

Minutes of Airport Commission Meeting

Wednesday March 13th, 2019 7:00 P.M.

Draft subject to review, correction and approval at the next meeting.

Committee Members Present: Selectboard Representative Tom Friel, Peter Kimball, Chairman Dick Guy and Secretary Cliff Batchelder.

Members of the Public Present: Bart Mann, Sandy Mann, Doug Henson, Susie Tann, Mark Goodrich, Winston Currier and Joe Longacre.

Call Meeting to Order: The meeting was called to order at 7:00 P.M.

Consent Agenda: There was a discussion regarding the minutes and some Commission members feel as though they would be better written if the transcriber were present at the meetings. There was a motion not to approve the January 9th minutes; however, there was no second. There was a motion to accept the January 9th minutes and Tom Friel seconded the motion. There was no discussion and the motion carried unanimously. Because many Commission members had not read the minutes from the February 27th meeting, approval of those minutes were tabled.

Public Appearances: None at this time.

New Business:

- **Airport Manager Position Discussion:** Chairman Guy suggested that the Commission advertise for the Airport Manager position. Guy will send the job description to Commission members. Guy stated that he believes the Town Manager is willing to do the leg work to get the position advertised. Chairman Guy suggested contacting a local company that would be willing to cut the grass, should Stuart MacDanolds not have the time to do so. It was suggested to notify hangar renters about the change in management.

Doug Henson asked if Dennis Cunningham was successful in extracting water from the fuel and suggested that the Commission look into this.

- **Claremont Funds Allocation Request:** Chairman Guy stated Claremont called and requested to use \$115,000 of Haverhill's grant monies. The Commission did not find a downfall with this trade, as the Airport may not have a chance to use it anyway. Carol and ITM English met last week to discuss the difference between NPIAS and a new New Hampshire funding program. Carol volunteered to come to Haverhill on 4/10/19 to discuss further. A big difference between the two, is the amount of the local share. NPIAS has a local share percentage of 5% and the state funding program requires 20% which would require a lot more saving. Chairman Guy stated if the Airport were to allocate the requested funds to Claremont, the Airport would get roughly \$5,500. There was a motion to move forward with allocating the requested funds to Claremont. The motion was seconded, and it carried unanimously.

- **New Interested Members:** Susie Tann and Bart Mann expressed interest in joining the Commission. It was mentioned that voting Commission members must be Haverhill residents. Peter Kimball made a motion to nominate Susie Tann as an Airport Commission member. Cliff seconded the motion and it carried unanimously. Peter Kimball made a motion to nominate Bart Mann as an Airport Commission member. Cliff seconded the motion and it carried unanimously. Chairman Guy will notify ITM English of the nominations, and they will be brought forth to the Selectboard.

Old Business:

- **Airport Beacon:** Tom Friel shared that the Selectboard moved to cease further activity with the beacon this year, due to lack of funding and lack of planning. The Selectboard also disband the Beacon Review Committee. The Committee discussed finding a safe place to store the beacon, rather than keeping it out in the open. Peter Kimball mentioned that the Town probably wouldn't be able to sell the beacon for a significant amount. Cliff made a motion to store the beacon for a year, until March 30th, 2020. Peter seconded the motion and it carried unanimously.
- **Project Funding:** Chairman Guy stated the Commission won't know where it stands financially until more communication happens with the insurance company. If any funding is recuperated, the Commission can begin discussing funding projects. Senator Bob Giuda is interested in trying to set up plans for the proposed hangar project previously discussed. Chairman Guy will reach out to Bob Giuda to obtain more information. Tom Friel stated a credit card system may increase funding as well, as most airports have this capability already. Susie Tann mentioned Apple Pay could be an option too. Bart Mann stated that a pilot from Post Mills said if Dean Memorial had a credit card machine, he would purchase his gas there, as it is less expensive in Haverhill. The airport has a 4,000-gallon fuel tank and there was discussion on what it would take to expand the tank size.
- **Game Camera:** Doug Henson suggested placing the camera on the main runway, facing down the runway as opposed to across the runway.

Doug Henson asked the Commission why they aren't demolishing the old hangar rather than the house. Chairman Guy explained the house cannot be further utilized and the old hangar is still being rented out and producing revenue. Demolition has not been approved yet.

Meeting Adjourn: Peter Kimball made a motion to adjourn the meeting at 8:08 P.M. The motion was seconded by Cliff and it carried unanimously.

Minutes produced by Katie J. Williams.