

North Haverhill Water & Light District

Minutes of the May 17th 2022 meeting

- Meeting called to order at 7:00 Pm by Dennis Fournier
- Those present: David Lackie, Rich Clifford, Carol Norcross, Dennis Fournier, Benjamin Moulton, Kristi Garofalo, Bob Fagnant
- Others present: Chris Beck
- April Meeting Minutes read and accepted by all, motion made to accept minutes by Dave, all were in favor.
- Chris Beck is in to present a letter and a check to hook onto town water. He used the same ditch across Brushwood road that his neighbor had dug. Rich motioned to accept Chris Beck to hook onto town water, Dave seconded, all others were in favor.
- Carrol asked about cash sales for houses and how
- Forms were explained and signed by the respective personnel
 - o MS123- signed by Benjamin Moulton
 - o MS232- signed by Commissioners
 - o Auditor Form – signed by Kristi Garofalo
 - o Manifest for April – signed by Commissioners
- Back dated bills were paid out. Big one was from Eversource for street lights (about \$5000). Commissioners agreed to pay that one out of the Water and Light account because the precinct funds are a little low until tax money comes in.
- Overdue notice for the Fire Dept inspection, will forward to FD.
- NH Public Works paperwork, \$25.00 to be paid through W&L
- Kristi found a couple signed checks that never got mailed, she will look into it and see if the accounts are paid or not.

- May's Manifest presented to the Commissioners, accepted, and checks signed by Carrol.
- Talk about a 940 Tax Return, directions state that we are not required to file, only respond.
- Kristi asked about a normal cell phone plan for the Precinct phone, it doesn't work anywhere because it's a TracPhone. Discussion on maybe switching it to Verizon or adding it to the Town's plan.
- A letter from a customer was received inquiring their bill was wrong, Bob talked about the 3-way split up on Briar Hill Road and an agreement between previous owners. Rich mentioned we own the meter, and that the customer should come in and discuss with us what they want to do.
- An email was received about a payment investigation for Patten's Gas Garage. There was only a base charge on the bill.
- Marie Smith property change of hands. Bob said that when properties change hands, the name changes and the previous account can't be viewed. This sparked discussion of maybe getting new property transfer paperwork so that outstanding balances can be viewed still.
- Bob sent Kristi an email about helping her with billing, readings, Rapid-reader, and Quickbooks. Bob also stated that Kristi has been doing an excellent job getting things back in order, and has already noticed a huge improvement on the book/billing.
- Dave asked Bob about Hastings, Bob stated that the meter reading was the same the other day, a difference of 8000 gallons from previous bill.
- Dave talked about 2 customers from Blackberry Drive that questioned their bills, customers were charged the full amount even though their water was shut off. Bob said they get charged a water shut off fee and a turn on fee. Follow up is needed.
- Discussion of what Woodsville will do for us, hydrant maintenance, and Eric White sand blasting hydrants.
- Water flow is way up over 120,000 gals/day.

- Bob is in the process of fixing the broken fitting at the reservoir, figured it had about 550 million gallons of water through it at 100psi over its life.
- Bob presented pictures of the some things that needed attention at the reservoir like, the gap under the wall, encroaching trees, and needs for more crushed stone.
- Discussion about unmetered water to the VFW (they make money on the building but don't pay for water)
- Discussion on the FD's rent. Haverhill Corner pays \$600, No Haverhill pays \$250
- Town of Haverhill's water bill has a balance due for the past 2 quarters, not paid.
- Discussion of the church on Brushwood Road being a full-time residence now, not a church. They used to pay a base charge.
- The Lead and Copper testing results are in; 10 customers will be sent the results, then to the state.
- Discussion on the backflow plan for the Precinct; Need an Ordinance and enforced.
- Todd Moulton came up in Discussion again about possible taking over for Bob, as he wants to get done soon. Jon Mitchell also mentioned along with Harold Clough.
- Dennis asked to adjourn the meeting, Dave motioned, Rich seconded, all were in favor. Meeting was adjourned at 9:08 pm.

Meeting minutes not yet approved by the Commissioners.