Bureau of Aeronautics

REVIEW LAST MEETINGS MINUTES: Approved as printed

1. **REVIEW CORRESPONDENCE: NONE**

2. **PUBLIC APPEARANCES/COMMENTS/PROPOSALS:**

3. **Old Business:**

   A. **NPIAS:** Mark Goodrich presented the finished binder with all of the land acquisition project information. Mark indicated that he has also submitted the applications and materials to PSNH to get the utility poles at the north end of the runway lighted, because the poles are a penetration of the airport safety area.

   B. Mark provided a folder with information and applications to be given to Pete Roy, to help him clear up his confusion and concerns with working with the FAA.

C. Mike Pouliot attended the meeting to explain in great detail about how and why the FAA handles all policies and procedures involving airports and surrounding land and buildings, that is in the airport safety area.

D. Land Lease Status: The commission has concerns with not being more involved and informed about the advertising for the land lease.

4. New Business: A discussion about the current parking and tie down fees was held and the commission unanimously decided to keep the current airport guidelines as is.

5. SUB COMMITTEE REPORTS: NONE

6. MEETING SUMMARY AND LIST OF ACTION ITEMS & PERSON RESPONSIBLE: Mark Goodrich will provide six more copies of the land acquisition binders.

7. MEETING ADJORNED: at 9:12pm

Respectfully Submitted,

Cliff Batchelder, Recording Secretary

Next meeting is at the Morrill Building Dec. 11th.