

North Haverhill Water & Light District Minutes of the August 16 Meeting

Meeting called to order at 7:00 pm by Chairman, Dennis Fournier

Those present: Dennis Fournier, David Lackie, Richard Clifford, Janet Fournier, Robert Fagnant, Carol Norcross, Kristi Garofalo, Linda and David Pair. Absent, Benjamin Moulton

David Lackie made the motion to accept the July minutes as printed, seconded by Dennis Fournier. Motion approved.

Linda & David Pair spoke on behalf of the issues with the Black Mount Mobile Home Park. They reported that they are sure they have determined just where the leak is located and have contacted Robbins Property Management to address the problem. David Pair asked about the length of a billing cycle this spring and was assured that the issue has been resolved. He also inquired what can be done to make the water meter easier for him to read so he can keep track of water usage himself more readily.

Commissioners signed the manifest and Carol Norcross signed the checks.

Kristi Garofalo gave a report of the finances. In the process of getting authorization to access bank records. Sarah Tucker has been removed. Brought up the question about how to safeguard our funds by either using multiple banks or going with capital reserves. Kristi is working on USDA audit and she would like to keep Greg Colby on for reference help. Rich asked her to ask Greg what he has done so far. She also received a 940 letter from the IRS and we will be getting a

small reimbursement. She feels that we should budget for an annual audit. She also mentioned that DRA will now issue a fine if the audit is late. Kristi also reported that the computer was having issues. David and Rich asked Kristi to look into the cost of putting quickbooks on the second computer. The billing problem with Carl Blaisdell is being worked out. Stipends will be paid in December.

The report was filled out for the USDA loan.

Robert Fagnant reported a concern about the increase in the power rates and we are not budgeted enough for it. The water flow as of today was 131,000 gallons with the leak at Black Mount Trailer Park and 6 drums of chlorine have been ordered.

David is going to look at the list of delinquent accounts to see how we can handle them. We presently have 34 delinquents.

Eric's Auto Body will be given the go ahead to sandblast and paint a limited number of hydrants to determine the cost of getting all 59 hydrants done.

Bob will be contacting TY Sales to check on the price for a new metering valve .

David would like to discuss at the next meeting warrant articles for next year, Merrill and Sanborn funds and out of town water rates.

No further business, David made the motion and seconded by Rich to adjourn. All in favor. Meeting adjourned at 8:53 pm

Respectfully submitted
Janet L Fournier